



**TEACHER  
ENGLISH LANGUAGE DEVELOPMENT (ELD)  
ALTERNATIVE EDUCATION**

Certificated Job Description

**IMMEDIATE SUPERVISOR**

School Site Principal

**DEFINITION**

The English Language Development (ELD) Teacher will assist English learners (EL) enrolled in alternative education settings operated by the Kern County Superintendent of Schools achieve proficiency in the English language. The ELD Teacher will provide direct instruction to the students and may provide support to teachers, paraprofessionals, and students to help ensure that appropriate services are provided to EL youth. In collaboration with the EL Resource Specialist, gather and analyze data to evaluate the effectiveness of the program.

**ESSENTIAL FUNCTIONS:**

1. Administer appropriate diagnostic assessments to identify eligible students' areas of need.
2. Provide direct, effective intervention instruction and services to targeted EL students based on the results of diagnostic assessments.
3. Design, provide, and implement individual intervention plans and strategies for eligible students to improve academic achievement in the English language.
4. Coordinate the assessment of student progress and monitoring of student achievement for students receiving intervention. Maintain individual progress records for all students.
5. Communicate with general education, special education, and resource staff regarding instruction, assessment, and effective instructional techniques to meet the individual needs of eligible students.
6. Maintain and develop adequate and varied instructional materials.
7. Maintain communication with assigned students and parents.
8. Comply with the standards for the teaching profession and all requirements of the Kern County Superintendent of Schools Office as specified in policies, regulations, and memoranda.
9. Display a sincere interest in working with and contributing to student educational progress, and report issues that may endanger a student's well-being directly to the site administrator.
10. Maintain a professional attitude in working with students and staff.

11. Follow the written and oral directions of the site administrator, and complete other duties as assigned by the Principal or Directors.

**MINIMUM QUALIFICATIONS:**

A. Personal Qualifications:

1. Display a knowledge of and willingness to stay abreast of current trends and practices in education.
2. Abide by the rules and regulations of the Kern County Superintendent of Schools in a professional, efficient manner.
3. Must possess a private vehicle, valid California driver's license and carry current automobile insurance with at least minimum coverage for public liability and property damage.
4. Fingerprint clearance by both the Federal Bureau of Investigation and the California Department of Justice is a condition of appointment after all other required job conditions have been met.

B. Professional Qualifications:

1. Possess a broad repertoire of teaching skills.
2. Display a general understanding of how students develop, act, think, learn, and feel.
3. Show a sincere interest in curriculum development.
4. Demonstrate the ability to be creative and to make decisions based on a sound educational philosophy and interagency requirements.
5. Demonstrate a command of knowledge in his/her field of responsibility.
6. Express enthusiasm for and commitment to his/her assigned tasks.
7. Exhibit the ability to establish an appropriate working relationship with individuals and groups.
8. Display the ability to work and communicate with people effectively and cooperatively.
9. Provide leadership in committees, workshops and various types of group meetings.
10. Support the contribution of alternative education programs.
11. Must present verification of completion of Child Abuse Mandated Reporter training or obtain verification within six (6) weeks of hire and annually thereafter, as required by the California Child Abuse and Neglect Reporting Act.

**TRAINING AND/OR CREDENTIALS**

A. Education:

1. Holds a valid California teaching credential.
  2. CLAD Certified (or equivalent). BCLAD certified preferred.
- B. Experience:
1. Successful experience teaching EL students.
  2. Successful experience in a classroom setting preferred.
  3. Successful experience teaching intervention with at-risk or delinquent youth preferred.

CP: gs

4/27/15

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