

### **BUDGET DEVELOPMENT 101**

### **District Advisory Team**



Vanessa Romero varomero@kern.org (661) 636-4185



Matthew Hughes mahughes@kern.org (661) 636-4494



Marcos Gamino magamino@kern.org (661) 636-4285



Marco Solis masolis@kern.org (661) 636-4112



Maxx Garris magarris@kern.org (661) 636-4219



John Hernando johernando@kern.org (661) 636-4617

### What is a Budget?

- **Financial Spending Plan-** outlines how funds will be allocated and spent over a specific period (7/1- 6/30)
- Critical Financial Management Tool- helps manage and control resources, ensuring funds are used efficiently and effectively
- District Goals and Priorities Expressed in Dollars- aligns financial decisions with educational goals, priorities, and needs of the district

### **State Budget Process**



### **Budget Report Timeline**

**June 2025** 

Adoption of proposed 2025-26 budget

#### August 2025

Adoption of revised budget allowed 45 days after state budget approval

#### September 2025

Unaudited Actuals Results for prior year 2024-25

#### December 2025

Adoption of First Interim budget as of October 31, 2025

#### March 2026

Adoption of Second Interim budget as of January 31, 2026

# **Budget Development Process**

### Who is Involved?

The district-wide budget development process is a collaborative process involving many stakeholders, including (but not limited to):

- School Personnel
- School Administrators
- Program Directors/Managers
- School Site Councils (SSCs)
- Advisory CommitteesExamples:
  - ELAC
  - DELAC
  - o DAC
  - o CAC

- Community Members
- Parents and Families
- Students
- CBOs
- Superintendent
- Administrative Cabinet
- School Board Members

## **Key Items for Budget Development**

- Budget Development Calendar
- Stakeholder Input and Feedback
- Planning Considerations/Factors
- Major Budget Variables
- Revenue Projections
- Expenditure Planning
- Legal Requirements
- Impact of State Budget Changes

# **How a District Prepares**

### **Budget Development Calendar**

Develop a budget development calendar to provide structure, track timelines, and help guide each stage of the process.

- Establish Key Dates
  - -Deadlines for each phase
  - -State and local deadlines
- Assign Responsibilities
  - -Clearly outline roles and tasks for staff



- Engage Stakeholders
  - -Schedule meetings and feedback sessions to gather input
  - -Collaborate with departments

### Stakeholder Input and Feedback

Methods used to obtain input and feedback for budget development ensure that the budget is comprehensive, aligns with the needs of all stakeholders, and is transparent.

- Surveys and Questionnaires
- Public Meetings and Hearings
- Online Feedback Platforms
- Focus Groups
- Staff Meetings and Workshops
- School Events

- Community Events
- Advisory Committees
- Social Media
- Newsletters
- Student Feedback
- Performance Data Reviews

### **Planning Considerations**

- KCSOS Common Message
- Schools Services of California Dartboard
- Enrollment Trends
- Average Daily Attendance Trends
- Unduplicated Pupil Trends
- Workers Comp Rate
- Health and Welfare Rates

- COLA
- Minimum Wage
- STRS/PERS Rates
- Unemployment Insurance Rate
- Consumer Price Index
- Spending Deadlines
- Other Fiscal Information

### **Example of Planning Considerations Template**

	24/25	25/26	26/27
Statutory COLA (LCFF Revenue Sources)	1.07%	2.43%	3.52%
STRS Employer Rates	19.10%	19.10%	19.10%
PERS Employer Rates	27.05%	27.45%	27.50%
State Unemployment Insurance	0.05%	0.05%	0.05%
Estimated Revenue Based on P-2 ADA	170.29	170.29	170.29
Enrollment	183	183	183
Unduplicated Pupil Count (LCFF Calculator)	168	168	168
Lottery - Unrestricted per ADA	\$191	\$191	\$191
Lottery - Restricted per ADA	\$82	\$82	\$82
Mandated Block Grant	\$20.06	\$20.55	\$21.27
Consumer Price Index	2.85%	2.92%	2.70%
Minimum Wage	\$16.50	\$16.90	\$17.40
Reserve Cap	5%	5%	5%

### **Major Budget Variables**

- Student Enrollment
- Student Attendance
- Facility Needs
- Board Priorities
- Educational Funding/ Revenues
- Program Expenditures
- Position Control

### Revenues and Expenditures

Understanding the sources of funding along with the various program expenditures, allows for informed decision-making. This helps prioritize resources, allocate funds appropriately, and ensure the district's financial stability while meeting the educational needs of students.

#### **Revenue Examples**

- LCFF Calculator
- Property Taxes, J-29
- Special Education Funding
- Lottery- Restricted and Unrestricted
- Title Programs
- ELOP (Expanded Learning Opportunities Program)
- CTE (Career Technical Education)
- ASES (After School Education & Safety)
- Community Schools Grant
- AMS, Art Music In Schools

#### **Expenditure Examples**

- One-Time Expenses
- Step and Column Increases
- New Positions
- Special Ed Transportation and Billback (Object 7142)
- Textbook Adoption
- Retiree Benefits
- LCAP Expenditures
- Utility Increases
- Contract Renewals

# Legal Requirements

- Compliance with LCFF: Districts must allocate and ensure that additional resources
  are directed toward disadvantaged students, such as low-income, English Learners,
  and foster youth
- Stakeholder Engagement: The district must consult with various stakeholders, including parents, students, teachers, and the community, to gather input and feedback
- Annual Audit: Districts are required to conduct an independent annual audit to verify financial accountability, ensure accurate reporting, and confirm compliance with legal standards
- Compliance with Funding Restrictions: Specific funds, like Title I or special education funding, have guidelines on how they can be utilized. Districts must adhere to these guidelines to ensure the funds are spent appropriately and serve their intended purposes.

### **State Budget Changes**

Changes in the state budget can have a major impact on school district budgets by adjusting funding levels, formulas, or grant distributions. Districts must stay attentive in tracking these changes and modify their budgets, priorities, and plans as needed to ensure financial stability and fulfill educational objectives.

### **Collaborating with Departments**

Items that should be discussed and considered include (but not limited to):

#### Staffing Needs

- Assess current staffing levels
- Future staffing needs based on enrollment
- Program requirements
- Potential changes

#### Program and Curriculum Needs

- Determine if additional resources or materials are needed

#### Enrollment Projections

Understand which programs or grade levels
 might see growth

#### Special Education

- Assess the needs, services and materials required to meet IEPs

#### Student Support

- Discuss allocations for student programs like counseling and health services

#### Student Services

- Consider funding sources to support student engagement outside the classroom

### **Collaborating with Departments**

- Facility and Maintenance
- Assess school buildings and infrastructure
- Discuss necessary, repairs, maintenance schedules, capital improvement projects
- Technology and Equipment Needs
- Evaluate technology needs

#### Advisory Committees

- Ensure feedback from advisory committees is incorporated into budget discussions

#### Grant Opportunities

- -Discuss available grants
- -Ensure district applies for eligible funding opportunities

### **Budget Methods**

- Per- Student Funding- This method allocates funds to schools based on their student enrollment, with each student receiving a set amount of funding. The allocation can be adjusted for factors such as grade level.
- Historical Funding- This method allocates funding to schools based on their previous year's budget. It relies on historical spending patterns as a starting point.
- Program- Based Funding- Schools receive funding based on the scope and scale of the programs they offer.

### **Budget Methods**

- Site- Discretionary Budgeting- In this model, schools are given a lump sum of money and allowed to determine how it is spent, based on their specific priorities and goals.
- Zero- Based Budgeting- Schools start each year with a "zero" budget, meaning that all expenses must be justified and approved, regardless of previous budgets. This approach forces schools to evaluate all expenditures from the ground up and prioritize spending based on current needs.

### **Position Control**

Position control serves as a foundational budget tool in managing staffing levels because it provides a structure for the district to monitor and control the number of positions and their associated costs.

