

OFFICE OF JOHN G. MENDIBURU, Ed.D.  
KERN COUNTY SUPERINTENDENT OF SCHOOLS  
*ADVOCATES FOR CHILDREN*

**Personnel Commission Meeting**  
**June 11, 2024 at 2:00 p.m.**  
**1330 Truxtun Ave, Bakersfield, CA 93301**  
**Conference Room 116**

**AGENDA**

Any materials required by law to be made available to the public prior to a meeting of the Personnel Commission can be inspected during normal business hours at the Kern County Superintendent of Schools Office, 1300 17<sup>th</sup> Street, First Floor, Bakersfield, CA 93301.

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent's Office (Government Code 54954.2).

1. Call to Order
2. Agenda Order
3. Public Comment  
Members of the public shall have the opportunity to address the Personnel Commission on items on the agenda or within the Commission's jurisdiction either before or during the Commission's consideration of the item. The time allotted shall be five minutes.
4. Approval of Minutes of May 14, 2024 and May 21, 2024 (Special Meeting) – Action Item
5. Reports
  - a. Classified Employees Representative
  - b. Personnel Commission
  - c. Assistant Superintendent – Human Resources and Staff Development
6. Old Business
7. New Business
  - a. Certification of Eligibility Lists – Action Item
    - 1) Application Integration Solutions Specialist II (Open)
    - 2) Child Development Center Aide – Part Time (3.8-5 hrs. per day) (10-12mos.per year) (Open)
    - 3) Child Development Associate (Open & Promotional)
    - 4) Custodian I (Open)
    - 5) Database Specialist II (Open & Promotional)
    - 6) Instructional Aide III-Speech Therapy (Open & Promotional)
    - 7) Mechanic I (Open)

- 8) Paraprofessional (6-7 hrs. per day/10mos. per year) (Open)
- 9) Property and Liability Adjuster II Open)
- 10) Seasonal Naturalist-KEEP (Open)
- 11) School Secretary (Open & Promotional)

b. Unable to Establish an Eligibility List – Department Free to Hire – Action Item  
1) Instructional Aide II – Sign Language

c. New Job Description – Action Item  
1) Cook – KEEP  
2) Seasonal Lead School Bus Driver - KEEP

d. Revised Job Description – Action Item  
1) Seasonal Cook - KEEP

e. Reallocation Request – Action Item  
1) Request for reallocation of fifteen job classifications at Camp Keep.

8. Date of the next Personnel Commission meeting – July 9, 2024

9. Adjournment

\*Will be provided prior to the meeting.