

OFFICE OF JOHN G. MENDIBURU, Ed.D.
KERN COUNTY SUPERINTENDENT OF SCHOOLS
ADVOCATES FOR CHILDREN

Personnel Commission Meeting

August 12, 2025, at 2:00 p.m.
1330 Truxtun Ave, Bakersfield, CA 93301
Conference Room 116

AGENDA

Any materials required by law to be made available to the public prior to a meeting of the Personnel Commission can be inspected during normal business hours at the Kern County Superintendent of Schools Office, 1300 17th Street, First Floor, Bakersfield, CA 93301.

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent's Office (Government Code 54954.2).

1. Call to Order
2. Agenda Order
3. Public Comment
Members of the public shall have the opportunity to address the Personnel Commission on items on the agenda or within the Commission's jurisdiction either before or during the Commission's consideration of the item. The time allotted shall be five minutes.
4. Approval of Minutes from the July 8, 2025 Meeting – Action Item
5. Reports
 - a. Classified Employees Representative
 - b. Personnel Commission
 - c. Associate Superintendent – Human Resources and Staff Development
6. Old Business
7. New Business
 - a. Certification of Eligibility List – Action Item
 - 1) Academic Associate (Open & Promotional)
 - 2) Account Clerk III (Open & Promotional)
 - 3) Application Integration Solutions Specialist II (Open)
 - 4) Assessment Facilitator – Special Education (Bilingual) (Open & Promotional)
 - 5) Automotive Parts Technician (Open)
 - 6) Behavior Intervention Specialist-Alternative Education (Open & Promotional)

- 7) Coordinator- Events Management & Communications (Promotional)
- 8) Director – Special Programs and Strategic Initiatives (Open)
- 9) Instructional Aide I – Special Education (Open)
- 10) Instructional Aide III – Health
(6hrs per day/10-12months per year) (Open & Promotional)
- 11) Local Facilitator – Educator Development (Open & Promotional)
- 12) Payroll Manager (Open & Promotional)
- 13) Project Facilitator- Health Services (Open & Promotional)
- 14) Project Specialist – Educator Development (Open & Promotional)
- 15) School Clerk (Open)
- 16) Seasonal Cook – KEEP (Open)
- 17) Seasonal Naturalist – KEEP (Open)

- b. Unable to Establish an Eligibility List – Department Free to Hire – Action item
 - 1) Indemnity Claims Examiner – Workers' Compensation (Open & Promotional)

- c. New Job Descriptions – Action Item
 - 1) Program Coordinator – Kern Integrated Data Systems (KiDS)
 - 2) Project Manager – Kern Integrated Data Systems (KiDS)

8. Date of the next Personnel Commission meeting – September 9, 2025

9. Adjournment

*Will be provided prior to the meeting.