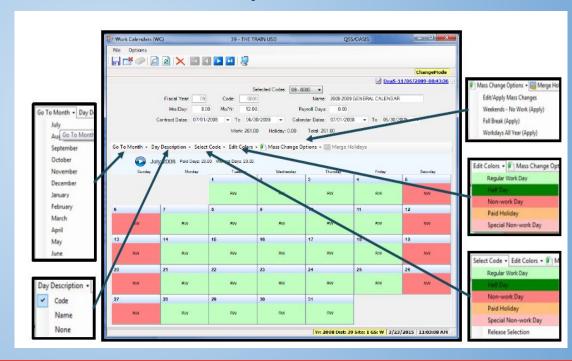
Before rolling into the new year, it's essential to identify several items to ensure effective budgeting and staffing:

- Staffing Levels and Positions
- Work Calendars
- Benefit Rates
- Salary Schedules
- Step and Column Movements

If your district uses position control in QSS, the fiscal year roll over process includes key tasks necessary to prepare records for the new fiscal year.

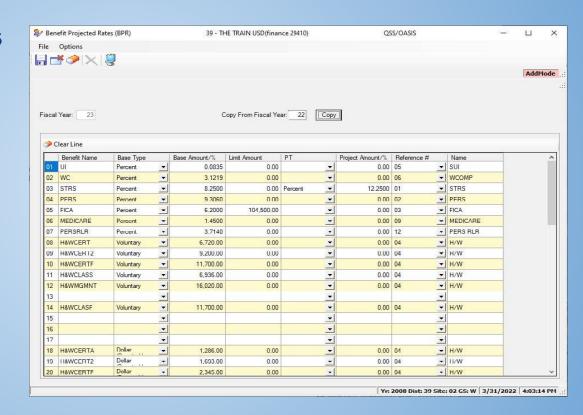
#### **Work Calendars**

- Must be in place before positions are created, rolled, assigned, or running projection reports
- Calendars can be set up in new fiscal year in one of the following ways:
  - Add New
  - Copy, individually (would require adjustments)



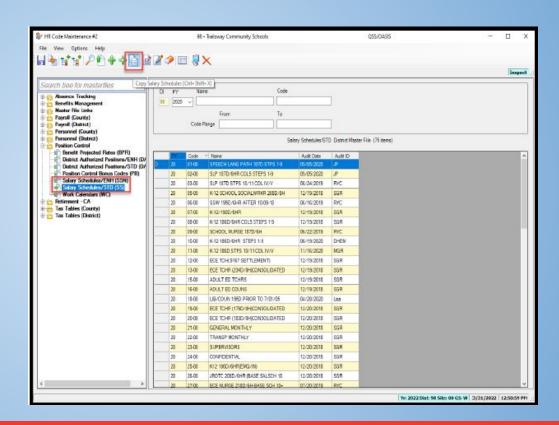
#### **Benefit Projected Rates**

- Should be populated before the fiscal year begins to allow for accurate projecting during budget development
- Can be copied from one fiscal year to another. Once copied, individual edits can be made in new fiscal year



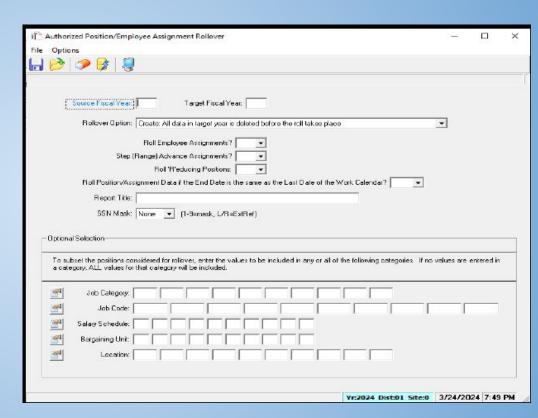
#### **Salary Schedules**

- Work calendars must be loaded into target fiscal year before loading salary schedules
- Use the copy Salary Schedule icon
- There are three copy rules options:
  - "A"- copies all salary schedules from requested year
  - "B"- copies all salary schedules for selected Bargaining Units
  - "S"- copies specified salary schedules



# Authorized Positions/ Employee Assignment Rollover

- Used to create authorized positions in the new fiscal year and link employees to those positions based on assignments from previous fiscal year
- Work calendars and salary schedules
   <u>must</u> be in place prior to performing the roll process.
- TIP: Before running this process, run position control report 6/30/XX of current year, that can be used to compare with report run as of 7/1/XX of new fiscal year



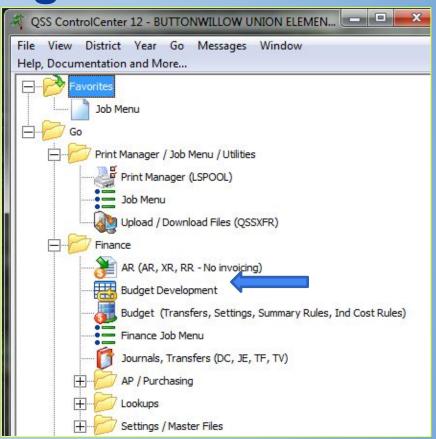
# **Models For Budget Development**

## **Open Models In The Financial System**

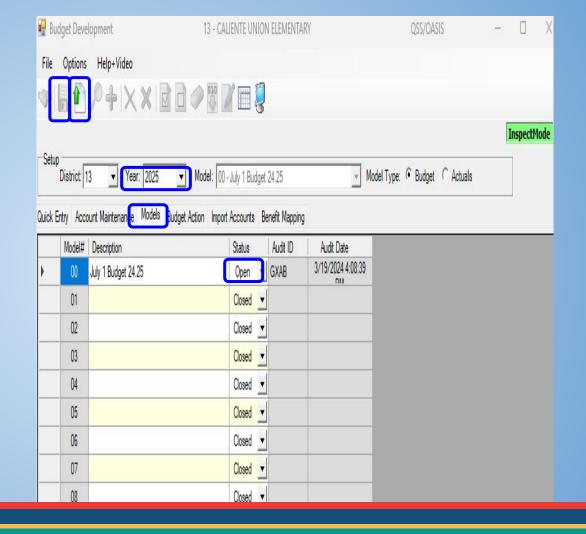
- The QCC Budget Development module contains 99 budget models in each fiscal year that can be utilized to construct your budget. Work is performed in <u>Open</u> budget models. Locking a budget model secures that model from accidental changes being made. Models that are no longer useful can be closed.
- Budget Development is a branch within the Finance module. Budget
  Development models are used to create budget scenarios without actually
  changing data in the financial system. For July 1, two models will be
  created a budget model and an estimated
  actuals model.

## **Creating Budget Model**

>All work within the Budget Development module is done within a model. Opening a budget model is therefore the first step in building a budget.



- >To open a model, click on the Models tab.
- >Use the drop-down list to select the year you will be working in.
- >Click the "change" icon.
- >Select the specific model that you wish to work with by clicking on it in the grid displayed on the screen.
- >Use the drop-down list to change the status of the selected model to open.
- >Type directly on the grid to change the description of the chosen model, then click the save icon.



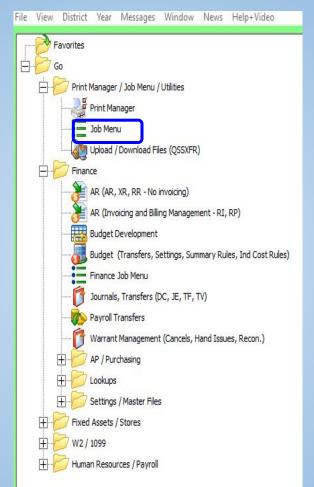
### **Adding Budget Data Into Model**

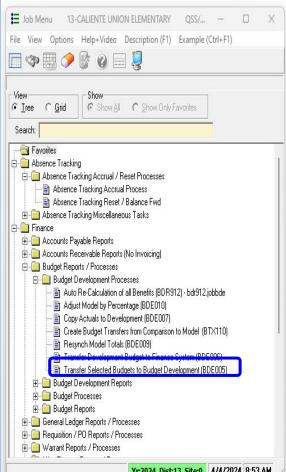
- At this point, there are no accounts or amounts in your model.
- At the beginning of every fiscal year, you may choose to roll your account strings with zero budget amounts and build a new budget for the new year. It is a fresh start if you begin your budget with zero dollars and build your budget for the new year.
- Accounts and budget amounts can be moved in from other sources such as the working budget, revised budget, approved budget, or from another budget development model.

