

**KERN COUNTY SUPERINTENDENT OF SCHOOLS**  
**REVISED/APPROVED MARCH 2016**  
**RANGE: 54.0**  
**CLASSIFIED**  
**CODE: NONE**

**PREVENTION SPECIALIST – SCHOOL COMMUNITY PARTNERSHIPS (SCP)**

**DEFINITION**

Under general supervision, the Prevention Specialist - SCP will work to implement comprehensive prevention education programs that directly impact high-risk youth throughout Kern County.

The Prevention Specialist – SCP will work closely with the Coordinator to support and coordinate the implementation of prevention and intervention programs to school districts throughout Kern County including programs operating in Kern County Superintendent of Schools Alternative Education Programs.

**EXAMPLES OF DUTIES**

Serve as team lead to oversee project activities including data collection as well as monitoring evaluation requirements;

provide coordination, monitoring and implementation of prevention project timelines;

work with community partners, organizations and county agencies to promote intervention and prevention programs for youth in Kern County;

function as Regional Lead in facilitating stakeholder meetings with local policy-makers and organizations to benefit the wellbeing of children and families;

interact on an ongoing basis with Kern County Department of Human Services, Kern County Probation Department, Kern County Network for Children, Kern County Department of Public Health, Kern County Foster Youth Services, community-based organizations serving youth, and school administrators;

train and coach program facilitators to deliver implementation of project curriculum with fidelity;

provide training for Kern County parents and students using prevention/intervention model programs;

assist with grant-writing and other resource development efforts to secure funding;

participate in local, state, and federal activities and trainings as required;

collect data for program evaluation and complete project reporting requirements as directed;

perform other work related duties as assigned.

**QUALIFICATIONS**

Knowledge of:

Legal mandates, policies, regulations and guidelines pertaining to comprehensive sexual health education and HIV prevention education;

current prevention/intervention programs and strategies;

most recent evidence-based strategies and medically accurate research on the relevant topic or topics;

managing program budgets, contracts, and reporting;

strategies for training, coaching and monitoring programs;

English usage, spelling, grammar and punctuation.

Ability to:

Work effectively as a member/leader of a team;

work cooperatively and effectively with diverse groups and individuals;

organize and facilitate school site and county meetings with and for adolescent youth;

provide leadership in implementation of instructional practices for delivering health curriculum to students;

collect and report data on program impact and scope;

serve students with diverse needs including court, community, and non-traditional school settings;

facilitate, coordinate, and host large projects and groups with multiple community partners and agencies;

create develop and deliver training and presentations to individuals and large groups;

provide leadership to program staff;

speak and understand Spanish preferred.

Experience:

A minimum of four (4) years of increasingly responsible experience managing a program providing health services for at-risk youth preferably in a school based setting;

experience writing, managing and delivering large-scale federal grants;

Education:

BA/BS degree required.

Master's degree in Education or Public Administration preferred.

Conditions of employment:

Some positions may require proof of privately owned automobile insurance and possession of a valid California Motor Vehicle operator's license which must be maintained for the duration of the assignment.

Fingerprint clearance by both the Federal Bureau of Investigation and the California Department of Justice is a condition of appointment after all other required job conditions have been met.

Must present verification of completion of Child Abuse Mandated Reporter training or obtain verification within six (6) weeks of hire and annually thereafter, as required by the California Child Abuse and Neglect Reporting Act.

This position has a probationary period of six months or 130 days, whichever is longer.

CP: gs

3/9/16

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