

OFFICE OF MARY C. BARLOW  
KERN COUNTY SUPERINTENDENT OF SCHOOLS  
*ADVOCATES FOR CHILDREN*

**Personnel Commission Meeting**  
**August 9, 2022 at 2:00 p.m.**  
**1300 17<sup>th</sup> Street, Bakersfield, CA 93301**  
**7<sup>th</sup> Floor Conference Room / Videoconference**

**AGENDA**

<https://kcsos.zoom.us/j/4883285422>

Meeting ID: 488 328 5422

Notice of Teleconferencing Pursuant to Executive Order N-29-20 and Government Code section 54953: The Board will conduct this meeting via teleconference and/or videoconference with one or more board members participating from remote locations via telephone or other electronic means. Voting at this meeting shall be by roll call.

Any materials required by law to be made available to the public prior to a meeting of the Personnel Commission can be inspected during normal business hours at the Kern County Superintendent of Schools Office, Human Resources, 1330 Truxtun Avenue, Bakersfield, CA 93301.

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent's Office (Government Code 54954.2).

1. Call to Order
2. Agenda Order
3. Public Comment  
Members of the public shall have the opportunity to address the Personnel Commission on items on the agenda or within the Commission's jurisdiction either before or during the Commission's consideration of the item. The time allotted shall be five minutes.
4. Approval of Minutes of July 12, 2022 – Action Item
5. Reports
  - a. Classified Employees Representative
  - b. Personnel Commission
  - c. Assistant Superintendent – Human Resources and Staff Development
  - d. Associate Superintendent
6. Old Business

7. New Business
  - a. Certification of Eligibility Lists – Action Item
    - 1) Database Specialist II (Open & Promotional)
    - 2) Human Resources Technician III (Open & Promotional)\*
    - 3) Instructional Aide I – Special Education (5-6 hrs. per day/11-12 mos. per year) (Open)
    - 4) Mechanic I (Open)
    - 5) Seasonal Naturalist - KEEP (Open)
    - 6) Secretary II (Open & Promotional)
  - b. Unable to Establish an Eligibility List – Department Free to Hire – Action Item
    - 1) Claims Examiner II – Workers’ Compensation (Open & Promotional)
    - 2) Transportation Instructor II (Open)
  - c. New Job Descriptions – Action Item
    - 1) Zoo Facilities and Operations Manager
    - 2) Wildlife and Rehabilitation Manager – CALM
    - 3) Registered Dental Hygienist Alternative Practice
  - d. Revised Job Descriptions – Action Item
    - 1) Digital Television Media Producer
    - 2) Foster Youth Specialist
  - e. Reclassification Request – Action Item
    - 1) Request for reclassification for Evelyn Feliciano, Credentials Supervisor (Classified Management Salary Schedule 85/84, Range 16.0), to Credentials Manager (Classified Management Salary Schedule 85/84, Range 18.5)
8. Date of the next Personnel Commission meeting – September 13, 2022
9. Adjournment

\*Will be provided prior to the meeting.