

OFFICE OF JOHN G. MENDIBURU, Ed.D.
KERN COUNTY SUPERINTENDENT OF SCHOOLS
ADVOCATES FOR CHILDREN

Personnel Commission Meeting

**November 12, 2025, at 2:00 p.m.
1330 Truxtun Ave, Bakersfield, CA 93301
Conference Room 116**

AGENDA

Any materials required by law to be made available to the public prior to a meeting of the Personnel Commission can be inspected during normal business hours at the Kern County Superintendent of Schools Office, 1300 17th Street, First Floor, Bakersfield, CA 93301.

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent's Office (Government Code 54954.2).

1. Call to Order
2. Agenda Order
3. Public Comment
Members of the public shall have the opportunity to address the Personnel Commission on items on the agenda or within the Commission's jurisdiction either before or during the Commission's consideration of the item. The time allotted shall be five minutes.
4. Approval of Minutes from the October 14, 2025 Meeting – Action Item
5. Reports
 - a. Classified Employees Representative
 - b. Personnel Commission
 - c. Associate Superintendent – Human Resources and Staff Development
6. Old Business
7. New Business
 - a. Certification of Eligibility List – Action Item
 - 1) Building Security Specialist (Open)
 - 2) Campus Supervisor (Open)
 - 3) Child Development Associate (Open & Promotional)
 - 4) Instructional Aide III-Health (Open & Promotional)
 - 5) Internal Fiscal Services Assistant (Open & Promotional)
 - 6) Manager-Facilities (Open)

- 7) Operations Assistant- California Living Museum (CALM)
(Open & Promotional)
- 8) Program Facilitator II-Bilingual – Community Connection for Child Care
(CCCC)(Open)
- 9) School Clerk (Taft, CA) (Open)
- 10) Utility Building and Grounds Worker-Valley Oaks Charter School (VOCS)
(Open & Promotional)

b. Unable to Establish an Eligibility List – Department Free to Hire – Action Item
1) Lead Infrastructure Systems Engineer (Open & Promotional)

c. New Job Description – Action Item
1) Information Systems Planner – Self Insured Schools of California (SISC)

d. Opportunity for the public, employees of the Kern County Superintendent of Schools, and employee organizations of the Kern County Superintendent of Schools to provide input on the qualifications of the candidate recommended for appointment to the Personnel Commission. Recommended candidate: Tasha Clayton.

Consideration and possible action to appoint Personnel Commission Member Tasha Clayton a term commencing on December 1, 2025, and ending November 30, 2028.

e. Annual Report to the Personnel Commission – Non-Action Item

8. Date of the next Personnel Commission meeting – December 9, 2025

9. Adjournment

*Will be provided prior to the meeting.