

OFFICE OF JOHN G. MENDIBURU, Ed.D.
KERN COUNTY SUPERINTENDENT OF SCHOOLS
ADVOCATES FOR CHILDREN

Personnel Commission Meeting

**December 9, 2025, at 2:00 p.m.
1330 Truxtun Ave, Bakersfield, CA 93301
Conference Room 116**

AGENDA

Any materials required by law to be made available to the public prior to a meeting of the Personnel Commission can be inspected during normal business hours at the Kern County Superintendent of Schools Office, 1300 17th Street, First Floor, Bakersfield, CA 93301.

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent's Office (Government Code 54954.2).

1. Call to Order
2. Agenda Order
3. Public Comment
Members of the public shall have the opportunity to address the Personnel Commission on items on the agenda or within the Commission's jurisdiction either before or during the Commission's consideration of the item. The time allotted shall be five minutes.
4. Approval of Minutes from the November 12, 2025 Meeting – Action Item
5. Reports
 - a. Classified Employees Representative
 - b. Personnel Commission
 - c. Associate Superintendent – Human Resources and Staff Development
6. Old Business
7. New Business
 - a. Certification of Eligibility List – Action Item
 - 1) Campus Supervisor- Part Time (6 hrs. per day/10 mos. per year) (Open)
 - 2) Custodian I (Open)
 - 3) Instructional Assistant III-Behavior Emphasis (Open & Promotional)
 - 4) Internal Fiscal Analyst (Open & Promotional)
 - 5) Program Facilitator II (Open)
 - 6) School Bus Driver (Open)
 - 7) Supervisor-Landscaping and Grounds (Open & Promotional)

- 8) Transportation Aide (Open)
 - 9) Transportation Field Supervisor (Open)
 - b. New Job Descriptions – Action Item
 - 1) Paralegal
 - 2) Utility Worker – Food & Nutrition Services
 - c. Election of Personnel Commission Chair and Vice Chair – Action Item
- 8. Date of the next Personnel Commission meeting – January 13, 2026
- 9. Adjournment

*Will be provided prior to the meeting.