#### For this example:

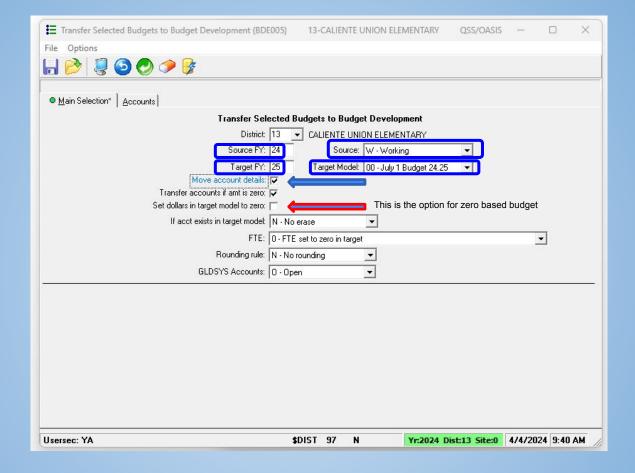
The current year working budget is a logical source of information to roll into your model as a starting point for your next year's budget.

- >Select Job Menu
- >Open Finance Folder
- >Open Budget Development Processes
- >Select Transfer Selected Budgets Menu. (BDE005)





- >Enter your source fiscal year
- >Use the drop-down list to select the source of the data to be transferred to the target year and model.
- >Enter the target fiscal year
- >Use the drop-down list to select the target budget development model.
- >Select Account Detail
- >Select zero if zero base budget
- >The other parameters may stay as it is pre-populated unless you purposely want the model to have a particular outcome.



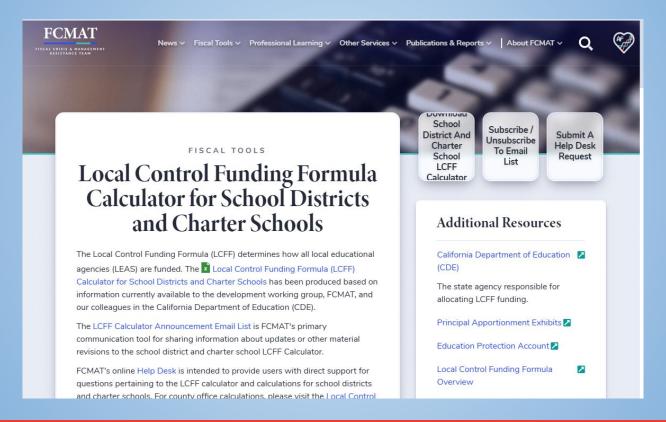
## **Adding LCFF Revenue**

- Adding LCFF revenue using FCMAT Calculator
  - J29 Property Tax information
- Add Title I Part revenue
- Add Special Ed revenue

### \*Live Demo\*

#### Local Control Funding Formula

https://www.fcmat.org/lcff



LCFF CALCULATOR		**		-	1912	
LCFF CALCULATOR	(A)					
63784 5 digit District code or 7 digit School code (from the CDS code)		LEA:	South Fork Union			
NO Is this calculation for a new charter school? (select from drop down list)		Projection Title:	July 1 Budget			
District Projection Type		Created by:	Marcos Gamino			
		Email:	magamino@kern.o	rg		
3/30/2025 Projection Date		Phone:	661-636-4285			
	PY3	PY2	PY1	СУ	CY1	
South Fork Union (63784)	2021-22	2022-23	2023-24	2024-25	2025-26	
( 1 ) UNIVERSAL ASSUMPTIONS						
Supplemental Grant %	20.00%	20.00%	20.00%	20.00%	20.00%	
Concentration Grant (>55% population)	65.00%	65.00%	65.00%	65.00%	65.00%	
Statutory COLA & Augmentation/Suspension (prefilled as calculated by the Department of Finance, DOF)	5.07%	13.26%	8.22%	1.07%	2.00%	
Statutory COLA	1.70%	6.56%	8.22%	1.07%	2.00%	
Augmentation/(COLA Suspension)	3.37%	6.70%	0.00%	0.00%	0.00%	
Base Grant Proration Factor (defict)	0.00%	0.00%	0.00%	0.00%	0.00%	
Add-on, ERT & MSA Proration Factor	0.00%	0.00%	0.00%	0.00%	0.00%	
Transitional Kindergarten Add-on (2022-23 forward)	\$ -	\$ 2,813	\$ 3,044	\$ 3,077	\$ 3,139	
EPA Entitlement as % of statewide adjusted Revenue Limit (P-2)	73.31789035%	12.74780911%	21.98880689%	21.98880689%	21.98880689%	
EPA Entitlement as % of statewide adjusted Revenue Limit (Annual)	75.37156903%	12.84814107%	28.19204594%	28.19204594%	28.19204594%	
Local EPA Accrual	\$ -	\$ -	\$ -	\$ -	\$ -	

https://www.cde.ca.gov/fg/aa/pa/ratesandinfo.asp



Teaching & Learning →

Testing & Accountability -

Finance & Grants -

Data & Statistics -

Specialized Programs -

Home / Finance & Grants / Allocations & Apportionments / Principal Apportionment

## Funding Rates and Information

Principal Apportionment funding rates and other fiscal information by fiscal year.

### Principal Apportionment Funding Rates and Information

Provides funding rates and other information by fiscal year, beginning in 2015–16, for programs funded through the Principal Apportionment. Other information about the Local Control Funding Formula (LCFF) is available on the California Department of Education's <u>LCFF</u> web page. The information on this page will be updated periodically throughout the year.

- Fiscal Year 2024–25
- Fiscal Year 2023–24
- Fiscal Year 2022–23
- Fiscal Year 2021–22
- Fiscal Year 2015–16 to 2020–21

Funding information for fiscal years prior to 2015–16 can be found on the Principal Apportionment web page under the applicable fiscal year.

### **Education Protection Account (EPA) Entitlement**

Refer to the California Department of Education (CDE)'s <u>Education Protection Account</u> web page for EPA apportionment information and frequently asked questions.

2024–25 Department of Finance (DOF) Preliminary EPA Revenue Amount (Used for 1st, 2nd, and 3rd Quarter EPA Payments)	\$8,522,444,200
CDE EPA Entitlement Percentage at Advance (Used for 1st and 2nd Quarter EPA Payments)	26.70046456%
CDE EPA Entitlement Percentage at First Principal Apportionment (P-1) (Used for 3rd Quarter EPA Payment)	28.19204594%
2024–25 DOF Final EPA Revenue Amount (Used for 4th Quarter EPA Payments and Annual Recomputation)	TBD in June 2025
CDE EPA Entitlement Percentage at Second Principal Apportionment (P-2) (Used for 4th Quarter EPA Payment)	TBD in June 2025
CDE EPA Entitlement Percentage at Annual (Final) <sup>1</sup>	TBD in February 2026

<sup>&</sup>lt;sup>1</sup>Once established at the Annual Apportionment, the 2024–25 EPA entitlements will not change in subsequent apportionments (i.e. First Recertification of Annual, etc.).

