

OFFICE OF JOHN G. MENDIBURU, Ed.D.  
KERN COUNTY SUPERINTENDENT OF SCHOOLS  
*ADVOCATES FOR CHILDREN*

**Personnel Commission Meeting**  
**February 13, 2024 at 2:00 p.m.**  
**1330 Truxtun Ave, Bakersfield, CA 93301**  
**Conference Room 116**

**AGENDA**

Any materials required by law to be made available to the public prior to a meeting of the Personnel Commission can be inspected during normal business hours at the Kern County Superintendent of Schools Office, 1300 17<sup>th</sup> Street, First Floor, Bakersfield, CA 93301.

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent's Office (Government Code 54954.2).

1. Call to Order
2. Agenda Order
3. Public Comment  
Members of the public shall have the opportunity to address the Personnel Commission on items on the agenda or within the Commission's jurisdiction either before or during the Commission's consideration of the item. The time allotted shall be five minutes.
4. Approval of Minutes of January 9, 2024 – Action Item
5. Reports
  - a. Classified Employees Representative
  - b. Personnel Commission
  - c. Assistant Superintendent – Human Resources and Staff Development
6. Old Business
7. New Business
  - a. Certification of Eligibility Lists – Action Item
    - 1) Administrator – Child & Family Services (Open & Promotional)
    - \*2) Administrator – Operational Support (Open & Promotional)
    - 3) Chief Financial Operations Officer (Open)
    - 4) Coordinator I – School Community Partnerships (Open)
    - 5) Defined Benefit Specialist III (Open & Promotional)
    - 6) Early Learning Lead Coach – Kern Early Stars (Open & Promotional)
    - 7) Manager – Operations (Open & Promotional)
    - 8) Migrant Education School Readiness Liaison (Open)

- 9) Paraprofessional (6-7 hrs. per day) (Open)
- 10) Paraprofessional (North Kern Area) (Open)
- 11) Retirement Technician I (Open)
- 12) School Clerk (North Kern Area) (Open)
- 13) School Clerk Bilingual – North Kern (Open)

b. Unable to Establish an Eligibility List – Department Free to Hire – Action Item  
1) Senior Broadcast Engineer (Open)

c. Revised Job Description – Action Item  
1) Coordinator III – Behavior Intervention Services – SELPA

d. New Job Description – Action Item  
\*1) Culinarian  
2) Director I – Media Services and KETN

e. Personnel Commission Classified Association Appointment – Action Item

8. Date of the next Personnel Commission meeting – March 12, 2024

9. Adjournment

\*Will be provided prior to the meeting.