

KERN COUNTY SUPERINTENDENT OF SCHOOLS
REVISED/APPROVED FEBRUARY 2016
RANGE: 50.0
CLASSIFIED
CODE: NONE

PREVENTION SERVICES FACILITATOR – FOSTER YOUTH SERVICES

DEFINITION

Under general direction, the Prevention Services Facilitator – Foster Youth Services will help design and implement key prevention, intervention and educational services in partnership with local policy-makers, school districts and organizations to benefit children and families;

will assist the Director I – Foster Youth Services in providing policy analysis and recommendations for consideration by the KCNC Governing Board and other policy making entities;

will develop and implement strategies for integrating countywide services that impact children and families with a focus on foster youth;

will implement leadership and other training opportunities;

EXAMPLES OF DUTIES

Work proactively to bring together individuals, businesses, agencies and schools to redirect efforts to improve service delivery, case management and educational achievement for foster youth;

interact on an ongoing basis with county agency policy makers, community and business leaders and county school district administrators;

provide educational support services to foster youth in partnership with local school districts and help plan/implement county-wide services for foster youth;

assist in the promotion, outreach and marketing of foster youth services in consultation with the KCSOS Communications Division;

facilitate leadership development/training opportunities in partnership with Kern County organizations;

assist with grant-writing and other resource development efforts to secure funding;

support oversight of various funding streams and sub-contracts with service providers;

facilitate forums to bring together representatives with mutual needs to address issues and affect change;

attend and participate in various meetings when appropriate;

provide support in the implementation of emancipation services for foster youth;

perform other work-related duties as assigned.

QUALIFICATIONS

Knowledge of:

Knowledge of and general understanding of the Kern County Network for Children, integrated services, public policy, case management, resource development and social services;

social work, education, and employment services;

have a background of working with foster youth population;

possess strong writing skills;

possess knowledge and experience in assessment, including but not limited to matched needs and resource mapping.

Ability to:

Ability to work effectively as a member/leader of a team;

possess excellent communication skills.

Experience:

Four (4) years of experience in relevant prevention, social service, community based activities, including direct involvement with schools and the Kern County Department of Human Services;

experience working with foster youth and an understanding of the needs of emancipating foster youth desired;

experience in successful grant writing and grant implementation, contracting oversight and evaluation/data collection activities;

experience in outreach and marketing (including public relations) and the facilitation of community events.

Education:

B.A., B.S. in public administration, social work, social sciences or a related field of study.

Conditions of employment:

Some positions may require proof of privately owned automobile insurance and possess a valid California Motor Vehicle operator's license.

Fingerprint clearance by both the Federal Bureau of Investigation and the California Department of Justice is a condition of appointment after all other required job conditions have been met.

Must present verification of completion of Child Abuse Mandated Reporter training or obtain verification within six (6) weeks of hire and annually thereafter, as required by the California Child Abuse and Neglect Reporting Act.

This position has a probationary period of six months or 130 days, whichever is longer.

CP: gs

2/9/16

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