South Fo	rk Union (63784)	2	2021-22	2022-23	20	23-24	2024-25	2025-26	2026-27	2027-28	2028-29
(c)PROPE	RTY TAXES										
C-1 A-6	Estimated Property Taxes (excluding RDA)	\$	468,936	\$ 474,792	\$	493,236	\$ 514,544	\$ 514,544	514,544	\$ 514,544	\$ 514,544
B-5	Redevelopment Agency Local Revenue	\$	943	\$ -	\$	23					
	Less In-Lieu Property Tax Transfer	\$	(3,476)	\$ (3,996	\$	(5,522)	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Local Revenue	\$	465,460	\$ 470,796	\$	487,714	\$ 514,544	\$ 514,544	\$ 514,544	\$ 514,544	\$ 514,54

County of Kern Form J-29 November 15, 2024

# REPORT OF THE ESTIMATED AMOUNT OF TAXES TO BE COLLECTED AND DISTRIBUTED FOR THE FISCAL YEAR 2024-25, ENDING JUNE 30, 2025

PERIOD: P-1

		Object Code	8041	8045	8042	8021		8044	8047	
	CDS	NAME OF DISTRICT	TOTAL SECURED	NEGTIVE ERAF SHIFT	CURRENT UNSECURED	HOMEOWNERS SUBVENTION	RELEASE OF PY IMPOUNDS	SUPPLEMENT AL	RESIDUAL DISTRIBUTION	TOTAL ALLOCATION
15	63313	ARVIN UNION ELEMENTARY	3,967,070	(460,410)	412,385	22,201	0	214,250	161,570	4,317,065
15	63321	BAKERSFIELD CITY ELEMENTARY	25,126,916	(2,917,142)	2,610,987	142,008	0	1,697,787	1,951,535	28,612,091
15	63339	BEARDSLEY ELEMENTARY	6,326,188	(734,276)	657,487	36,215	13	110,380	0	6,396,007
15	63357	BLAKE ELEMENTARY	83,289	(9,663)	8,666	430	0	1,078	0	83,800
15	63370	BUTTONWILLOW UNION ELEMENTARY	891,116	(103,397)	92,565	4,824	0	19,480	0	904,588
15	63388	CALIENTE UNION ELEMENTARY	297,899	(34,534)	30,625	1,631	0	3,556	0	299,177
15	63404	DELANO UNION ELEMENTARY	4,967,395	(576,538)	516,296	28,181	0	470,606	570,533	5,976,473
15	63420	DI GIORGIO ELEMENTARY	596,599	(69,243)	62,006	3,383	286,529	12,439	0	891,711
15	63438	EDISON ELEMENTARY	1,660,176	(192,597)	171,721	9,385	23,677	59,586	0	1,731,949
15	63446	ELK HILLS ELEMENTARY	173,585	(20,139)	18,016	937	10,832	10,215	0	193,446
15	63461	FAIRFAX ELEMENTARY	2,371,005	(275,194)	246,417	13,507	0	151,919	6,636	2,514,291
15	63479	FRUITVALE ELEMENTARY	6,006,977	(701,603)	628,375	34,334	346,891	178,850	0	6,493,825
15	63487	GENERAL SHAFTER ELEMENTARY	3,092,489	0	321,488	17,847	0	0	0	3,431,824
15	63503	GREENFIELD UNION ELEMENTARY	5,955,728	(691,280)	619,150	33,955	0	530,367	0	6,447,921
15	63545	KERNVILLE UNION ELEMENTARY	2,305,414	(267,545)	239,711	12,685	0	47,260	0	2,337,524
15	63552	LAKESIDE UNION ELEMENTARY	3,383,448	(392,739)	351,757	19,492	0	82,574	0	3,444,532
15	63560	LAMONT ELEMENTARY	1,526,729	(177,197)	158,680	8,643	0	162,554	0	1,679,409
15	63586	LINNS VALLEY-POSO FLAT UNION	248,001	0	25,806	1,254	0	0	0	275,062
15	63594	LOST HILLS UNION ELEMENTARY	2,640,655	(306,448)	274,430	14,642	0	42,242	0	2,665,522
15	63610	MAPLE ELEMENTARY	704,288	(81,739)	73,231	3,933	0	16,000	0	715,713
15	63651	MCKITTRICK ELEMENTARY	1,886,461	0	195,943	10,453	0	0	0	2,092,857
15	63669	MIDWAY ELEMENTARY	1,051,363	0	109,199	5,780	0	0	0	1,166,343
15	63693	NORRIS ELEMENTARY	6,099,254	(707,990)	634,016	35,315	0	237,325	0	6,297,920
15	63362	PANAMA-BUENA VISTA ELEMENTARY	20,743,192	(2,407,721)	2,156,212	119,106	0	1,046,856	0	21,657,644
15	63719	POND UNION ELEMENTARY	1,194,449	(138,623)	124,040	6,792	0	9,968	0	1,196,625
15	63578	RICHLAND LERDO UNION ELEMENTARY	4,119,344	(478,089)	427,927	23,393	0	195,494	252,887	4,540,958
15	73544	RIO-BRAVO - GREELEY UNION ELEMENTARY	5,615,003	(651,760)	583,749	32,266	0	58,236	0	5,637,493
15	63750	ROSEDALE UNION ELEMENTARY	10,807,222	(1,254,445)	1,123,284	62,350	147,699	335,744	0	11,221,853
15	63768	SEMITROPIC ELEMENTARY	1,001,944	(116,292)	104,195	5,646	0	10,584	0	1,006,077
15	63784	SOUTH FORK UNION ELEMENTARY	500,403	(58,074)	52,027	2,775	0	17,412	0	514,544

https://kern.org/fiscal-support/district-advisory-services/funding-information/

South Fork Union (63784)			021-22	2022-23	 23-24	2024-25	2025-26	2026-	27	2027-28	2028-29
(c) PROPE	RTY TAXES										
C-1 A-6	Estimated Property Taxes (excluding RDA)	\$	468,936	\$ 474,792	\$ 493,236	\$ 514,544	\$ 514,544	\$ 5:	14,544	\$ 514,544	\$ 514,544
B-5	Redevelopment Agency Local Revenue	\$	347	\$ -	\$ 23						
	Less In-Lieu Property Tax Transfer	\$	(3,476)	\$ (3,996)	\$ (5,522)	\$ -	\$ -	\$	5	\$ -	\$ -
	Total Local Revenue	\$	465,460	\$ 470,796	\$ 487,714	\$ 514,544	\$ 514,544	\$ 5	14,544	\$ 514,544	\$ 514,544

			Object Code	8041	8045	8042	8021		8044	8047	
	CDS		NAME OF DISTRICT	TOTAL SECURED	NEGTIVE ERAF SHIFT	CURRENT UNSECURED	HOMEOWNERS SUBVENTION	RELEASE OF PY IMPOUNDS	SUPPLEMENT AL	RESIDUAL DISTRIBUTION	TOTAL ALLOCATION
15	6378	34 S	SOUTH FORK UNION ELEMENTARY	500,403	(58,074)	52,027	2,775	0	17,412	0	514,544

 Property tax numbers entered and shown here should match with the total allocation on the J29 report

South Fork Union (63784) - July 1 Budget	11				3/30/2025	
		2021-22	2022-23	2023-24	2024-25	2025-2
General Assumptions						
Funding Source by Resource-Object						
State Aid (Resource Code 0000, Object Code 8011)	\$	1,410,139	\$ 3,146,310	\$ 3,275,540	\$ 3,538,856 \$	3,682,860
EPA, Current Year (Resource 1400, Object Code 8012) (P-2 plus Current Year Accrual)	\$	1,247,106	\$ 253,795	\$ 632,789	\$ 498,834 \$	508,77
EPA, Prior Year Adjustment (Resource 1400, Object Code 8019) (P-A less Prior Year Accrual)	\$	(8,202)	\$ 49,200	\$ 1,982	\$ 139,236 \$	-
Property Taxes (Object 8021 to 8089)	\$	468,936	\$ 474,792	\$ 493,236	\$ 514,544 \$	514,54
In-Lieu of Property Taxes (Object Code 8096)		(3,476)	(3,996)	(5,522)		-



Teaching & Learning -

Testing & Accountability -

Finance & Grants -

Data & Statistics -

Specialized Programs -

Home / Specialized Programs / Title I: Improving Academic Achievement / Title I, Part A

#### Title I, Part A

Title I, Part A federal funds help to meet the educational needs of students in California schools.

Funds are used to support effective, evidence-based educational strategies that close the achievement gap and enable the students to meet the state's challenging academic standards. Title I-funded schools are either Targeted Assistance Schools (TAS) or Schoolwide Program (SWP) schools.

#### Recorded Webinar

The staff of the Title I Policy, Program, and Support office developed and recorded a PowerPoint presentation to provide in-depth information regarding Title I, Part A and Title I, Part D with a specific focus on completion of required forms in the Consolidated Application and Reporting System (CARS/ConApp) which is maintained by the California Department of Education.

To access the webinar, select the following:

Tips for Completing Title I, Part A & Part D Forms – 2023 Winter Release of the CARS/ConApp C (Video; 2:02:45)

The purpose of this recorded webinar is to provide technical assistance to local educational agencies (LEAs) regarding how to complete the Title I, Part A and Title I, Part D forms in the 2023 Winter Release of the CARS/ConApp.

