

**KERN COUNTY SUPERINTENDENT OF SCHOOLS
APPROVED AUGUST 2014
SALARY SCHEDULE: # 85
RANGE: 25.51
CLASSIFIED MANAGEMENT – OVERTIME EXEMPT
CODES: 1, 2, 6, 8**

MENTAL HEALTH SUPERVISOR

DEFINITION

The Mental Health Supervisor will supervise and coordinate the activities of Mental Health Clinicians engaged in providing educationally related mental health services to students as listed in the Individualized Educational Program (IEP). This includes, but is not limited to, clinical supervision, maintaining confidential records, caseload management, and compliance with program policies and procedures.

EXAMPLES OF DUTIES

Assure the quality of clinical services is maintained through individual and group supervision;

ensure that clinical records are accurate, current and meet program compliance;

manage caseloads for clinical staff;

assist in the evaluation of evidence-based interventions and therapeutic treatment modalities;

coordinate IEP attendance and preparation;

collaborate with Behavioral Health Coordinator to implement Special Education Local Plan Area (SELPA) policies and procedures;

provide back-up clinical care to students when assigned staff are unavailable;

additional activities and responsibilities as required.

QUALIFICATIONS

Knowledge of:

Principles, techniques, and trends in counseling, psychotherapy and various treatment modalities;

biological, behavioral and environmental aspects of emotional disturbances, mental disability, or substance abuse;

the scope and activities of public and private health and welfare agencies and other available community resources;

principles and techniques of mental health consultation, education and prevention within the community.

Ability to:

Work in an office environment;

work in a classroom environment during observation or skill application;

perform possible home visits to meet and work with student families and/or support systems;

work with interruptions and possible crisis situations;

travel extensively within, as well as, outside of, metro area to reach students at their school sites;

work as part of a multi-disciplinary team to coordinate and maximize treatment impact;

manage time with independent judgment and a high degree of initiative;

meet the physical requirements of the job.

Experience and Education:

Master's degree, Ph.D, or Psy D from an accredited university and/or college with major coursework in social work, psychology, and counseling or closely related field.

At least one year experience in supervision and provision of mental health services, social services, case management and counseling with children.

Ability to provide clinical supervision to interns as stipulated by the Board of Behavioral Sciences.

Valid California licensed Marriage and Family Therapist, or

valid California licensed Clinical Social Worker.

Conditions of employment:

Some positions may require proof of privately owned automobile insurance and possession of a valid California Motor Vehicle operator's license which must be maintained for the duration of the assignment.

Fingerprint clearance by both the Federal Bureau of Investigation and the California Department of Justice is a condition of appointment after all other required job conditions have been met.

Must present verification of completion of Child Abuse Mandated Reporter training or obtain verification within six (6) weeks of hire and annually thereafter, as required by the California Child Abuse and Neglect Reporting Act.

This position has a probationary period of one year.

TS: gs

2/16/18

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