



SPEECH AND LANGUAGE PATHOLOGIST – ASSESSMENT

Certificated Job Description

IMMEDIATE SUPERVISOR:

Director, Special Education

ESSENTIAL FUNCTIONS:

1. Arrange suitable schedule for speech and language screening.
2. Screen students to determine those who may need speech and language therapy services.
3. Obtain permission for appropriate diagnostic testing; administer those tests.
4. Conduct conferences with parents, school personnel, and other professional personnel to acquire necessary information for complete appraisal of students' communicative abilities and needs.
5. Participate in the writing of each student's Individual Educational Plan (IEP).
6. Act as chairperson of IEP Team meetings when appropriate and requested.
7. Perform any other duties related to position.

MINIMUM QUALIFICATIONS:

A. Personal Qualifications:

1. Ability to conduct oneself in a professional manner, presents a favorable personal appearance, and demonstrates personality characteristics which enhance effectiveness in a school setting.
2. Ability to communicate effectively, with a pleasant voice and correct articulation, and use appropriate, professional language skills in writing and speaking.
3. Must possess a private vehicle, valid California driver's license and carry current automobile insurance with at least minimum coverage for public liability and property damage.
4. Fingerprint clearance by both the Federal Bureau of Investigation and the California Department of Justice is a condition of appointment after all other required job conditions have been met.

B. Professional Qualifications:

1. Ability to relate positively to children and instill in them a desire to improve.

2. Ability to relate positively to parents, school personnel, and other lay and professional people.
3. Demonstrate a positive attitude and desire to improve professional knowledge and competence.
4. Must present verification of completion of Child Abuse Mandated Reporter training or obtain verification within six (6) weeks of hire and annually thereafter, as required by the California Child Abuse and Neglect Reporting Act.

TRAINING AND/OR CREDENTIALS

A. Education:

1. Appropriate California credential(s) for providing speech and language therapy services.

B. Experience:

1. Prefer one year in professional speech and language therapy services.

TS:gs
8/31/15
G:\Speech and Language Pathologist - Assessment