#### Additional Resources

#### Authorized Use of Funds

Title I, Part A federal funds help to meet the educational needs of students in California.

#### **Black Student Achievement**

Information and resources for local educational agencies (LEAs) and educational partners to support academic achievement for Black/African American students.

Capital Expenditure/Disposal of Equipment

#### Comparability of Services

LEAs receiving Title I, Part A funds must provide comparable services to all schools within the LEA using state and local funds.

#### Equitable Services Ombudsman

Title I, Part A and Title VIII of the Elementary and Secondary Education Act reauthorized as the Every Student Succeeds Act (ESSA).

#### Equitable Services for Title I Students

Title I requires that an LEA provides eligible private school children with Title I educational services that are equitable to those provided to eligible public school children.

#### **ESSA**

Information regarding California's plan to implement the ESSA.

#### **LEA Allocations**

**LEA allocations are intended to help elementary and secondary schools establish and maintain programs that will improve the educational opportunities of low-income and disadvantaged students.** 

#### **LEA Plan Provisions**

All LEAs in California that receive federal funds must adhere to the LEA Plan provisions and assurances as required in the ESSA.

#### **Neglected Reservation**

atudanta

Title I, Part A allocation for services to students who reside in eligible institutions for neglected children and youth or who are attending a community day program for such children within the LEA boundaries.

#### Parent and Family Engagement

Information related to implementation of programs, activities, and procedures for the engagement of parents and family members of Title I

### Funds Allocated for Equitable Services for Participating Private School Students

The proportional share of funds shall be determined based on the total amount of funds received (Allocation) by the LEA prior to any allowable expenditures or transfers by the LEA (ESSA Section 1117[a][4][A][ii]).

Funds allocated to an LEA for educational services and other benefits to eligible private school children shall be obligated in the fiscal year for which the funds are received by the LEA (ESSA Section 1117[a][4][B]).

### Title I, Part A LEA Allocations

#### Title I, Part A LEA Allocations

A federal program to ensure that all children have a fair, equal, and significant opportunity to obtain a high-quality education and reach proficiency on State academic achievement standards and academic assessments.

#### Resources

#### Title I Services for Students in Private Schools

Title I, Part A requires that an LEA provides eligible private school children with Title I educational services that are equitable to those provided to eligible public school children.

#### Equitable Services Ombudsman

Title I, Part A and Title VIII of the Elementary and Secondary Education Act reauthorized as the ESSA.

#### **ESSA**



Teaching & Learning -

Testing & Accountability -

Finance & Grants -

Data & Statistics -

Specialized Programs -

Home / Finance & Grants / Allocations & Apportionments / Categorical Programs

## Title I, Parts A & D

A federal program to ensure that all children have a fair, equal, and significant opportunity to obtain a high-quality education and reach proficiency c and academic assessments.

### Funding

#### Fiscal Year 2024-25

Title I, Part A 2024 Funding Profile - Program Description and Funding

Title I, Part A 2024 Funding Results - Entitlements, Apportionments, and Letters

Title I, Part D, Subpart 2, 2024 Funding Profile - Program Description and Funding

Title I, Part D, Subpart 2, 2024 Funding Results - Entitlements, Apportionments, and Letters

Kern	15636850000000	15	63685	0000000	N/A	63685	Muroc Joint Unified	District	\$429,300	Yes
Kern	15636930000000	15	63693	0000000	N/A	63693	Norris Elementary	District	\$452,200	Yes
Kern	15637190000000	15	63719	0000000	N/A	63719	Pond Union Elementary	District	\$90,517	Yes
Kern	15637500000000	15	63750	0000000	N/A	63750	Rosedale Union Elementary	District	\$911,071	Yes
Kern	15637680000000	15	63768	0000000	N/A	63768	Semitropic Elementary	District	\$33,388	Yes
Kern	15637760000000	15	63776	0000000	N/A	63776	Southern Kern Unified	District	\$1,558,355	Yes
Kern	15637840000000	15	63784	0000000	N/A	6378	South Fork Union	District	\$297,586	Yes
Kern	15637920000000	15	63792	0000000	N/A	63792	Standard Elementary	District	\$1,767,565	Yes
Kern	15638000000000	15	63800	0000000	N/A	63800	Taft City	District	\$1,623,445	Yes
Kern	15638180000000	15	63818	0000000	N/A	63818	Taft Union High	District	\$622,740	Yes
Kern	15638260000000	15	63826	0000000	N/A	63826	Tehachapi Unified	District	\$1,033,331	Yes
Kern	15638340000000	15	63834	0000000	N/A	63834	Vineland Elementary	District	\$575,408	Yes

63842

63859

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73742

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Wasco Union Elementary

Rio Bravo-Greeley Union Elementary

Wasco Union High

Sierra Sands Unified

MaCadand Unified

Mojave Unified

DO1,209

\$3,011,738

\$1,755,835

\$690,169

\$241,092

\$1,823,161

#4 004 CO2

162

Yes

Yes

Yes

Yes

Yes

Van

DISHICL

District

District

District

District

District

District



About Divisions & Departments >

Student Events

Board of Education

Fiscal Support > District Advisory Services > Tools & Resources

#### DEPARTMENT MENU

- Home
- Administrative Bulletins
- EPA Reports
- Prop28: FY24-25 Annual Report

WHERE ARE WE LOCATED?

#### **Fiscal Support**

1300 17th St., 5th Floor Bakersfield, CA 93301

### **■ Tools & Resources**

- ASB Information
- Cash Flow
- Debt Management Toolkit
- Funding Information
- Resolutions
- Special Education
- Tools
- Training Materials
- Links

#### **LCAP Crosswalks**

- . BOP Budget LCAP Crosswalk
- LCAP Internal Crosswalk
- LCAP Calculator Crosswalk

#### **Forms & Documents**

- ACA Data Collection Template
- Education Protection Account (EPA) Exhibit Excel
- 7-10-15 Sample 2 pg Project Quote Form
- 7-10-15 Sample 3 pg Project Quote Form

## **■ Special Education**

#### AB602 Revenue

#### **Basis of Apportionment**

AB602 funding is the primary source of Special Education revenue to districts. AB602 provides funding to each SELPA, and a local allocation plan is necessary to distribute the SELPA money to each LEA. The Kern County SELPA apportions revenue based upon ADA.

Apportionments for July through January are based upon <u>prior year P2 ADA</u> February through May apportionments are based on <u>P-1 ADA</u> and in June the apportionments are adjusted to <u>P2 ADA</u>. Prior year adjustments typically are received from the State in January, with apportionments based upon <u>annual ADA</u>.

#### **Preschool Funding**

#### Special Education Billback Transfers

<u>Advance program billings</u> are made in ten equal monthly transfers, beginning in September of each year. Calculations are explained below.

#### **Billback Calculation**

By May of the preceding year, the KCSOS will provide to each school district an estimate of the following year's program and service costs, which can be used for district budgeting purposes. These estimates will be the basis for the preliminary transfers from the district and will be based on the following

- · KCSOS budget for the Billback year
- · District approllment, which will be based on the preceding March 31st count with the following adjustments.

