

# **RFA for L.E.A.D. (Literacy, Enhancement and Development)-Regular and Summer School Year Reading Program**

## **1. SUMMARY AND BACKGROUND**

The purpose of this Request for Application (RFA) is to solicit applications from various candidate organizations, conduct a fair evaluation based on criteria listed herein, and select the candidate(s) who best represents the goals and objectives listed in the Regional Application for Migrant Education Region V.

Migrant Education Program Region V is a program listed under Kern County Superintendent of Schools Office. The program serves approximately 7000 students. The program is authorized under ESSA: The Every Student Succeeds Act.

## **2. APPLICATION GUIDELINES**

This Request for Application represents the requirements for an open and competitive process. An extension has been made on this RFA and all applications will be accepted until 4:30 pm PST April 20, 2018. Any applications received after this date and time will be returned to the sender. All applications must be signed by an official agent or representative of the company submitting the application.

If the organization submitting an application must outsource or contract any work to meet the requirements contained herein, this must be clearly stated in the application. Additionally, all costs included in applications must be all-inclusive to include any outsourced or contracted work. Any applications which call for outsourcing or contracting work must include a name and description of the organizations being contracted.

All costs must be itemized to include an explanation of all fees and costs.

Contract terms and conditions will be negotiated upon selection of the winning bidder for this RFA. All contractual terms and conditions will be subject to review by Schools Legal Services and will include scope, budget, schedule, and other necessary items pertaining to the project.

## **3. PROJECT PURPOSE AND DESCRIPTION**

REST is provided to all students in the Migrant Education Program from PK- high school. Students are provided with an extensive collection of fictional and nonfictional genres, age appropriate, a large inventory from over 50 of the top publishers providing the opportunity to Migrant Education students to select books from 25,000 titles to fit their unique choice and interest (a maximum of 15,000 to be selected). The selected vendor shall provide genres that meet Common Core Readiness and gear up from PK to high school. The level of the book shall be clear to the educators administering. Other options will be researched. Migrant Education Program, Region V has the option of renewing the contract for an additional three years contingent upon funding and program needs.

**Project Description:**

During the summer, PK-to high school students are able to select books of their choice based on their interest and to fit their reading level. A contractor must meet the unique opportunity of providing a traveling library in which the site leads select the level of reading with many choices of genres and interest level in reading, so that the students are able to complete a comprehensive survey focusing on character, setting, plot, genre, and sequence based on the spoken word to support common core English Language Arts. *ELA: RL 1.1-3.*

**4 PROJECT SCOPE**

All applications need to include a scope and sequence that is aligned to the goals and objectives listed in the Region V Migrant Education Program Regional Application.

All employees need to comply with fingerprint and criminal background check.

**5 REQUEST FOR APPLICATION AND PROJECT TIMELINE**

Request for Application Timeline:

An extension has been made on this RFA and all applications in response to this RFA are due no later than 4:30 pm PST April 20, 2018.

Evaluation of applications will be conducted from April 23, 2018. If additional information or discussions are needed with any bidder, the bidder(s) will be notified.

The selection decision for the winning bidder will be made no later than April 24, 2018.

Upon notification, the contract negotiation with the winning bidder will begin immediately.

Contract negotiations will be completed by April 27, 2018.

Notifications to bidders who were not selected will be completed by April 24, 2018.

**6. BUDGET**

Submit an itemized budget.

**7. CONTACT INFORMATION**

Any questions or information pertaining to this RFA should be directed to:

Lourdes Lule-Licea, Coordinator

Kern County Superintendent of Schools, Migrant Education, Region V

**Phone: (661) 636-4776 or E-mail: [lolulelicea@kern.org](mailto:lolulelicea@kern.org)**