

**KERN COUNTY SUPERINTENDENT OF SCHOOLS
REVISED/APPROVED MARCH 2017
SALARY SCHEDULE: #85
CLASSIFIED MANAGEMENT – OVERTIME EXEMPT
CODE: 2, 6, 8**

**CURATOR OF ANIMALS
CALIFORNIA LIVING MUSEUM (CALM)**

DEFINITION

Under the direct supervision of the Zoo Manager (CALM), is responsible for the daily supervision of the animals and the animal keepers.

EXAMPLES OF DUTIES

Supervise and evaluate Animal Keeper staff;

work as an animal keeper as necessary;

keep current and accurate files on each animal and serve as CALM's official registrar;

respond to animal related inquiries from the general public;

observe animals daily to assess health and/or illness and work with veterinarian as needed;

provide limited veterinary care in consultation with the attending veterinarian;

oversee the wildlife rehabilitation efforts at CALM;

prepare diet sheets and behavior logs and update as needed;

prepare annual USDA, USFW, CDFG and other required reports jointly with Zoo Manager;

maintain working relationships with other governmental agencies;

maintain current permits from U.S. Fish and Wildlife, and California Department of Fish and Game;

keep inventory of animal foods/medicines and order as needed;

keep inventory of supplies and equipment used by keepers and report needs to Zoo Manager (CALM);

work with education animals and train other employees in proper handling;

work with veterinarian or veterinary technician to schedule routine vaccinations and trimmings;

responsible for the acquisition and removal of animal specimens;

assist manager with education programs as needed;

plan and implement new exhibits and oversee the repair and maintenance of existing exhibits;

work under the direction of the Zoo Manager to oversee maintenance and grounds;

recruit, supervise and train docents and provide oversight to animal keeper staff regarding the volunteer workforce;

assist with special events and fundraising as needed;

oversee the lethal weapons training and protocols for CALM;

respond to animal related inquiries from the general public.

QUALIFICATIONS

Knowledge of:

Animals indigenous to Kern County and California;

proper care, handling and restraint of animals;

principles and practices of supervision.

Ability to:

Plan, organize, prioritize and supervise the work of others;

understand and carry out written and oral instructions;

communicate effectively in both written and oral form;

establish and maintain a cooperative working relationship with co-workers, volunteers and the general public;

work outside in inclement weather conditions, including dust, heat, rain, and pollen;

work with injured animals with wounds or infections;

see, hear, reach, bend, kneel, run, and walk on rough terrain;

lift up to 50 pounds on a regular basis and 125 pounds occasionally;

handle live animals for the purpose of feeding and medicating zoo animals;

work with and train zoo animals;

maintain calm during emergency situations.

Education:

Graduation from an accredited college or university with a bachelor's degree in Biology or Zoology required;

additional experience may be substituted for the degree requirement on a year for year basis;

Veterinary Tech and International Wildlife Rehabilitation Certification preferred.

Experience:

A minimum of five (5) years of zoo experience required;

A minimum of two (2) years experience in the supervision or management of staff required.

Conditions of employment:

Passage of a pre-employment medical assessment;

current tetanus;

rabies vaccination.

Some positions may require proof of privately owned automobile insurance and possession of a valid California Motor Vehicle operator's license which must be maintained for the duration of the assignment.

Fingerprint clearance by both the Federal Bureau of Investigation and the California Department of Justice is a condition of appointment after all other required job conditions have been met.

Must present verification of completion of Child Abuse Mandated Reporter training or obtain verification within six (6) weeks of hire and annually thereafter, as required by the California Child Abuse and Neglect Reporting Act.

This position is overtime exempt and has a probationary period of one year.

CP: gs

2/23/17

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