#### KERN SELPA

2024-2025 Special Ed

Special Ed Estimated Revenues S-(Rsc 6500 Obj 8792 Goal 5001) F-(Rsc 3310 Obj 8181 Goal 5001)



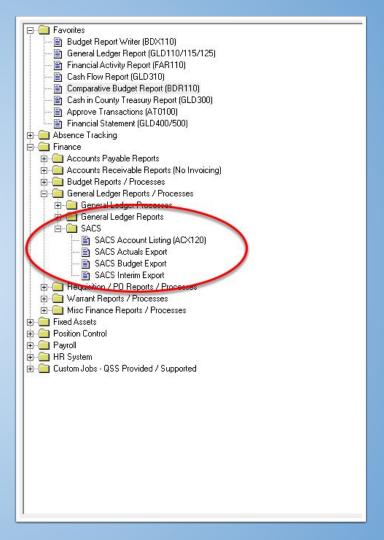
	 Federal	State		TOTAL
District	Revenue	 Revenue	22	
Arvin	\$ 633,310	\$ 2,374,205	\$	3,007,515
Beardsley	\$ 414,972	\$ 1,555,683	\$	1,970,655
Blake	\$ -	\$ -	\$	-
Buttonwillow	\$ 61,504	\$ 230,570	\$	292,074
Caliente	\$ 3,483	\$ 13,056	\$	16,539
Delano El	\$ 1,402,319	\$ 5,257,132	\$	6,659,451
Delano Hi	\$ 891,169	\$ 3,340,892	\$	4,232,061
DiGiorgio	\$ 16,219	\$ 60,802	\$	77,021
Edison	\$ 241,536	\$ 905,491	\$	1,147,027
El Tejon	\$ 155,437	\$ 582,715	\$	738,152
Elk Hills	\$ 36,555	\$ 137,040	\$	173,595
Fairfax	\$ 596,883	\$ 2,237,648	\$	2,834,531
Fruitvale	\$ 688,737	\$ 2,581,994	\$	3,270,731
Gen Shafter	\$ 42,667	\$ 159,954	\$	202,620
Greenfield	\$ 1,962,877	\$ 7,358,599	\$	9,321,476
Kernville	\$ 163,341	\$ 612,348	\$	775,690
Lakeside	\$ 343,690	\$ 1,288,453	\$	1,632,143
Lamont	\$ 583,915	\$ 2,189,032	\$	2,772,947
Linns Valley	\$ -	\$	\$	
Lost Hills	\$ 61,525	\$ 230,649	\$	292,174
Maple	\$ 63,469	\$ 237,939	\$	301,408
Maricopa	\$ 66,443	\$ 249,089	\$	315,532
McFarland	\$ 731,525	\$ 2,742,404	\$	3,473,929
McKittrick	\$ 2,612	\$ 9,792	\$	12,404
Midway	\$ 2,612	\$ 9,792	\$	12,404
Mojave	\$ 579,991	\$ 2,174,321	\$	2,754,312
Muroc	\$ 383,315	\$ 1,437,003	\$	1,820,317
Norris	\$ 902,242	\$ 3,382,402	\$	4,284,644
Pond	\$ 38,069	\$ 142,716	\$	180,785
Richland	\$ 549,244	\$ 2,059,053	\$	2,608,297
Rio Bravo	\$ 230,332	\$ 863,489	\$	1,093,822
Rosedale	\$ 1,382,874	\$ 5,184,235	\$	6,567,108
Semitropic	\$ 32,320	\$ 121,163	\$	153,482
South Fork	\$ 75,642	\$ 283,572	\$	359,214

# **Exporting Models QCC>SACS**

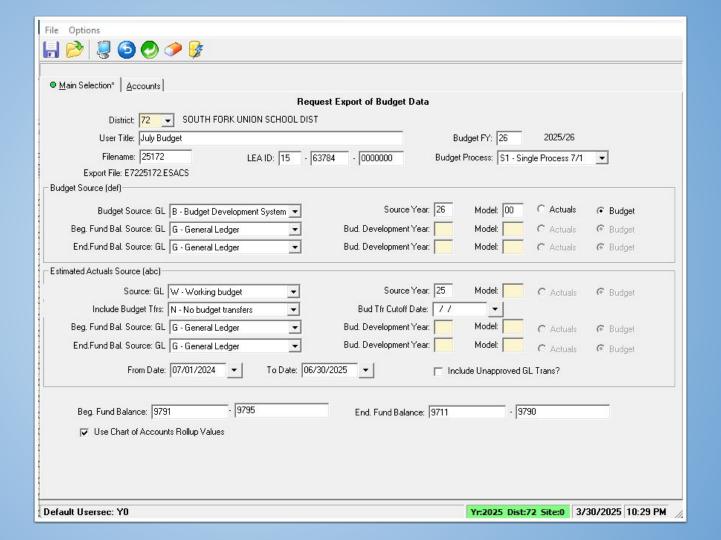
- Once you are satisfied with your models, you will need to transfer the information to the SACS website
- From the Job Menu, select SACS Budget Export under SACS on the General Ledger Reports/Processes menu

 You only need to export once for both Estimated Actuals and Budget models

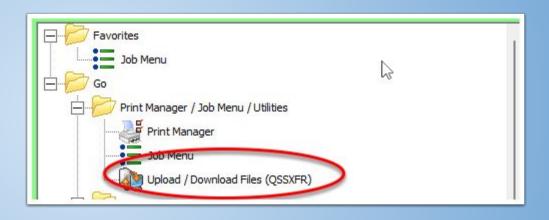
- In Finance folder open SACS
- Select SACS Interim Export



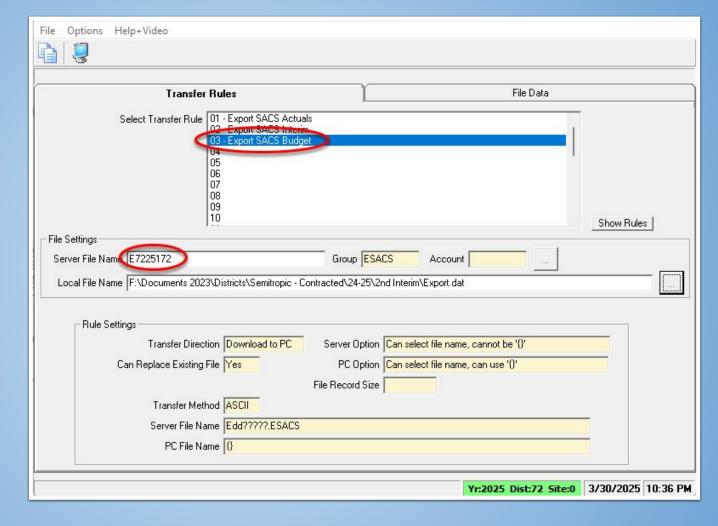
- Label description
   July Budget
- Filename should be "251" followed by the two digit district code
- Budget Source = Budget Model, FY and Model #
- Estimated Actual = Working OR Budget Model #



Open
 Upload/Download from the Job Menu (QSSXFR)



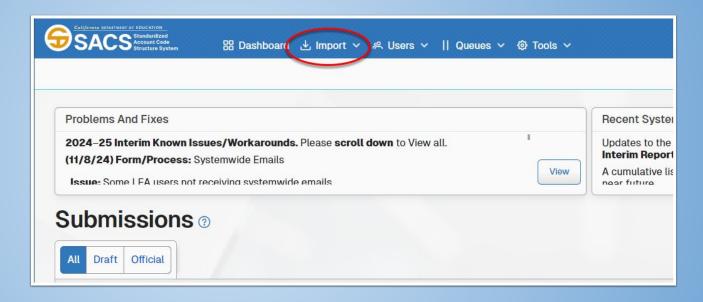
- Select Export SACS Budget
- Server File Name should be "E" followed by district code, "251" and ending with district code again
- Save filename with".DAT" or ".TXT" at the end



