



**TEACHER - SPECIAL DAY CLASS
EMPHASIS: INFANT DEVELOPMENT**

Certificated Job Description

IMMEDIATE SUPERVISOR:

As assigned

ESSENTIAL FUNCTIONS:

1. Provide specialized instruction to pupils to meet the developmental outcomes and criteria as identified in the students' Individualized Family Service Plans (IFSPs).
2. Prepare developmentally appropriate activities, materials, and early intervention strategies as appropriate for the students' level(s) of functioning.
3. Develop the instructional portion of the IFSP for each student, including assessing present levels, writing developmentally appropriate outcomes and criteria, and participating in the IFSP meeting. Participate in transition IFSP meetings and/or initial IEP meetings when attendance is requested by program coordinator, Kern Regional Center representative, and/or school district representative.
4. Use evidence-based early intervention strategies and practices to facilitate a safe and functional learning environment in early intervention sessions and/or family events. Facilitate and encourage active parent/caregiver participation in services and events whenever practical.
5. Observe and make ongoing evaluations of students' developmental and social growth, keep appropriate records, prepare periodic reviews of outcomes, and communicate with parents on the individual student's progress.
6. Plan, coordinate, and participate in monthly family involvement activities ("family events") and classroom experience opportunities focusing on the students' social-emotional development and/or readiness for potential preschool services.
7. Cooperate and confer with the program coordinator, outside agencies, other professional staff members, and/or parents regarding the needs of the students in the early intervention sessions.
8. Plan, coordinate, and monitor the work of the instructional assistant(s) in early intervention sessions and/or family events. Additionally, provide direction or training for the instructional assistant(s) as necessary to support the individual needs of the students in early intervention sessions and/or family events.
9. Maintain professional competence and credentialing status through participation in in-service and/or professional growth educational activities.
10. Participate in division-wide activities to support the advancement of the special education services and supports offered through the Kern County Consortium SELPA.

11. Perform other related duties as assigned.

EMPHASIS SPECIFICATIONS:

1. Participate in specialty training to provide current, research-based supports for students who are ages 0-3 years, including training in specialized curriculum, specialized materials, and/or writing Individualized Family Service Plans (IFSPs) which are specific to the Early Start population.
2. Adjust equipment, braces, and furniture as needed to appropriately serve individual students.
3. Confer with the rest of the IFSP Team to ensure that all developmental areas and areas of concern are addressed. This specifically means working with Kern Regional Center, the partner in the Early Start program.
4. Work with the family and Early Start administrator to provide services in the most natural environment possible as appropriate to an individual child.
5. Stay abreast of current assistive technology and its potential with the 0-3 population.
6. Work closely with parents to monitor any family needs or medical issues the students may develop.

MINIMUM QUALIFICATIONS:

A. Personal Qualifications:

1. Sincere interest in and understanding of students with exceptionalities.
2. Willingness to stay abreast of current trends, innovations, and practices of education of exceptional students.
3. Demonstrate personal characteristics which are conducive to good communication and self-management.
4. Must possess a private vehicle, valid California driver's license and carry current automobile insurance with at least minimum coverage for public liability and property damage.
5. Fingerprint clearance by both the Federal Bureau of Investigation and the California Department of Justice is a condition of appointment after all other required job conditions have been met.

B. Professional Qualifications:

1. Ability to work effectively with children, parents, outside agencies, and staff.
2. Sensitive to each child's needs.
3. Perform duties and responsibilities with a high degree of professional integrity.
4. Must present verification of completion of Child Abuse Mandated Reporter training or obtain verification within six (6) weeks of hire and annually thereafter, as required by the California Child Abuse and Neglect Reporting Act.

TRAINING AND/OR CREDENTIALS

A. Education:

1. Hold a Bachelor's degree.
2. Master's degree in Special Education is preferred.
3. Minimally possesses a valid California Education Specialist credential or be eligible for an emergency permit or waiver for Early Childhood Special Education authorization.

B. Experience:

1. Successful teaching experience or training in the planning and implementation of IFSPs for children who have been identified with significant developmental delays (currently defined as a delay of at least 25% in any developmental domain) or who are considered "at-risk" due to the identification of established risk conditions associated with a high likelihood of delayed development.
2. Demonstrated knowledge of curriculum, materials, and strategies for educating students with severe disabling conditions.
3. Demonstrated ability to work cooperatively with support services, including an instructional assistant, physical and occupational therapist, speech therapist, adaptive physical education specialist, psychologist, school nurse, teacher for the deaf and hard of hearing, teacher for the visually impaired, and educational audiologist.

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