

**KERN COUNTY SUPERINTENDENT OF SCHOOLS**  
**REVISED/APPROVED SEPTEMBER 2021**  
**RANGE: 50.0**  
**CLASSIFIED**  
**CODE: NONE**

**PREVENTION SERVICES FACILITATOR**  
**Kern County Network for Children (KCNC)**

**DEFINITION**

Under general supervision, the Prevention Services Facilitator will help design and implement key prevention and intervention services in partnership with local policy-makers and organizations to benefit children and families, current and former foster youth, and homeless youth up to age 25;

will provide coordination, monitoring and implementation of multi-disciplinary services;

will develop and implement strategies for integrating countywide services that impact children and families;

will implement leadership and other training opportunities for partner agencies and youth;

will report to Director/Department Supervisor.

**ESSENTIAL FUNCTIONS**

Work proactively to bring together individuals, businesses, agencies and schools to work collaboratively to improve service delivery, and well-being of children, families and youth;

interact on an ongoing basis with county agency policy makers, community and business leaders, community based organizations, and county school district administrators;

provide technical assistance to community collaboratives/family resource centers on integrated case management, evaluation, and outreach and leadership development;

assist in the promotion, outreach and marketing of the prevention and intervention services in consultation with KCSOS Communications Division;

facilitate leadership development and training opportunities;

assist with grant-writing and other resource development efforts to secure funding;

may participate in statewide, regional and/or local activities the program is involved in;

provide oversight of various prevention and intervention funding streams and sub-contracts with service providers;

complete evaluation activities that include for data collection and analysis;

attend all trainings to ensure fidelity to program implementation;

coordinate services available for homeless youth, and provide homeless youth with assessment, case management and housing navigation services;

perform other work-related duties as assigned.

## **QUALIFICATIONS**

### Knowledge of:

Knowledge of and general understanding of the Kern County Network for Children, integrated services, public policy, case management, resource development, prevention and intervention services;

social work and child abuse prevention services and/or lived experience with child maltreatment;

have a background of working with foster and/or homeless youth population, and/or lived experience with homelessness or foster care;

program implementation and evaluation;

possess strong writing skills;

possess knowledge and experience in assessment, including but not limited to matched needs and resource mapping;

general understanding of the development and implementation of grant funded programs.

### Ability to:

Ability to work effectively as a member/leader of a team;

possess excellent communication skills;

travel within the state to attend meetings, training, and other professional events as scheduled;

have knowledge and the ability to collect and report data on environmental health changes and program impact;

perform other work-related duties as assigned.

### Experience:

Four (4) years of experience in relevant prevention, social service, community based activities, including direct involvement with family resource centers, collaborative partnerships and the Kern County Department of Human Services. Lived experience in foster care, homelessness or child maltreatment or being a family member or a caregiver of an individual with this experience may substitute for one (1) year or work experience;

experience working with children and families who have experienced or are at-risk of experiencing child abuse, foster and/or homeless youth, and an understanding of the needs of these target populations desired;

experience in grant implementation, and evaluation/data collection activities;

experience in outreach and marketing (including public relations) and the facilitation of community events;

### Education:

B.A., B.S. in public health, communications, social work, social sciences, public administration or related field of study.

### Conditions of employment:

Some positions may require proof of privately owned automobile insurance and possession of a valid California Motor Vehicle operator's license which must be maintained for the duration of the assignment.

Fingerprint clearance by both the Federal Bureau of Investigation and the California Department of Justice is a condition of appointment after all other required job conditions have been met.

Must present verification of completion of Child Abuse Mandated Reporter training or obtain verification within six (6) weeks of hire and annually thereafter, as required by the California Child Abuse and Neglect Reporting Act.

This position has a probationary period of six months or 130 days, whichever is longer.

CP: rn

9/3/2021

G:\Prevention Services Facilitator - KCNC.doc