# **SACS**

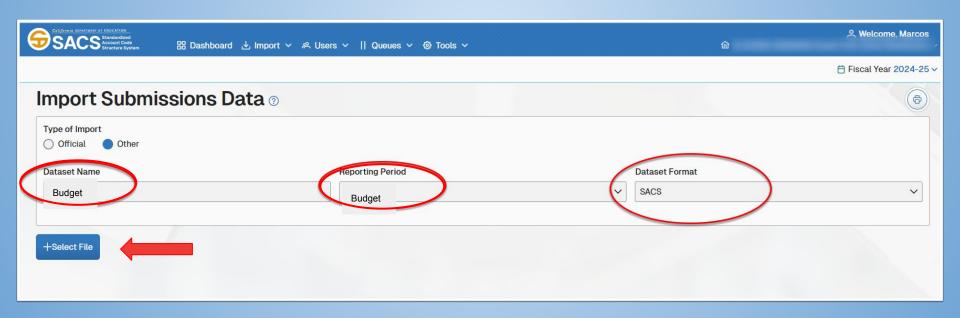
## **Import to SACS Web**

After login into SACS
 Web click on the
 Import section up top



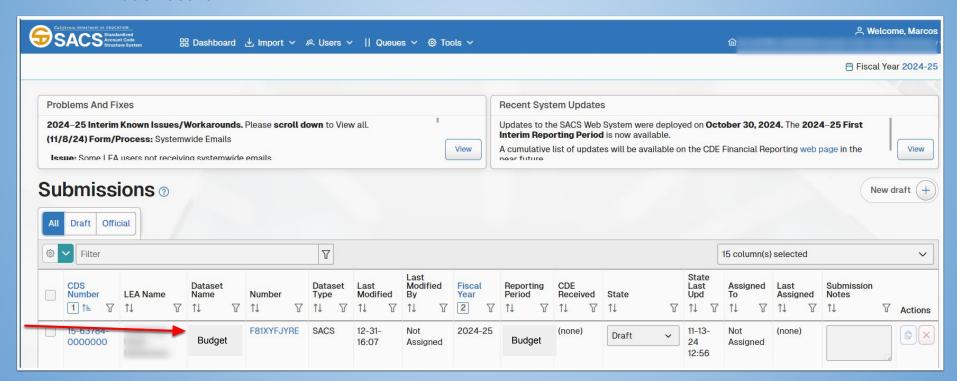
# **Import to SACS Web**

- Give your dataset a name for Budget
- Change Reporting Period to Budget
- Dataset format should be SACS
- Click Select File and choose the DAT file you saved earlier



# **Import to SACS Web**

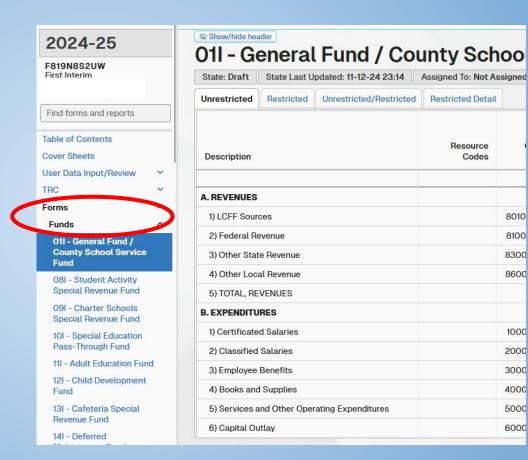
Once your DAT file is uploaded you should see your new Budget dataset in your dashboard



# **SACS FORMS**

# **FUND FORMS**

 Click on Forms section on the left hand side



# **FORM FUND 01**

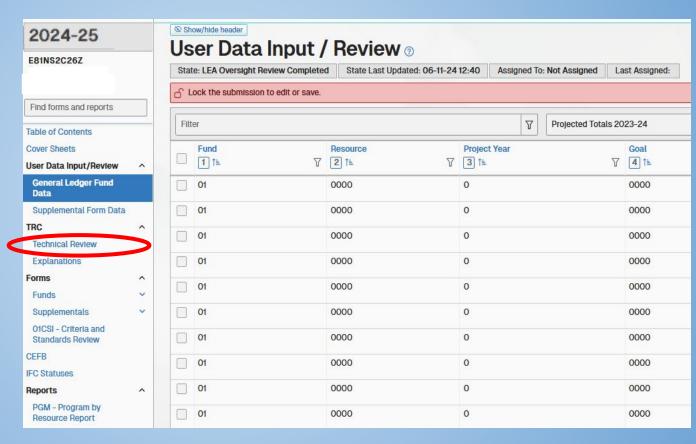


Open Form 01 and SAVE, so data can flow to other forms

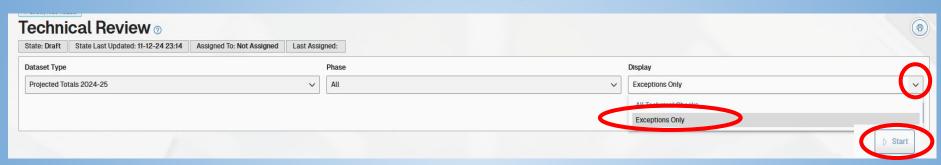
# **TRC**

**Reviewing Technical Review Corrections** 

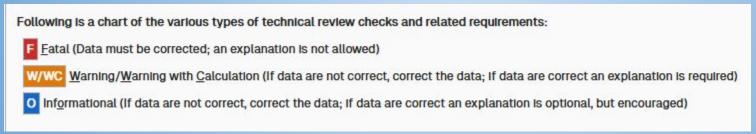
- Click on TRC section on the left hand side
- Click on Technical Review to investigate exceptions



Run "Exceptions Only" TRC Report to review & identify TRCs that will need corrective actions



Three types of technical review checks: Fatal, Warning, Informational



### **TRC: Invalid Account String Combination**

- The combination of resource code and object code is invalid
  - Reasons why they are invalid vary

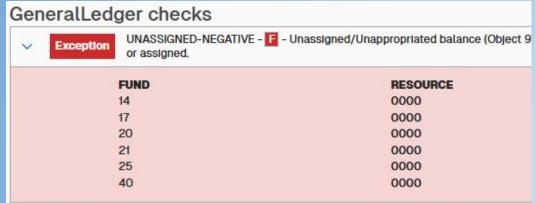
CHK-RESOURCExOBJECTA - (Warning) - The following combinations for RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) are invalid. Data should be corrected or narrative must be provided explaining why the exception(s) should be considered appropriate.

ACCOUNT FD - RS - PY - GO - FN - OB	RESOURCE	OBJECT	VALUE	
01-1200-0-0000-0000-9110	1200	9110		(\$845.12)
01-1200-0-0000-0000-9500	1200	9500		(\$845.12)
01-3010-0-0000-0000-9790	3010	9790		(\$679,112.81)
01-3182-0-0000-0000-9740	3182	9740		\$105.514.37

Resource Code 1200	Resource Code 3010	Resource Code 3182
This resource code does not exist—a district can use it as locally unrestricted, but the rollup should be to 0000	Resource code exists, but the resource should not have an ending fund balance (Object Code 9790)	Resource code exists, but the resource should not have an ending fund balance (Object Code 9740)

- Make corrections in QSS budget development Budget model
- Make any appropriate corrections to the general ledger to correct invalid account string combinations (cash transfers)

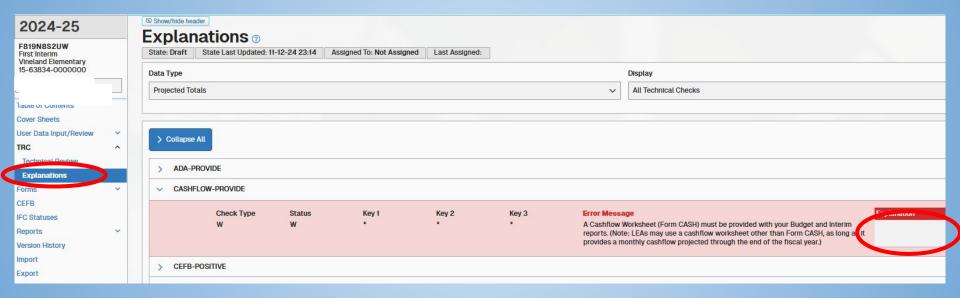
### TRC: Unassigned/Unappropriated balance



- This will be one of the <u>last</u> TRCs you will want to clear.
- The Unassigned/Unappropriated balance exception by using the Components of Ending Fund Balance/ Net Position (CEFB) and assigning the funds



• If the exception data is verified as correct, provide an explanation of the details supporting the exception using the TRC "Explanations" function



- Please be specific; do not include general explanations such as "Will be fixed next year,"
   "OK," or "Don't know"
- Clear "Import" and "General Ledger" TRCs
- Complete SACS forms



# **TRC**

- Make Corrections in Model
- Re-Import
- Open and save Form 01
- Re-Run TRC
- Once TRC is Clean
  - Complete Supplemental Forms

