

OFFICE OF MARY C. BARLOW
KERN COUNTY SUPERINTENDENT OF SCHOOLS
ADVOCATES FOR CHILDREN

Personnel Commission Meeting
May 9, 2023 at 2:00 p.m.
1300 17th Street, Bakersfield, CA 93301
7th Floor Conference Room

AGENDA

Any materials required by law to be made available to the public prior to a meeting of the Personnel Commission can be inspected during normal business hours at the Kern County Superintendent of Schools Office, 1300 17th Street, First Floor, Bakersfield, CA 93301.

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent's Office (Government Code 54954.2).

1. Call to Order
2. Agenda Order
3. Public Comment
Members of the public shall have the opportunity to address the Personnel Commission on items on the agenda or within the Commission's jurisdiction either before or during the Commission's consideration of the item. The time allotted shall be five minutes.
4. Approval of Minutes of April 18, 2023 – Action Item
5. Reports
 - a. Classified Employees Representative
 - b. Personnel Commission
 - c. Assistant Superintendent – Human Resources and Staff Development
 - d. Associate Superintendent
6. Old Business

7. New Business
 - a. Certification of Eligibility Lists – Action Item
 - 1) Animal Keeper I (CALM) – Part Time (6 hours per day/5 days per week) (Open)
 - 2) Audio Visual Specialist (Open & Promotional)
 - 3) District Fiscal Services Assistant (Open & Promotional)
 - 4) Instructional Assistant III – Behavior Emphasis (6 hours per day/11 months per year) (Open & Promotional)
 - 5) Migrant Community Liaison (Open)
 - 6) Office Assistant (CALM) – Part Time (8 hours per day/2 days per week) (Open)
 - 7) Open Educational Resources Facilitator (Open & Promotional)
 - b. Unable to Establish an Eligibility List – Department Free to Hire – Action Item
 - 1) Instructional Aide II – Sign Language (6 hours per day/11 months per year) (Open)
 - c. New Job Description – Action Item
 - 1) Community Programs and Outreach Specialist
 - 2) Administrator – Child and Family Services
8. Closed Session
 - a. Public Employee Discipline/Dismissal/Release
9. Reconvene to Open Session
 - a. Report out from closed session, if any action was taken
10. Date of the next Personnel Commission meeting – June 13, 2023
11. Adjournment

*Will be provided prior to the meeting.