

OFFICE OF MARY C. BARLOW
KERN COUNTY SUPERINTENDENT OF SCHOOLS
ADVOCATES FOR CHILDREN

Personnel Commission Meeting
August 13, 2019 at 2:00 p.m.
1300 17th Street, Bakersfield, CA 93301
7th Floor Conference Room

AGENDA

Any materials required by law to be made available to the public prior to a meeting of the Personnel Commission can be inspected during normal business hours at the Kern County Superintendent of Schools Office, 1300 17th Street, First Floor, Bakersfield, CA 93301.

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent's Office (Government Code 54954.2).

1. Call to Order
2. Agenda Order
3. Public Comment
Members of the public shall have the opportunity to address the Personnel Commission on items on the agenda or within the Commission's jurisdiction either before or during the Commission's consideration of the item. The time allotted shall be five minutes.
4. Approval of Minutes of July 9, 2019 – Action Item
5. Reports
 - a. Classified Employees Representative
 - b. Personnel Commission
 - c. Assistant Superintendent – Support Services
 - d. Assistant Superintendent – Human Resources and Special Services
6. Old Business
7. New Business
 - a. Approval of Modified Job Descriptions – Action Item
 - 1) CSIS Data Analyst
 - 2) Facilities Support Operations Specialist
 - 3) Human Resources Specialist
 - 4) Service Advisor – Vehicle Maintenance
 - b. Certification of Eligibility Lists – Action Item
 - 1) Account Clerk III (Open & Promotional)
 - 2) *Application Integration Solutions Specialist III (Open)

- 3) Child Development Center Aide – PT (Open)
 - 4) *Coordinator II – Behavioral Health SELPA (Open)
 - 5) Custodian I (Open)
 - 6) Maintenance Worker II (Open & Promotional)
 - 7) *Network Systems Engineer III (Open)
 - 8) Paraprofessional (East Kern) (Open)
 - 9) Seasonal Naturalist - KEEP (Open)
 - 10) Student Data/Attendance Clerk I (Open)
 - 11) Supervisor – Health Benefits (Open & Promotional)
 - 12) *User Support Technician (Open)
- c. Unable to Establish an Eligibility List – Department Free to Hire – Action Item
- 1) CSIS Business Analyst
 - 2) Senior Associate Counsel
- d. Reclassification/Reallocation Request – Action Item
- 1) Request for a reclassification for Nita Jacobson, Coordinator II-Behavioral Health to Coordinator III-Behavioral Health
8. Date of the next Personnel Commission meeting – September 10, 2019
9. Adjournment

*Will be distributed at the meeting.