

OFFICE OF MARY C. BARLOW  
KERN COUNTY SUPERINTENDENT OF SCHOOLS  
*ADVOCATES FOR CHILDREN*

**Personnel Commission Meeting**  
**March 14<sup>th</sup> at 2:00 p.m.**  
**1300 17<sup>th</sup> Street, Bakersfield, CA 93301**  
**7<sup>th</sup> Floor Conference Room**

**AGENDA**

Any materials required by law to be made available to the public prior to a meeting of the Personnel Commission can be inspected during normal business hours at the Kern County Superintendent of Schools Office, 1300 17<sup>th</sup> Street, First Floor, Bakersfield, CA 93301.

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent's Office (Government Code 54954.2).

1. Call to Order
2. Agenda Order
3. Public Comment  
Members of the public shall have the opportunity to address the Personnel Commission on items on the agenda or within the Commission's jurisdiction either before or during the Commission's consideration of the item. The time allotted shall be five minutes.
4. Approval of Minutes of February 14, 2023 – Action Item
5. Reports
  - a. Classified Employees Representative
  - b. Personnel Commission
  - c. Assistant Superintendent – Human Resources and Staff Development
  - d. Associate Superintendent
6. Old Business

7. New Business
  - a. Certification of Eligibility Lists – Action Item
    - 1) Credentials Technician (Open & Promotional)
    - 2) Employee Benefits Technician II - SISC (Open & Promotional)
    - 3) Grounds Worker I (Open)
    - 4) Lead Mechanic (Open & Promotional)
    - 5) Network Systems Engineer II (Open & Promotional)
    - 6) Prevention Specialist – Kern County Network for Children (KCNC) (Open)
  - b. Unable to Establish an Eligibility List – Department Free to Hire – Action Item
    - 1) Child Development Center Aide – Part Time  
(3.8-5 hours per day/10-12 months per year) (Open)
    - 2) Child Development Associate – Part Time  
(3.8-5 hrs per day/10-12 months per year) (Open)
    - 3) Registered Dental Hygienist Alternative Practice  
(8 hrs per day/4 days per week/11 months per year) (Open)
    - \*4) Research Analyst - CCCC (Open)
  - c. New Job Description – Action Item
    - 1) Audio Visual Specialist
  - d. Revised Job Description – Action Item
    - 1) District Fiscal Services Assistant
  - e. Preliminary Layoff Resolution – Action Item
  - f. Reclassification/Reallocation Request – Action Item
    - 1) Request for reallocation of Labor Compliance Technician II from Classified Salary Range of 40.5, to Classified Salary Range 44.0
8. Closed Session
  - a. Public Employee Discipline/Dismissal/Release
9. Reconvene to Open Session
  - a. Report out from closed session, if any action was taken
10. Date of the next Personnel Commission meeting – April 11, 2023
11. Adjournment

\*Will be provided prior to the meeting.