

OFFICE OF MARY C. BARLOW
KERN COUNTY SUPERINTENDENT OF SCHOOLS
ADVOCATES FOR CHILDREN

**Personnel Commission Meeting
September 10, 2019 at 2:00 p.m.
1300 17th Street, Bakersfield, CA 93301
7th Floor Conference Room**

AGENDA

Any materials required by law to be made available to the public prior to a meeting of the Personnel Commission can be inspected during normal business hours at the Kern County Superintendent of Schools Office, 1300 17th Street, First Floor, Bakersfield, CA 93301.

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent's Office (Government Code 54954.2).

1. Call to Order
2. Agenda Order
3. Public Comment
Members of the public shall have the opportunity to address the Personnel Commission on items on the agenda or within the Commission's jurisdiction either before or during the Commission's consideration of the item. The time allotted shall be five minutes.
4. Approval of Minutes of August 13, 2019 – Action Item
5. Reports
 - a. Classified Employees Representative
 - b. Personnel Commission
 - c. Assistant Superintendent – Support Services
 - d. Assistant Superintendent – Human Resources and Special Services
6. Old Business
7. New Business
 - a. Approval of Modified Job Descriptions – Action Item
 - 1) *Director I – CALM/KEEP
 - b. Certification of Eligibility Lists – Action Item
 - 1) Campus Supervisor – North Kern
 - 2) *Fingerprint Technician (Open)
 - 3) Lead Mechanic (Open & Promotional)
 - 4) Mechanic I (Open)
 - 5) Paraprofessional - Assessment (Open)

- 6) Retirement Technician II (Open & Promotional)
- 7) User Support Technician Assistant (Open)

- c. Unable to Establish an Eligibility List – Department Free to Hire – Action Item
 - 1) Child Development Associate – PT

- d. Reclassification/Reallocation Request – Action Item
 - 1) Request for a reclassification for Steve Mattern, Director II to District Fiscal Analyst

- e. *Approval of 2019-20 Classified Salary Schedules – Action Item

- 8. Date of the next Personnel Commission meeting – October 8, 2019

- 9. Adjournment

*Will be distributed at the meeting.