

OFFICE OF MARY C. BARLOW
KERN COUNTY SUPERINTENDENT OF SCHOOLS
ADVOCATES FOR CHILDREN

Personnel Commission Meeting
November 8, 2022 at 2:00 p.m.
1300 17th Street, Bakersfield, CA 93301
7th Floor Conference Room

AGENDA

Any materials required by law to be made available to the public prior to a meeting of the Personnel Commission can be inspected during normal business hours at the Kern County Superintendent of Schools Office, 1300 17th Street, First Floor, Bakersfield, CA 93301.

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent's Office (Government Code 54954.2).

1. Call to Order
2. Agenda Order
3. Public Comment
Members of the public shall have the opportunity to address the Personnel Commission on items on the agenda or within the Commission's jurisdiction either before or during the Commission's consideration of the item. The time allotted shall be five minutes.
4. Approval of Minutes of October 11, 2022 – Action Item
5. Reports
 - a. Classified Employees Representative
 - b. Personnel Commission
 - c. Assistant Superintendent – Human Resources and Staff Development
 - d. Associate Superintendent
6. Old Business
7. New Business
 - a. Certification of Eligibility Lists – Action Item
 - *1) Child and Family Services Facilitator (Open & Promotional)
 - 2) Clerk Typist II (Open)
 - 3) Clerk Typist II – Bilingual (Open)
 - *4) Database Specialist II
 - 5) Digital Television Media Producer (Open)
 - 6) Program Facilitator II – Bilingual (Open & Promotional)
 - 7) Research Analyst (Open)
 - 8) School Clerk – Part Time (Mojave) (6 hours per day/10 months per year) (Open)
 - *9) Zoo Facilities and Operations Manager - CALM (Open)

- b. Unable to Establish an Eligibility List – Department Free to Hire – Action Item
 - *1) Application Integration Solutions Specialist II
 - *2) Instructional Aide V – Interpreter for the Deaf
 - 3) Paraprofessional – Assessment
 - 4) Program Facilitator II – CCCC (Ridgecrest)

 - c. Revised Job Descriptions – Action Item
 - *1) Naturalist
 - *2) Seasonal Naturalist

 - d. New Job Description – Action Item
 - 1) Senior Payroll Specialist
8. Date of the next Personnel Commission meeting – December 13, 2022
9. Adjournment

*Will be provided prior to the meeting.