

KERN COUNTY SUPERINTENDENT OF SCHOOLS
REVISIONS APPROVED MARCH 2019
RANGE: 38.5
CLASSIFIED
CODE: 2, 4, 7, 9

UTILITY WORKER

DEFINITION

Under supervision, to maintain assigned facility in a clean, orderly, and secure manner; and to do other related work as required.

EXAMPLES OF DUTIES

Sweep, mop, and wax floors;

clean oil spills and grease residue;

empty and clean waste receptacles, including trash barrels;

clean restrooms and work areas;

wash windows and walls;

pick up paper and other debris;

sweep concrete surfaces;

dust, wash, and polish furniture and woodwork;

clean and service automotive repair equipment;

detail clean interior and exterior of county-owned vehicles;

may assist in other automotive service duties.

QUALIFICATIONS

Knowledge of:

Basic cleaning methods, procedures, and techniques;

cleaning materials, supplies, and equipment;

safe working methods and procedures.

Ability to:

Perform moderately heavy manual activities;

lift 50 pounds;

efficiently and effectively use cleaning materials, supplies, and equipment;

understand and carry out oral and written directions;

be available to work eight (8) hour shift which may begin at 5:00 a.m. or end at 12:00 a.m.;

establish and maintain cooperative working relationships.

Experience:

Six (6) months of experience involved with the care and cleaning of buildings and facilities.

Education:

Completion of formal or informal education sufficient to assure the ability to read and write at the level required for successful job performance.

License Requirement:

Valid Class B with "P" endorsement, California Motor Vehicle Operator's License preferred.

Conditions of employment:

A preplacement medical assessment and substance abuse test, at office expense, is a condition of appointment after all other required job conditions have been met.

Must maintain proof of privately owned automobile insurance and possession of a valid California Motor Vehicle operator's license.

Fingerprint clearance by both the Federal Bureau of Investigation and the California Department of Justice is a condition of appointment after all other required job conditions have been met.

Must present verification of completion of Child Abuse Mandated Reporter training or obtain verification within six (6) weeks of hire and annually thereafter, as required by the California Child Abuse and Neglect Reporting Act.

This position has a probationary period of six months or 130 days, whichever is longer.

CP: rn

2/26/19

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