

## **Protocol Planning for Williams Settlement Site Visits**

A.7.

School Name: \_\_\_\_\_

Principal Name: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

1. **Location of pre-briefing and post-briefing meeting with Principal** \_\_\_\_\_

2. **Will a facilities person be accompanying the principal and visitation team on the visit?**

☐ Yes ☐ No

3. **How will the county office visitation team be given access to all facilities on the campus? (Please choose only one.)**

- ☐ Principal will utilize master key.
- ☐ A custodian will be assigned to walk along with the team to open locked areas.
- ☐ Other (specify) \_\_\_\_\_

4. **If your school has an unannounced visit, and you are not available, who would be the designated person to accompany the visitation team on their visit and meet with the team at the end of the visit?** \_\_\_\_\_

5. **Please indicate below what protocol you would like us to use in the classroom so that we can visually verify the materials in the four (4) core areas.**

- ☐ Students will be asked to place the materials on top of their desks.
- ☐ Students are to hold up their textbooks when the visitor (or teacher) asks.

6. **Do you use online resources as a part of your core instructional program?**

☐ Yes ☐ No

**If yes, do the online resources replace print material?**

☐ Yes ☐ No

**If yes, how are students provided access to the online resources?**