

COVID-19 Operations Written Report

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Kern County Superintendent of Schools	Carlos Rojas, Division Administrator	661-636-4327 carojas@kern.org	June 9, 2020

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

Following guidance from the state of California and the local health department, the Alternative Education program closed schools at the end of the business day on March 17, 2020. The initial and short term solution to continue providing educational services to students was to create two week assignments for each grade level. The assignments were sent home with students on March 17 or distributed to students in the following days if they were absent. School staff immediately surveyed students for technology needs, created a plan to provide distance learning through Google Classroom, and created a schedule for students to pick up the necessary technology to be able to participate in class discussions and complete assignments from home.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

English Learners: The program's Teacher – ELD Specialist has continued to support teachers and students during this time of distance learning. Instructional supports and resources are regularly posted on the shared Google Classroom that all teachers have access to. The Teacher Specialist attends Google Meet sessions related to various content areas in order to provide guidance and answer questions. Teachers continue to receive emails from the Teacher Specialist related to English Learners that are enrolled with them.

Foster Youth: The program has been coordinating and collaborating with the Kern County Network for Children to continue to identify foster youth students who are enrolled in a Court or Community School. Utilizing Foster Focus, the program is able to determine where foster youth students are enrolled and share any necessary information with the teacher of record.

Low Income: In an effort to support students during distance learning, Chromebooks and hot spots were issued to students, as needed. This equipment will allow students to access Google Classroom and complete assignments. In addition, the School Social Worker has reached out to families to identify and help meet any needs.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

Through Google Meet, the Teacher Specialist – Technology provided multiple trainings to assist teachers with setting up their Google Classrooms and continues to provide ongoing support. Teacher Specialists in the areas of English and mathematics host regular Google Meet sessions to support teachers in their lesson development. Teachers contact their students weekly by phone to check in and answer questions. In order to support students with an IEP, Special Education teachers are co-teachers within Google Classrooms. The Alternative Education program has been in contact with referring districts to ensure distance learning instruction is aligned with district expectations.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

The Alternative Education program is currently providing students and their families with three meals a day during the school week. Each school site has a set food distribution schedule that has been communicated to parents/guardians. Staff who are distributing meals wear gloves and masks. In order to follow social distancing guidelines, meals are placed on a cart which is pushed up to each car. This practice allows families to pick up the appropriate number of meals while avoiding contact with school staff.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

The Alternative Education program did not identify a need to provide for the supervision of school aged children. The program believes the lack of interest in this service is due, in part, to parents'/guardians' genuine apprehension to send their children into a public setting during the COVID-19 pandemic. Additionally, the program surmises parents/guardians and extended family members are at home due to the Shelter in Place Order, resulting in responsible adults available to supervise their children during this time.