

OFFICE OF MARY C. BARLOW  
KERN COUNTY SUPERINTENDENT OF SCHOOLS  
*ADVOCATES FOR CHILDREN*

**Personnel Commission Meeting**  
**January 10, 2023 at 2:00 p.m.**  
**1300 17<sup>th</sup> Street, Bakersfield, CA 93301**  
**3<sup>rd</sup> Floor Conference Room**

**AGENDA**

Any materials required by law to be made available to the public prior to a meeting of the Personnel Commission can be inspected during normal business hours at the Kern County Superintendent of Schools Office, 1300 17<sup>th</sup> Street, First Floor, Bakersfield, CA 93301.

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent's Office (Government Code 54954.2).

1. Call to Order
2. Agenda Order
3. Public Comment  
Members of the public shall have the opportunity to address the Personnel Commission on items on the agenda or within the Commission's jurisdiction either before or during the Commission's consideration of the item. The time allotted shall be five minutes.
4. Approval of Minutes of December 13, 2022 – Action Item
5. Reports
  - a. Classified Employees Representative
  - b. Personnel Commission
  - c. Assistant Superintendent – Human Resources and Staff Development
  - d. Associate Superintendent
6. Old Business

7. New Business
  - a. Certification of Eligibility Lists – Action Item
    - 1) Campus Supervisor (Open)
    - 2) Clerk Typist III – Bilingual (11-12 months per year) (Open & Promotional)
    - 3) Director II – Human Resources (Open)
    - 4) Employee Benefits Technician I - SISC (Open & Promotional)
    - 5) Program Supervisor – Community Connection for Childcare (CCCC) (Open)
    - 6) Retirement Technician II (Open & Promotional)
    - 7) Volunteer and Community Engagement Facilitator - CALM (Open)
  - b. Revised Job Description – Action Item
    - 1) Labor Compliance Technician II
  - c. New Job Description – Action Item
    - 1) Engineer I – Education Support
  - d. Unable to Establish an Eligibility List – Department Free to Hire – Action Item
    - 1) Business Information Systems Analyst
    - 2) Transportation Field Supervisor
  - e. Reclassification Request – Action Item
    - 1) Request for reclassification for Vicki Lueck, Manager District Payroll (Classified Management Salary Schedule 85/84, Range 17.5), to District Payroll and Retirement Compliance Manager (Classified Management Salary Schedule 85/84, Range 18.5)
8. Closed Session
  - a. Public Employee Discipline/Dismissal/Release
9. Reconvene to Open Session
  - a. Report out from closed session, if any action was taken
10. Date of the next Personnel Commission meeting – February 14, 2023
11. Adjournment

\*Will be provided prior to the meeting.