

OFFICE OF JOHN G. MENDIBURU, Ed.D.
KERN COUNTY SUPERINTENDENT OF SCHOOLS
ADVOCATES FOR CHILDREN

Personnel Commission Meeting
April 16, 2024 at 2:00 p.m.
1330 Truxtun Ave, Bakersfield, CA 93301
Conference Room 116

AGENDA

Any materials required by law to be made available to the public prior to a meeting of the Personnel Commission can be inspected during normal business hours at the Kern County Superintendent of Schools Office, 1300 17th Street, First Floor, Bakersfield, CA 93301.

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent's Office (Government Code 54954.2).

1. Call to Order
2. Agenda Order
3. Public Comment
Members of the public shall have the opportunity to address the Personnel Commission on items on the agenda or within the Commission's jurisdiction either before or during the Commission's consideration of the item. The time allotted shall be five minutes.
4. Approval of Minutes of March 12, 2024 – Action Item
5. Reports
 - a. Classified Employees Representative
 - b. Personnel Commission
 - c. Assistant Superintendent – Human Resources and Staff Development
6. Old Business
7. New Business
 - a. Certification of Eligibility Lists – Action Item
 - 1) Account Clerk III (Open & Promotional)
 - 2) Child Development Associate – Part Time (3.8-5 hours per day/10-12 months per year) (Open)
 - 3) Child Development Center Aide – Part Time (3.8-5 hrs. per day/10-12 mos. per year) (Open)
 - 4) Maintenance Worker I (Open)
 - 5) Prevention Services Facilitator-KCNC (Open & Promotional)
 - 6) School Clerk-VOCS (Open)

- 7) Seasonal Naturalist – KEEP (Open)
- b. Unable to Establish an Eligibility List – Department Free to Hire – Action Item
 - 1) Lead Counsel
- c. Request to extend Free to Hire – Action Item
 - 1) Associate Counsel – Extend 6 months
- d. New Job Descriptions – Action Item
 - 1) Data Analytics Specialist (Kern Integrated Data System)
 - 2) Educational Information Technician
 - 3) Educational Network Specialist
 - 4) Educational Systems Specialist
 - 5) Law Clerk
- 8. Date of the next Personnel Commission meeting – May 14, 2024
- 9. Adjournment

*Will be provided prior to the meeting.