

**KERN COUNTY SUPERINTENDENT OF SCHOOLS**  
**REVISED/APPROVED JANUARY 2008**  
**RANGE: 40.5**  
**CLASSIFIED**  
**CODE: 4, 5, 7**

**NATURALIST/BUS DRIVER (KEEP)**  
**(Kern Environmental Education Program)**

**DEFINITION**

Under direct supervision of Head Teacher, lead education and life style functions of the environmental education school;

lead and direct students in following the instructional program, and in maintaining a safe and secure facility;

perform required clerical functions;

drive school bus or transportation equipment when required;

do related work as directed.

**EXAMPLES OF DUTIES**

Develop, teach and coordinate with other Naturalists a trail program, conduct trail walks for groups of students, develop, and operate non-trail activities;

help develop resource material in subject areas related to overall program goals;

maintain simple records;

develop appropriate student behavior through positive reinforcement strategies and techniques;

develop a variety of instructional materials and learning aids, including displays and exhibits;

perform routine first aid and request assistance for non-routine injury and illness;

maintain a clean, safe and secure facility and/or school bus;

serves as liaison with participating school district personnel;

drive a county owned vehicle or school bus in performance of duties;

sing, tell stories and strive to make possible a positive memorable lifetime experience for all participants.

**MINIMUM QUALIFICATIONS**

*Knowledge of:*

Basic concepts of child growth and development and developmental behavior characteristics;

student behavior management strategies and techniques;

background in environmental education, strong in thematic/concept/activity based programs;

appropriate English usage, punctuation, spelling and grammar;

basic arithmetical concepts;

routine record management.

Ability to:

Demonstrate an understanding, patient, and receptive attitude toward students of varied age groups, including adults; in small as well as large group activities;

use a variety of learning materials and equipment;

communicate effectively in oral and written form;

apply First Aid/CPR appropriately;

understand and carry out oral and written directions;

establish and maintain cooperative working relationships with children and adults;

lift 50 pounds and move heavy materials;

carry a 25 pound backpack;

possess and maintain good physical and mental health and fitness;

walk/hike ten miles per day up and down narrow trails in hilly terrain;

conduct a clear vocal dialogue with students and staff and the ability to hear and understand normal speech from students and staff.

drive a school bus and other transportation equipment safely and efficiently.

Experience:

One year experience with children and/or environmental education preferred and the completion of a school bus driver training program.

Education:

A BA or BS degree from an accredited college or university preferred or the completion of a BA or BS within one year of hire.

Conditions of employment:

Some positions may require proof of privately owned automobile insurance and possession of a valid California Motor Vehicle operator's license which must be maintained for the duration of the assignment.

Possess or secure within one month of employment a certificate for first aid and CPR issued by the American Red Cross or equivalent;

Possession of a valid Class B Motor Vehicle Operator's License and appropriate School Bus Driver's Certificate.

Obtain a clear certificate of Tuberculosis.

Fingerprint clearance by both the Federal Bureau of Investigation and the California Department of Justice is a condition of appointment after all other required job conditions have been met.

Must present verification of completion of Child Abuse Mandated Reporter training or obtain verification within six (6) weeks of hire and annually thereafter, as required by the California Child Abuse and Neglect Reporting Act.

This position has a probationary period of six months or 130 days, whichever is longer.

TS: gs

11/24/15

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