



EDUCATIONAL DIAGNOSTICIAN: ALTERNATIVE EDUCATION

Certificated Job Description

IMMEDIATE SUPERVISOR:

Coordinator for Special Education, Alternative Education Programs

DEFINITION OF POSITION:

The Kern County Superintendent of Schools Office operates alternative educational programs for students who 1) are wards or dependents of the court, 2) have been expelled from traditional school programs, 3) have long histories of poor school attendance and/or performance, 4) are homeless, or 5) have a multitude of other factors such as gang involvement, substance abuse, histories of neglect or abuse. The Educational Diagnostician position will provide testing and support for students and teachers in the Department of Alternative Education. The duties are designed to promote individual student success and support the teachers.

ESSENTIAL FUNCTIONS:

1. Administer, score and report psychological assessments for special education students in the department of Alternative Education.
2. Attend Individualized Education Program (IEP) team meetings to interpret assessment results.
3. Assist in the development of Behavior Support Plan for students in the alternative Education programs.
4. Assist teachers with behavior management strategies in the general education classrooms.
5. Provide crisis intervention counseling as needed and assist site administration in making decisions regarding calling law enforcement, Child Protective Services, Crisis Stabilization Unit and MET team resources.
6. Provide counseling to students prior to referral to outside agencies (MIST, Kern County Mental Health).
7. Assist in the development of 504 plans.
8. Supervise student interns who are providing services in the Alternative Education programs and Foster Youth Services program.

MINIMUM QUALIFICATIONS:

A. Personal Qualifications:

1. Willingness to follow the policies and regulations of the Office of the Kern county Superintendent of Schools.
2. Must possess a private vehicle, valid California driver's license and carry current automobile insurance with at least minimum coverage for public liability and property damage.

3. Fingerprint clearance by both the Federal Bureau of Investigation and the California Department of Justice is a condition of appointment after all other required job conditions have been met.

B. Professional Qualifications:

1. Appropriate background with which to establish a good foundation for working with students, teachers, school administrators and other community agencies.
2. Ability to work with supervisors and teachers in a professional and efficient manner.
3. Must present verification of completion of Child Abuse Mandated Reporter training or obtain verification within six (6) weeks of hire and annually thereafter, as required by the California Child Abuse and Neglect Reporting Act.

TRAINING AND/OR CREDENTIALS

A. Education:

1. Must possess a Master's degree and/or credential in a related field such as School Psychology, School Counseling, Social Work, Psychology or Special Education.

B. Experience:

1. Three years of experience in a related field, desirable.
2. Experience working with high-risk youth, desirable.

TS: gs

8/24/15

G:\Educational Diagnostician – Alternative Education