

OFFICE OF JOHN G. MENDIBURU, Ed.D.
KERN COUNTY SUPERINTENDENT OF SCHOOLS
ADVOCATES FOR CHILDREN

**Personnel Commission Meeting
November 12, 2024, at 2:00 p.m.
1330 Truxtun Ave, Bakersfield, CA 93301
Conference Room 116**

AGENDA

Any materials required by law to be made available to the public prior to a meeting of the Personnel Commission can be inspected during normal business hours at the Kern County Superintendent of Schools Office, 1300 17th Street, First Floor, Bakersfield, CA 93301.

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent's Office (Government Code 54954.2).

1. Call to Order
2. Agenda Order
3. Public Comment
Members of the public shall have the opportunity to address the Personnel Commission on items on the agenda or within the Commission's jurisdiction either before or during the Commission's consideration of the item. The time allotted shall be five minutes.
4. Public Hearing
5. Approval of Minutes of October 8, 2024 Meeting – Action Item
6. Reports
 - a. Classified Employees Representative
 - b. Personnel Commission
 - c. Assistant Superintendent – Human Resources and Staff Development
7. Old Business
8. New Business
 - a. Certification of Eligibility List – Action Item
 - 1) Air Conditioning/Heating Mechanic I (Open)
 - 2) Animal Keeper I (CALM) (Open)
 - 3) Application Integration Solutions Specialist I (Open)
 - 4) Coordinator III- Community Connection for Child Care (CCCC) (Open & Promotional)
 - 5) Database Specialist II (Open & Promotional)

- 6) Early Start Instructional Assistant- Bilingual/Bicultural (Open & Promotional)
 - 7) Educational Network Specialist (Open & Promotional)
 - 8) Fleet Manager (Open)
 - 9) Foster Youth Specialist (Open & Promotional)
 - 10) Instructional Aide I-Special Education (Open)
 - 11) Instructional Aide III-Health (6hrs per day/10-12 months per year) (Open & Promotional)
 - 12) K-12 Pathway Specialist (Open)
 - 13) Lead Building Security Specialist (Open & Promotional)
 - 14) Lead Claims Examiner- Property & Liability (Open & Promotional)
 - 15) Student Data/Attendance Clerk I (Open)
 - 16) Student Data/Attendance Clerk II (Open & Promotional)
- b. Unable to establish an eligibility list – Free to Hire
 - 1) Paraprofessional - Kernville
 - c. New Job Description – Action Item
 - 1) Manager – Maintenance
 - 2) Program Support Facilitator - Bilingual
 - d. Revised Job Description – Action Item
 - 1) Associate Counsel
 - e. Reallocation Request – Action Item
 - 1) Request for reallocation of Lead Examiner – Workers' Compensation from Classified Salary Range of 52.5 to Classified Salary Range 54.5
9. Closed Session
 - a. Public Employee Discipline/Dismissal/Release
 10. Date of the next Personnel Commission meeting – December 10, 2024
 11. Adjournment

*Will be provided prior to the meeting.