

KERN COUNTY SUPERINTENDENT OF SCHOOLS
APPROVED FEBRUARY 2008
RANGE: 42.0
CLASSIFIED
CODE: NONE

SPECIAL PROJECTS FACILITATOR – KERN COUNTY NETWORK FOR CHILDREN (KCNC)

DEFINITION

Under supervision, the Special Projects Facilitator – Kern County Network for Children (KCNC) will help design and implement key prevention and research services in partnership with local policy-makers and organizations to benefit children and families;

will assist in implementing gang prevention and other related intervention efforts;

will assist in implementing strategies for integrating countywide services that impact children and families;

will assist in the collection, analysis and reporting of data;

he/she will report to the KCNC Executive Director.

ESSENTIAL FUNCTIONS

Work proactively to bring together individuals, businesses, agencies and schools to redirect efforts to improve service delivery, case management and meet local communities' targeted goals;

interact on an ongoing basis with county agency policy makers, community based organizations, business leaders and county school district administrators;

provide direct technical assistance to family resource centers and the County of Kern for the implementation of *Differential Response* and other similar child abuse prevention services throughout Kern County;

provide technical assistance to community collaboratives/family resource centers on integrated case management, evaluation and the use of the Social Conditions Matrix evaluation tool and other research-based data collection efforts;

assist in the promotion, outreach and implementation of the Foster Youth Services program and Foster Youth Resource Center;

provide support in the implementation of emancipation services for foster youth involved in the Foster Youth Resource Center;

assist in the implementation of the KCNC's Leadership Development Program and other leadership development/training opportunities in partnership with Kern County organizations;

support the KCNC's oversight of various prevention funding streams and sub-contracts with service providers;

facilitate forums to bring together representatives with mutual needs to address issues and affect change;

attend and participate at Kern County Network for Children executive meetings, general meetings and participate as a sub-committee member when appropriate;

perform other work-related duties as assigned.

QUALIFICATIONS

Knowledge of:

Knowledge of and general understanding of the Kern County Network for Children, integrated services, public policy, case management, research methods and prevention services;

knowledge of social work and Differential Response/child abuse prevention services.

Ability to:

Ability to work effectively as a member/leader of a team;

possess excellent communication skills.

Experience:

Two (2) years of experience in relevant prevention, social service, community based activities, including direct involvement with case management services and/or family resource centers and the County of Kern;

experience working with foster youth and an understanding of the needs of emancipating foster youth desired;

experience in contracting oversight and evaluation/data collection activities;

experience in outreach and the facilitation of community events.

Education:

AA degree or the equivalence in college units in Human Services, Social Services, Social Work, Marketing, Public Relations, Administration, Communications, or related field.

Conditions of employment:

Some positions may require proof of privately owned automobile insurance and possession of a valid California Motor Vehicle operator's license which must be maintained for the duration of the assignment.

Fingerprint clearance by both the Federal Bureau of Investigation and the California Department of Justice is a condition of appointment after all other required job conditions have been met.

Must present verification of completion of Child Abuse Mandated Reporter training or obtain verification within six (6) weeks of hire and annually thereafter, as required by the California Child Abuse and Neglect Reporting Act.

This position has a probationary period of six months or 130 days, whichever is longer.

TS: gs

12/15/15

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