

**OFFICE OF MARY C. BARLOW  
KERN COUNTY SUPERINTENDENT OF SCHOOLS**

**TEACHER – CAREER TECHNICAL EDUCATION (CTE)  
Emphasis: Arts, Media and Entertainment**

Certificated Job Description

**IMMEDIATE SUPERVISOR**

Site Administrator

**DEFINITION**

Under the direction of the site administrator, the Teacher will provide instruction to students served in the assigned program.

The Kern County Superintendent of Schools operates Valley Oaks Charter School (VOCS) and schools in Alternative Education. Instruction is provided in both independent study and classroom settings.

**ESSENTIAL FUNCTIONS:**

1. Provide a theoretical/clinical learning experience to prepare students for employment in Digital Animation, Commercial Art, Web Design, Museum Curation, Art Direction, etc.
2. Determine appropriate learning modalities for each student.
3. Assess the level of student achievement on a regular basis.
4. Find and/or develop materials that are appropriate to the instructional level of each student.
5. Develop grade appropriate lesson plans.
6. Plan and teach academic classes in credentialed areas.
7. Teach art skills including digital photography, graphic design, drawing, painting, lettering, commercial art, three-dimensional art and other related activities.
8. Plan and assess lessons completed by each student.
9. Cultivate 21<sup>st</sup> century skills including problem solving, teamwork, communication, creative thinking and decision-making.
10. Maintain accurate up-to-date attendance records.
11. Accept and complete adjunct duties.
12. Network with community partners and bring in resources from the community, as directed.

## **MINIMUM QUALIFICATIONS:**

### **A. Personal Qualifications:**

1. Excellent interpersonal skills.
2. Effective classroom management skills.
3. Willingness to travel to satellite sites, as needed, based on assignment.
4. Must possess a private vehicle, valid California driver's license and carry current automobile insurance with at least minimum coverage for public liability and property damage.
5. Fingerprint clearance by both the Federal Bureau of Investigation and the California Department of Justice is a condition of appointment after all other required job conditions have been met.

### **B. Professional Qualifications:**

1. Ability to collaborate with other CTE colleagues, as well as, work independently.
2. Must present verification of completion of Child Abuse Mandated Reporter Training or obtain verification within six (6) weeks of hire and annually thereafter, as required by the California Child Abuse and Neglect Reporting Act.

## **TRAINING AND/OR CREDENTIALS**

### **A. Education:**

1. Must hold or be eligible for a Career Technical Education (CTE) Teaching Credential in Arts, Media, and Entertainment.
2. Applicant is responsible for obtaining and maintaining CTE Teaching Credential, if not currently held, prior to date of hire.
3. Must hold or be eligible to obtain Authorization to teach English Learners.

### **B. Experience:**

1. Experience in the field of Arts, Media Graphics, and/or Entertainment.
2. Teaching experience is highly desirable.
3. Bilingual (Spanish/English) skills desirable.
4. Alternative education experience desirable.

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11/7/17

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