

OFFICE OF JOHN G. MENDIBURU, Ed.D.
KERN COUNTY SUPERINTENDENT OF SCHOOLS
ADVOCATES FOR CHILDREN

Personnel Commission Meeting

January 14, 2025, at 2:00 p.m.
1330 Truxtun Ave, Bakersfield, CA 93301
Conference Room 116

AGENDA

Any materials required by law to be made available to the public prior to a meeting of the Personnel Commission can be inspected during normal business hours at the Kern County Superintendent of Schools Office, 1300 17th Street, First Floor, Bakersfield, CA 93301.

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent's Office (Government Code 54954.2).

1. Call to Order
2. Agenda Order
3. Public Comment
Members of the public shall have the opportunity to address the Personnel Commission on items on the agenda or within the Commission's jurisdiction either before or during the Commission's consideration of the item. The time allotted shall be five minutes.
4. Approval of Minutes from November 12, 2024 and December 10, 2024 Meeting – Action Item
5. Reports
 - a. Classified Employees Representative
 - b. Personnel Commission
 - c. Assistant Superintendent – Human Resources and Staff Development
6. Old Business
7. New Business
 - a. Certification of Eligibility List – Action Item
 - 1) Campus Supervisor (Open)
 - 2) Child Development Associate (Open & Promotional)
 - 3) Child Development Center Aide – Part Time (3.8-5 hrs. per day/10-12 mos. per year) (Open)
 - 4) Dispatcher (Promotional)
 - 5) Medi-Cal Administrative Activities (MAA) Account Technician (Open)

- 6) Project Specialist-Early Learning Services (Open & Promotional)
- 7) School Bus Driver (Open)
- 8) Seasonal Naturalist-KEEP (Open)
- 9) Supervisor-Workers' Compensation (Open & Promotional)

- b. Unable to establish an eligibility list – Free to Hire
 - 1) Program Coordinator- School-Based Medi-Cal Programs (Open & Promotional)

- c. New Job Descriptions – Action Item
 - *1) Executive Director – Child and Family Services
 - 2) Educational Network Specialist II
 - 3) Lead Network Systems Engineer

- d. Revised Job Descriptions – Action Item
 - 1) Educational Network Specialist
 - 2) Network Systems Engineer II

- 10. Date of the next Personnel Commission meeting – February 11, 2025

- 11. Adjournment

*Will be provided prior to the meeting.