

OFFICE OF MARY C. BARLOW
KERN COUNTY SUPERINTENDENT OF SCHOOLS
ADVOCATES FOR CHILDREN

Personnel Commission Meeting
April 18th at 2:00 p.m.
1300 17th Street, Bakersfield, CA 93301
7th Floor Conference Room

AGENDA

Any materials required by law to be made available to the public prior to a meeting of the Personnel Commission can be inspected during normal business hours at the Kern County Superintendent of Schools Office, 1300 17th Street, First Floor, Bakersfield, CA 93301.

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent's Office (Government Code 54954.2).

1. Call to Order
2. Agenda Order
3. Public Comment
Members of the public shall have the opportunity to address the Personnel Commission on items on the agenda or within the Commission's jurisdiction either before or during the Commission's consideration of the item. The time allotted shall be five minutes.
4. Approval of Minutes of March 14, 2023 – Action Item
5. Reports
 - a. Classified Employees Representative
 - b. Personnel Commission
 - c. Assistant Superintendent – Human Resources and Staff Development
 - d. Associate Superintendent
6. Old Business

7. New Business
 - a. Certification of Eligibility Lists – Action Item
 - 1) Account Clerk II (Open & Promotional)
 - 2) Account Clerk III (Open & Promotional)
 - 3) Air Conditioning/Heating Mechanic I (Open)
 - 4) Clerk Typist III (Open)
 - 5) Custodian I (Open)
 - 6) Early Start Instructional Assistant (6 hrs. per day/11 months per year) (Open & Promotional)
 - 7) Program Facilitator II – Bilingual (Open)
 - 8) Retirement Technician I (Open)
 - 9) Secretary II (Open & Promotional)
 - b. Unable to Establish an Eligibility List – Department Free to Hire – Action Item
 - 1) Senior Associate Counsel (Open)
 - 2) Instructional Aide I- Special Education (Open)
 - c. New Job Description – Action Item
 - 1) Program Fiscal Analyst (KCNC)
 - d. Revised Job Description – Action Item
 - 1) Substance Abuse Specialist
 - 2) Shop Foreman
8. Closed Session
 - a. Public Employee Discipline/Dismissal/Release
9. Reconvene to Open Session
 - a. Report out from closed session, if any action was taken
10. Date of the next Personnel Commission meeting – May 9, 2023
11. Adjournment