

OFFICE OF MARY C. BARLOW
KERN COUNTY SUPERINTENDENT OF SCHOOLS
ADVOCATES FOR CHILDREN

Personnel Commission Meeting
May 12, 2020 at 1:00 p.m.
1300 17th Street, Bakersfield, CA 93301
First Floor Conference Room – Room IA

AGENDA

Notice of Teleconferencing Pursuant to Executive Order N-29-20 and Government Code section 54953: The Board will conduct this meeting via teleconference and/or videoconference with one or more board members participating from remote locations via telephone or other electronic means.

Voting at this meeting shall be by roll call.

Any materials required by law to be made available to the public prior to a meeting of the Personnel Commission can be inspected during normal business hours at the Kern County Superintendent of Schools Office, 1300 17th Street, First Floor, Bakersfield, CA 93301.

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent's Office (Government Code 54954.2).

1. Call to Order
2. Agenda Order
3. Public Comment
Members of the public shall have the opportunity to address the Personnel Commission on items on the agenda or within the Commission's jurisdiction either before or during the Commission's consideration of the item. The time allotted shall be five minutes.
4. Approval of Minutes of April 14, 2020 – Action Item
5. Reports
 - a. Classified Employees Representative
 - b. Personnel Commission
 - c. Assistant Superintendent – Support Services
 - d. Assistant Superintendent – Human Resources and Staff Development
6. Old Business
7. New Business
 - a. Approval of New Job Descriptions
 - 1) Coordinator I – K12 Pathway
 - 2) Research Analyst – Kern Education Pledge (KEP)

- b. Approval of Modified Job Descriptions
 - 1) *Application Integration Solutions Specialist I

 - c. Certification of Eligibility Lists – Action Item
 - 1) Administrative Secretary II – (Open and Promotional)
 - 2) *Administrator – Support Services (Promotional)
 - 3) Instructional Aide I – Reader (7 hours/11 months) (Open)
 - 4) Manager – Early Learning Services (Open and Promotional)
 - 5) *Supervisor – Medi-Cal Programs (Open)

 - d. Unable to Establish an Eligibility List – Department Free to Hire – Action Item
 - 1) Child Development Associate – Part Time (3.8-5 hours)
8. Date of the next Personnel Commission meeting – June 9, 2020
9. Adjournment

*Will be provided prior to the meeting.