

**OFFICE OF MARY C. BARLOW  
KERN COUNTY SUPERINTENDENT OF SCHOOLS**

**TEACHER – VALLEY OAKS CHARTER SCHOOL (VOCS)  
MUSIC TEACHER, K-8**

Certificated Job Description

**IMMEDIATE SUPERVISOR:**

Principal

**DEFINITION:**

Under the direction of the site administrators, the Teacher will provide music instruction to students served in the Valley Oaks Charter School (VOCS) in an independent study setting. VOCS is a public charter school operated by the Kern County Superintendent of Schools.

**ESSENTIAL FUNCTIONS:**

1. Provide planned learning experiences to motivate pupils and best utilize the available time for instruction.
2. Develop lesson plans and instructional materials for the class including individualized and small group instruction as necessary.
3. Prepare students for events like concerts, plays, and other school activities that showcase music.
4. Establish and maintain standards of pupil behavior needed to achieve a functional learning atmosphere in the classroom.
5. Maintain professional competence through participation in in-service education activities provided by the district and/or self-selected professional growth activities.
6. Participate in curriculum development programs within the school of assignment and/or on a district level.
7. Travel to and provide classes to satellite campuses.
8. Plan and teach enrichment classes.
9. Plan and advise field trips.
10. Develop curriculum materials to accompany field trips.
11. Maintain accurate up-to-date attendance records.
12. Accept adjunct duties.

**MINIMUM QUALIFICATIONS:**

A. Personal Qualifications:

1. Familiarity with a wide range of music content including instrumentals, keyboards, and choral music across grade levels TK – 12.

2. Excellent one-on-one interpersonal skills.
3. Effective classroom management skills.
4. Willingness to travel to satellite sites.
5. Must possess a private vehicle, valid California driver's license and carry current automobile insurance with at least minimum coverage for public liability and property damage.
6. Fingerprint clearance by both the Federal Bureau of Investigation and the California Department of Justice is a condition of appointment after all other required job conditions have been met.

B. Professional Qualifications:

1. Ability to work closely with a team of teachers.
2. Willingness to assist with office/school needs as they arise.
3. Ability to collaborate with parents.
4. Must present verification of completion of Child Abuse Mandated Reporter training or obtain verification within six (6) weeks of hire and annually thereafter, as required by the California Child Abuse and Neglect Reporting Act.

**TRAINING AND/OR CREDENTIALS**

A. Education:

1. Hold a Bachelor's degree.
2. Possess or be eligible for a valid California General Education Teaching Credential with Music authorization. Single Subject Teaching Credential in Music preferred.

B. Experience:

1. Teaching experience is highly desirable.
2. Alternative education experience desirable.

CP: mm

3/2/2023

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