

OFFICE OF MARY C. BARLOW  
KERN COUNTY SUPERINTENDENT OF SCHOOLS  
*ADVOCATES FOR CHILDREN*

**Personnel Commission Meeting  
September 14, 2021 at 2:00 p.m.  
1300 17<sup>th</sup> Street, Bakersfield, CA 93301  
7<sup>th</sup> Floor Conference Room**

**AGENDA**

Any materials required by law to be made available to the public prior to a meeting of the Personnel Commission can be inspected during normal business hours at the Kern County Superintendent of Schools Office, 1300 17<sup>th</sup> Street, First Floor, Bakersfield, CA 93301.

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent's Office (Government Code 54954.2).

1. Call to Order
2. Agenda Order
3. Public Comment  
Members of the public shall have the opportunity to address the Personnel Commission on items on the agenda or within the Commission's jurisdiction either before or during the Commission's consideration of the item. The time allotted shall be five minutes.
4. Approval of Minutes of August 10, 2021 – Action Item
5. Reports
  - a. Classified Employees Representative
  - b. Personnel Commission
  - c. Assistant Superintendent – Human Resources and Staff Development
  - d. Associate Superintendent
6. Old Business
7. New Business
  - a. Certification of Eligibility Lists – Action Item
    - 1) Child Development Associate (Promotional)
    - 2) Claims Examiner I – Workers' Compensation (Open & Promotional)
    - 3) Clerk Typist III - Bilingual (11-12 mos. per year) (Open & Promotional)
    - 4) Coordinator I – Human Resources and Staff Development (Open)
    - 5) Communications Specialist (Open)
    - 6) Educational Associate – Technology (Open & Promotional)
    - 7) Mental Health Clinician (11mos. per year) (Open)
    - 8) Program Facilitator I - Bilingual (Open)
    - 9) Program Facilitator II - Bilingual (Open & Promotional)

- 10) School Bus Driver (Open)
  - 11) School Clerk (Open)
  - 12) Supervisor – Food Nutrition Services (Open)
  - 13) Transportation Aide (Open)
- b. Revised Job Description – Action Item
    - 1) Prevention Services Facilitator – KCNC
  - c. New Job Description – Action Item
    - 1) Paraprofessional – VOCS
    - 2) Project Facilitator – Educator Development & Data Support
  - d. Unable to Establish an Eligibility List – Department Free to Hire – Action Item
    - 1) Coordinator III – Technology Engineering
  - e. Layoff Resolution (12) – Calif. Ed. Code 45117 – Action Item
8. Date of the next Personnel Commission meeting – October 12, 2021
  9. Adjournment

\*Will be provided prior to the meeting.