

OFFICE OF JOHN G. MENDIBURU, Ed.D.
KERN COUNTY SUPERINTENDENT OF SCHOOLS
ADVOCATES FOR CHILDREN

Personnel Commission Meeting
July 9, 2024 at 2:00 p.m.
1330 Truxtun Ave, Bakersfield, CA 93301
Conference Room 116

AGENDA

Any materials required by law to be made available to the public prior to a meeting of the Personnel Commission can be inspected during normal business hours at the Kern County Superintendent of Schools Office, 1300 17th Street, First Floor, Bakersfield, CA 93301.

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent's Office (Government Code 54954.2).

1. Call to Order
2. Agenda Order
3. Public Comment
Members of the public shall have the opportunity to address the Personnel Commission on items on the agenda or within the Commission's jurisdiction either before or during the Commission's consideration of the item. The time allotted shall be five minutes.
4. Approval of Minutes of June 11, 2024 Meeting – Action Item
5. Reports
 - a. Classified Employees Representative
 - b. Personnel Commission
 - c. Assistant Superintendent – Human Resources and Staff Development
6. Old Business
7. New Business
 - a. Certification of Eligibility Lists – Action Item
 - 1) Assessment Facilitator- Special Education (Bilingual) (Open & Promotional)
 - 2) Building Security Specialist (Open)
 - 3) Data Analytics Specialist- Kern Integrated Data System-KiDS (Open & Promotional)
 - 4) Digital Television Media Producer (Open)
 - 5) Early Start Instructional Assistant (Open & Promotional)
 - 6) Program Facilitator II-Bilingual (Open)
 - 7) Transportation Field Supervisor (Open)

- b. Unable to Establish an Eligibility List – Department Free to Hire – Action Item
 - 1) Child Development Associate – Part Time
(3.8-5 hours per day) (10-12 months per year)
 - 2) Instructional Aide V – Interpreter for the Deaf
 - 3) Law Clerk
 - 4) Seasonal Cook-KEEP
 - c. New Job Descriptions – Action Item
 - 1) Coordinator I – College and Career Readiness
 - 2) School Clerk - Bilingual
 - 3) Secretary – Bilingual
 - d. Revised Job Descriptions – Action Item
 - 1) Transporter
 - e. Approval of the 2024-25 Personnel Commission Budget – Action Item
 - f. Approval of 2024-25 CODESP Dues – Action Item
8. Date of the next Personnel Commission meeting – August 13, 2024
9. Adjournment

*Will be provided prior to the meeting.