

**OFFICE OF MARY C. BARLOW
KERN COUNTY SUPERINTENDENT OF SCHOOLS**

**TEACHER – TECHNOLOGY SUPPORT
ALTERNATIVE EDUCATION**

Certificated Job Description

IMMEDIATE SUPERVISOR

Vice Principal or Principal as assigned

DEFINITION

Under the supervision of the assigned site administrator, the Technology Support Teacher will assist instructional staff to enhance learning through improved integration of technology. The primary focus of the Technology Support Teacher is to enrich and support technology integration while strengthening the technology skills of the instructional staff and administrators. Through on-line and in person professional development, the Technology Support Teacher will share research based instructional practices that are aligned to the Common Core State Standards to assist teachers in the incorporation of technology in to their daily lessons.

ESSENTIAL FUNCTIONS:

1. Provide ongoing professional development and support to teachers with a focus on infusing technology into daily lesson plans to improve student achievement across all content areas.
2. Provide direct support to instructional staff through campus visitations, observations, and professional development workshops.
3. Produce online training modules focused on the implementation of technology in the classroom for teachers.
4. Collaborate with teachers and administrators to determine program needs as they relate to technology for instructional purposes.
5. Seek grant opportunities to fund emerging educational technology programs.
6. Model lessons in which technology is used as a tool to deliver standards based instruction and to improve student achievement.
7. Gather and analyze data regarding the use of technology as an instructional tool in the classroom.
8. Provide instruction to students through the use of technology.
9. Maintain a professional attitude in working with students and staff.
10. Follow the written and oral directions of the site administrator, and complete other duties as assigned by the Principal or Directors.
11. Some travel will be required.

MINIMUM QUALIFICATIONS:

A. Personal Qualifications:

1. Display a knowledge of and willingness to stay abreast of current trends and practices in technology as they relate to education.
2. Abide by the rules and regulations of the Kern County Superintendent of Schools in a professional, efficient manner.
3. Must possess a private vehicle, valid California driver's license and carry current automobile insurance with at least minimum coverage for public liability and property damage.
4. Fingerprint clearance by both the Federal Bureau of Investigation and the California Department of Justice is a condition of appointment after all other required job conditions have been met.

B. Professional Qualifications:

1. Possess a broad knowledge of how to infuse technology into education.
2. Display a general understanding of how students develop, act, think, learn, and feel.
3. Show a sincere interest in curriculum development.
4. Demonstrate the ability to be creative and to make decisions based on a sound educational philosophy and interagency requirements.
5. Demonstrate a command of knowledge in his/her field of responsibility.
6. Express enthusiasm for and commitment to his/her assigned tasks.
7. Exhibit the ability to establish an appropriate working relationship with individuals and groups.
8. Display the ability to work and communicate with people effectively and cooperatively.
9. Provide leadership in committees, workshops and various types of group meetings.
10. Support the contribution of alternative education programs.
11. Must present verification of completion of Child Abuse Mandated Reporter training or obtain verification within six (6) weeks of hire and annually thereafter, as required by the California Child Abuse and Neglect Reporting Act.

TRAINING AND/OR CREDENTIALS

A. Education:

1. Holds a valid California teaching credential consistent with assignment.
2. Bachelor's Degree in Educational Technology or a related area preferred.
3. CLAD Certified (or equivalent).

B. Experience:

1. Successful experience in a classroom setting preferred.
2. Successful experience teaching intervention with at-risk or delinquent youth preferred.

TS: gs

9/3/15

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