

KERN COUNTY SUPERINTENDENT OF SCHOOLS
APPROVED APRIL 2021
RANGE: 54.0
CLASSIFIED
CODE: NONE

PREVENTION SPECIALIST
Kern County Network for Children (KCNC)

DEFINITION

Under general supervision, the Prevention Specialist – KCNC will coordinate with local education, government and non-profit agencies, community partners, and local and state policy makers to develop, coordinate, and implement programs and strategies for prevention intervention treatment services to improve the wellbeing of children, foster and homeless youth, and families throughout Kern County.

EXAMPLES OF DUTIES

Serve as team lead in the development, implementation and monitoring of local, state and federal grants, and strategies for integrating county-wide services that impact children and families with focus on child abuse prevention, foster and homeless youth;

assist the Director of KCNC in providing policy analysis and recommendations for consideration by the KCNC Governing Board and other policy making entities;

provide coordination, monitoring and implementation of; work with community partners, organizations and county, city and state agencies to develop and implement strategies for integrated service delivery systems that will assist children, youth and families;

function as a lead in facilitating stakeholder meetings with local policy-makers and organizations to benefit the wellbeing of children and families;

interact on an ongoing basis with Kern County Department of Human Services, Kern County Probation Department, Kern Behavioral Health and Recovery Services, Kern County Department of Public Health, school districts, and community-based organizations serving children, youth and their families;

blend and effectively manage numerous local, state, federal, and private funding streams;

develop budgets and administer competitive bid processes for services;

execute and administer contracts;

evaluate and monitor program outcomes and monitor compliance with funding requirements;

train and coach program staff, partner agency staff, and community partners;

conduct grant-writing and other resource development efforts to secure funding;

participate in local, state, and federal activities and trainings as required;

design and lead outreach, engagement and case management services for foster and homeless youth and/or families who are at-risk of or have experienced child abuse and neglect;

collect data for program evaluation and complete project reporting requirements as directed;

perform other work related duties as assigned.

QUALIFICATIONS

Knowledge of:

Legal mandates, policies, regulations and best practices pertaining to the prevention of child abuse and neglect, and needs of children, foster and homeless youth, and families;

child welfare system and local social services agencies serving children foster and homeless youth and families;

most recent evidence-based strategies for serving children, youth and families who have experienced trauma;

research-based strategies for outreach, case management, and skill building and parent education services,

strategies for training; interagency collaboration fiscal accountability, evaluating, and monitoring programs;

English usage, spelling, grammar and punctuation.

Ability to:

Work effectively as a member/leader of a team;

work cooperatively and effectively with diverse groups and individuals;

manage budgets with accuracy;

organize and facilitate stakeholder and county meetings with and for youth experiencing foster care or homelessness;

provide leadership in implementation of services for foster and homeless youth;

collect and report data on program impact and scope;

serve children, foster and homeless youth and families using a trauma sensitive approach;

facilitate, coordinate, and host large projects and groups with multiple community partners and agencies;

create develop and deliver training and presentations to individuals and large groups;

provide leadership to program staff;

travel throughout Kern County as needed.

Experience:

A minimum of four (4) years of increasingly responsible experience working with grant funded programs and budgets serving children, youth experiencing homelessness or foster care, and families including community based activities;

experience in grant writing and program performance monitoring, including evaluation/data collection activities;

experience in outreach and marketing (including public relations) and leading the facilitation of community events.

Education:

BA/BS degree required.

Master's degree in Social Work or related field preferred.

Conditions of employment:

Some positions may require proof of privately owned automobile insurance and possession of a valid California Motor Vehicle operator's license which must be maintained for the duration of the assignment.

Fingerprint clearance by both the Federal Bureau of Investigation and the California Department of Justice is a condition of appointment after all other required job conditions have been met.

Must present verification of completion of Child Abuse Mandated Reporter training or obtain verification within six (6) weeks of hire and annually thereafter, as required by the California Child Abuse and Neglect Reporting Act.

This position has a probationary period of six months or 130 days, whichever is longer.

CP: rn

3/22/2021

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