

OFFICE OF MARY C. BARLOW  
KERN COUNTY SUPERINTENDENT OF SCHOOLS  
*ADVOCATES FOR CHILDREN*

**Personnel Commission Meeting**  
**October 8, 2019 at 2:00 p.m.**  
**1300 17<sup>th</sup> Street, Bakersfield, CA 93301**  
**7<sup>th</sup> Floor Conference Room**

**AGENDA**

Any materials required by law to be made available to the public prior to a meeting of the Personnel Commission can be inspected during normal business hours at the Kern County Superintendent of Schools Office, 1300 17<sup>th</sup> Street, First Floor, Bakersfield, CA 93301.

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent's Office (Government Code 54954.2).

1. Call to Order
2. Agenda Order
3. Public Comment  
Members of the public shall have the opportunity to address the Personnel Commission on items on the agenda or within the Commission's jurisdiction either before or during the Commission's consideration of the item. The time allotted shall be five minutes.
4. Approval of Minutes of September 10, 2019 – Action Item
5. Reports
  - a. Classified Employees Representative
  - b. Personnel Commission
  - c. Assistant Superintendent – Support Services
  - d. Assistant Superintendent – Human Resources and Special Services
    - 1) Kern County Board of Education Meeting – November 12, 2019
6. Old Business
7. New Business
  - a. Approval of New Job Descriptions – Action Item
    - 1) CSIS Network Systems Analyst
    - 2) \*Director I – CALM
    - 3) \*Project Facilitator – Prevention Programs
  - b. Approval of Modified Job Descriptions – Action Item
    - 1) CSIS Network Support Technician

- c. Certification of Eligibility Lists – Action Item
  - 1) \*Application Integration Solutions Specialist II (Open)
  - 2) Application Integration Solutions Specialist III (Open)
  - 3) CSIS Field Support Specialist (Open)
  - 4) Executive Secretary I (Promotional Only)
  - 5) \*Flex Driver (Open)
  - 6) Program Manager – CCCC (Open and Promotional)
  
- d. Unable to Establish an Eligibility List – Department Free to Hire – Action Item
  - 1) Campus Supervisor – East Kern Area
  
- 8. \*Annual Report to the Personnel Commission – Non-Action Item
  
- 9. Date of the next Personnel Commission meeting – November 12, 2019
  
- 10. Adjournment

\*Will be distributed at the meeting.