

KERN COUNTY SUPERINTENDENT OF SCHOOLS
APPROVED SEPTEMBER 2023
RANGE: 39.0
CLASSIFIED
CODE: 3, 7, 9

UTILITY BUILDING AND GROUNDS WORKER - CALM
(California Living Museum)

DEFINITION

Under the direct supervision of the Zoo Facilities and Operations Manager, perform a wide variety of grounds, custodial, and semiskilled maintenance work and repair tasks to ensure facilities and grounds are clean and in good condition, and to do other related work as required.

EXAMPLES OF DUTIES

Work with maintenance and grounds teams to complete projects related to animal exhibits, grounds, and behind the scenes areas;

inspect machinery, buildings, and equipment for safety and security;

work with outside vendors on various tasks related to CALM worksite;

perform preventative maintenance on a variety of service equipment, including oiling, greasing, packing and cleaning;

assist in, or perform, a variety of tasks in the construction, installation, and maintenance of furniture, fences, playground equipment, cabinets, shelving, and a variety of animal enclosures;

keep a clean and safe workspace in all areas of CALM;

complete all steps required to finish a variety of painting projects;

make minor electrical repairs to power equipment, fixtures, extension cords, outlets, switches, and wiring;

maintain storage areas in orderly, safe, and clean condition;

load and unload equipment, drive service vehicles to and from worksites;

pick up supplies, deliver materials and complete all paperwork related to zoo functions;

track and complete work orders as assigned;

set up facilities for special events and school field trips;

perform other related duties as assigned.

QUALIFICATIONS

Knowledge of:

Basic methods, techniques, materials, tools and equipment used in maintenance, repair and construction work;

basic cleaning methods, procedures, and techniques;

cleaning materials, supplies and equipment;

basic methods of landscaping and grounds maintenance safe working methods and procedures;

care and maintenance of native plants;
propagation and care of native plants;
safety practices regarding working around wildlife.

Ability to:

Work effectively with the public and zoo staff;
skillfully use a variety of tools and equipment utilized in one or more of the basic maintenance trades;
maintain simple records;
perform moderately heavy manual activities;
efficiently and effectively use cleaning materials, supplies and equipment;
establish and maintain cooperative working relationships;
climb ladders, balance, stoop, kneel, crouch, crawl, and lift up to 50 pounds;
tend to plants and landscape;
work nights and/or weekends as scheduled.

Experience:

Two (2) years minimum experience in one or more of the following: semi-skilled maintenance and repair, building trades, animal husbandry, or horticulture.

Education:

Equivalent to completion of the twelfth grade, supplemented by coursework or training in one or more of the horticulture, animal husbandry or maintenance trades.

Conditions of employment:

A preplacement medical assessment/health screening, at office expense, is a condition of appointment after all other required job conditions have been met.

This position will require work shift to occur outside of the Kern County Superintendent of Schools operating hours.

Some positions may require proof of privately owned automobile insurance and possession of a valid California Motor Vehicle operator's license which must be maintained for the duration of the assignment.

Fingerprint clearance by both the Federal Bureau of Investigation and the California Department of Justice is a condition of appointment after all other required job conditions have been met.

Must present verification of completion of Child Abuse Mandated Reporter training or obtain verification within six (6) weeks of hire and annually thereafter, as required by the California Child Abuse and Neglect Reporting Act.

This position has a probationary period of six months or 130 days, whichever is longer.

MG: rn

8/31/2023

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