

KERN COUNTY SUPERINTENDENT OF SCHOOLS
APPROVED JULY 2024
RANGE: 38.5
CLASSIFIED
CODE: 2, 3, 4, 5, 7, 9

TRANSPORTER

DEFINITION

Under general supervision, to operate a van or transportation vehicle over designated routes within an established time schedule;

to transport special education students to and from school;

to perform daily inspections of a van or transportation equipment;

and to do other related work as required.

EXAMPLES OF DUTIES

Load and unload students safely at designated stops;

maintain van or transportation vehicle in a clean and orderly condition, and inspect and report any and all mechanical defects or malfunctions;

adhere to policies and procedures in maintaining appropriate student behavior and public contacts concerning transportation problems and concerns;

attend scheduled safety meetings and safety programs;

complete the daily transportation activity record, including number of students transported, mileage, type of trip, and standby time;

sweep, clean, and refuel vans;

transport both general education and children with special needs;

administer first aid as required;

may be required to lift students physically into and from van;

may be required to lift up to 50 pounds.

QUALIFICATIONS

Knowledge of:

Safe driving practices and techniques;

basic first aid procedures and methods;

safety and maintenance requirements of van and other pupil transportation equipment;

provisions of the Education Code, California Motor Vehicle Code and Title 13 applicable to the operation of vehicles in the transportation of school children.

Ability to:

Drive a school van and other transportation equipment safely and efficiently;

maintain appropriate student behavior on a school van or other transportation equipment;

perform appropriately in situations requiring tact and diplomacy;

understand and carry out oral and written directions;

establish and maintain cooperative working relationships.

Experience:

One year of experience as a transportation aide or school bus driver and the completion of a school bus driver training program, preferred.

Education:

Equivalent to the completion of the twelfth grade.

Conditions of employment:

Ability in the first six (6) months of employment to secure a certificate for first aid and CPR issued by the American Red Cross or equivalent.

A preplacement medical assessment/health screening, at office expense, is a condition of appointment after all other required job conditions have been met.

Possession of a valid Class C, Motor Vehicle Operator's License.

Must maintain proof of privately owned automobile insurance and possession of a valid California Motor Vehicle operator's license.

Fingerprint clearance by both the Federal Bureau of Investigation and the California Department of Justice is a condition of appointment after all other required job conditions have been met.

Must present verification of completion of Child Abuse Mandated Reporter training or obtain verification within six (6) weeks of hire and annually thereafter, as required by the California Child Abuse and Neglect Reporting Act.

This position has a probationary period of six months or 130 days, whichever is longer.

CP: rn

7/3/2024

G:\Transporter.doc