

KERN COUNTY SUPERINTENDENT OF SCHOOLS
APPROVED JULY 2023
RANGE: 41.0
CLASSIFIED
CODE: 5, 7

LICENSED VOCATIONAL NURSE (LVN)

DEFINITION

Under appropriate supervision of the Credentialed School Nurse, Credentialed Teacher, and/or Administrator the Licensed Vocational Nurse (LVN) serves the direct physical health care needs of student(s), providing specialized health care services to meet the medical and physical needs of students.

EXAMPLE OF DUTIES

Consults with the Credentialed School Nurse(s) on a regular basis concerning special needs of assigned student(s);

maintains confidentiality by not releasing any information regarding students, parents/guardians, or staff;

work cooperatively with co-workers, parent(s)/guardian(s), and staff in coordinating services for student(s);

may accompany student(s) on special school activities, as needed, during regular school hours;

assist with maintaining individual treatment and medication records for student(s) as directed by the Credentialed School Nurse;

assist with the maintenance of medical supplies and equipment necessary to serve the needs of assigned student(s);

may communicate with parent(s) concerning supplies necessary to meet the physical health care needs of assigned student(s);

updates school nurse and site administrator regarding students' health;

attends workshops, staff development programs, meetings and conferences, as assigned, to obtain updated program information;

devises special strategies for instructional use to elicit and reinforce skills of students based on an understanding of individual students and their health needs;

monitor and assist students in a variety of self-help activities, including dressing, feeding and toileting;

perform specialized health care procedures under the guidance of the school nurse for such children who experience severe respiratory difficulty, (suctioning) seizures, and those with catheter and colostemic appliances;

dispense medication under direction and observe students for signs of unusual health symptoms and perform electronic blood pressure test procedures;

maintain a high level of professionalism especially regarding confidentiality of pupils and their records;

respond professionally to administrative direction and the needs of the educational program;

assist children with braces and other mechanical apparatus;

performs all other related duties as assigned;

QUALIFICATIONS

Knowledge of:

Methods, techniques, and procedures for lifting and moving students who require assistance;

the skills and abilities needed to work with students with disabilities;

routine record management, storage, and retrieval procedures;

appropriate English usage, punctuation, spelling, and grammar;

Ability to:

Lift 50 pounds; bend, kneel and stoop for extended periods;

lift and move students who require assistance;

relate with students, and adults;

demonstrate aptitude for work to be performed;

report to multiple work sites in a given day or during the workweek;

maintain an appropriate personal demeanor during periods of heightened stress created by outside factors not always within the ability of the employee to control at the time;

Experience:

Two (2) years of paid or volunteer experience working with children with special health needs.

Education:

High school diploma or equivalent.

Current California vocational nursing license.

Conditions of employment:

Possess and maintain a certificate for first aid and CPR issued by the American Red Cross or equivalent.

A preplacement medical assessment is required as a condition of appointment after all other required job conditions have been met.

Some positions may require proof of privately owned automobile insurance and possession of a valid California Motor Vehicle operator's license which must be maintained for the duration of the assignment.

Fingerprint clearance by both the Federal Bureau of Investigation and the California Department of Justice is a condition of appointment after all other required job conditions have been met.

Must present verification of completion of Child Abuse Mandated Reporter training or obtain verification within six (6) weeks of hire and annually thereafter, as required by the California Child Abuse and Neglect Reporting Act.

This position has a probationary period of six months or 130 days, whichever is longer.

CP: ac

6/30/23

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