# **FORM A**

**Average Daily Attendance** 

# Form A Necessary Information

1. District's Current Adopted Budget LCFF Calculator

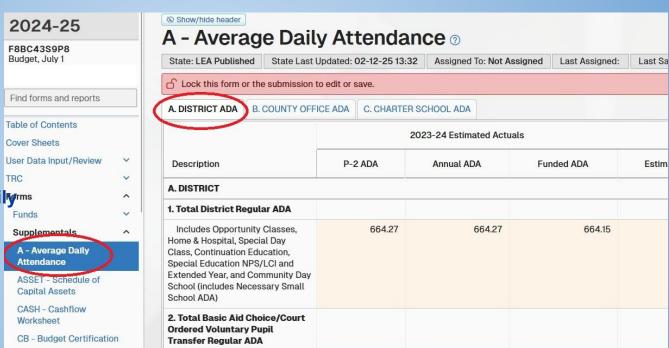
2. District's Funded County Program ADA

https://kern.org/fiscal-support/district-advisory-services/funding-information/

## A - Average Daily Attendance

**Click on Supplementals** section on the left hand side

Click on A - Average Dailyms **Attendance** 

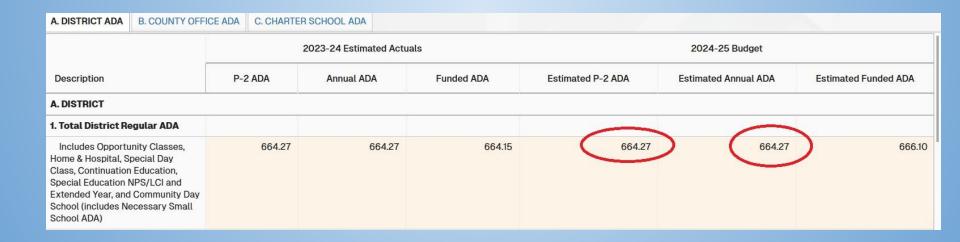


Estim

## A- Average Daily Attendance

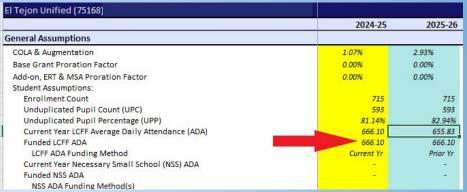
 Enter District's current Adopted Budget LCFF Calculator - Data Entry Tab - Total CURRENT YEAR ADA. In the SACS Estimated Funded ADA for Columns (A) & (B)





## A - Average Daily Attendance

 Enter District's current Adopted Budget LCFF Calculator - Data Entry Tab - Total CURRENT YEAR ADA. In the SACS Estimated Funded ADA.



A. DISTRICT ADA B. COUNTY OFFI	CE ADA C. CHARTER	SCHOOL ADA				
	2	2023-24 Estimated Actual	s		2024-25 Budget	
Description	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
A. DISTRICT		*		- 100		
1. Total District Regular ADA						
Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	664.27	664.27	664.15	664.27	664.27	666.10
2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA						

# A- Average Daily Attendance District Funded County Program ADA

										ENDENT C		LS								
Attendance District Funded			A-2					A-4					A-1					A-7		
County Programs 2023-24 P-2	SDC	SDC	SDC	SDC	SDC	Ext. Year	Ext. Year	Ext. Year	Ext. Year	Ext. Year	Comm.	Comm.	Comm.	Comm.	Comm.	TOTAL	TOTAL	TOTAL	TOTAL	GRAND
11-0-10-12-2-2-1	K-3	4-6	7-8	9-12	TOTAL	K-3	4-6	7-8	9-12	TOTAL	K-3	4-6	7-8	9-12	TOTAL	K-3	4-6	7-8	9-12	TOTAL
Arvin	1.37	2.96	1.65	0.00	5.98	0.16	0.21	0.26	0.00	0.63	0.00	0.00	0.00	0.00	0.00	1.53	3.17	1.91	0.00	6.63
Bakersfield City	1.92	0.92	0.00	0.00	2.84	0.00	0.00		0.00	0.11	0.00	0.41	0.00	0.00	0.41	1.92	1.33	0.11	0.00	3.3
Beardsley Blake	10.67	6.77	2.13	0.00	19.57 0.00	0.79	0.23		0.00		0.00	0.00	0.00	0.00	0.00	11.46 0.00	7.00	2.23 0.00	0.00	20.69
Buttonwillow	0.00	0.00	0.00	0.00	0.68	0.00	0.00		0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Caliente	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cuyama	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00		0.00	0.00	0.00	0.92	0.92	0.00	0.00	0.00	0.92	0.92
Delano El	6.34	8.73	11.17	0.00	26.24	0.47	0.74		0.00		0.00	0.00	0.00	0.00	0.00	6.81	9.47	12.20	0.00	28.48
Delano High	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00		0.00	0.00	0.00	21.96	21.96	0.00	0.00	0.00	21.96	21.90
DiGiorgio	0.87	0.85	0.00	0.00	1.72	0.00	0.09	0.00	0.00	0.09	0.00	0.00	0.00	0.00	0.00	0.87	0.94	0.00	0.00	1.83
Earlimart	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Edison	0.63	1.25	1.80	0.00	3.68	0.11	0.09	0.00	0.00	0.20	0.00	0.00	0.00	0.00	0.00	0.74	1.34	1.80	0.00	3.88
El Tejon	0.00	0.00	0.91	0.77	1.68	0.00	0.06	0.00	0.09	0.15	0.00	0.00	0.00	0.00	0.00	0.00	0.06	0.91	0.86	1.83
Elk Hills	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fairfax	4.03	3.20	0.82	0.00	8.05	0.29	0.49		0.00		0.00	0.00	0.00	0.00	0.00	4.32	3.69	0.82	0.00	8.83
Fruitvale	1.54	2.29	1.37	0.00	5.20	0.39	0.08		0.00		0.00	0.00	0.00	0.00	0.00	1.93	2.37	1.38	0.00	5.68
General Shafter	1.44	0.00	0.66	0.00	2.10	0.10	0.10		0.00		0.00	0.00	0.00	0.00	0.00	1.54	0.10	0.76	0.00	2.40
Greenfield	18.72	11.12	13.87	0.00	43.71	1.57	1.19		0.00		0.00	0.00	0.00	0.00	0.00	20.29	12.31	14.35	0.00	46.9
Kern High	0.00	0.00	0.00	5.05	5.05	0.00	0.00		0.59		0.00	0.00	0.00	7.55	7.55	0.00	0.00	0.00	13.19	13.19
Kernville	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Lakeside Lamont	14.77 3.32	6.60 2.60	0.34	0.00	27.52 6.26	0.90	0.83		0.00		0.00	0.00	0.00	0.00	0.00	15.67 3.68	7.43 2.79	6.44 0.39	0.00	29.54
Linns Valley	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Lost Hills	0.00	1.69	0.95	0.00	2.64	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	1.86	0.00	0.00	2.8
Maple	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Maricopa	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00		0.00	0.00	0.00	1.99	1.99	0.00	0.00	0.00	1.99	1.9
McFarland	1.79	4.27	0.57	11.26	17.89	0.00	0.10	0.00	0.83	0.93	0.00	0.00	0.78	0.03	0.81	1.79	4.37	1.35	12.12	19.63
McKittrick	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Midway	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Mojave	0.71	0.00	0.31	0.00	1.02	0.00	0.10	0.00	0.00	0.10	0.00	0.99	0.44	3.94	5.37	0.71	1.09	0.75	3.94	6.4
Muroc	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.09	0.00	0.09	0.00	0.00	0.00	1.27	1.27	0.00	0.00	0.09	1.27	1.3
Norris	23.21	9.40	6.56	0.00	39.17	1.69	1.03		0.00		0.00	0.00	0.00	0.00	0.00	24.90	10.43	6.97	0.00	42.3
Panama-BV	1.65	1.58	1.62	0.00	4.85	0.01	0.00		0.00	0.15	0.00	0.00	0.00	0.00	0.00	1.66	1.58	1.76	0.00	5.00
Pond	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Richland	2.27	1.90	1.82	0.00	5.99	0.15	0.25	0.00	0.00	0.40	0.00	0.00	0.00	0.00	0.00	2.42	2.15	1.82	0.00	6.39
Rio Bravo-Greeley	0.00	0.00	1.74	0.00	1.74	0.08	0.09		0.00		0.00	0.00	0.00	0.00	0.00	0.08	0.09	1.83	0.00	2.00
Rosedale	0.00	11.74	6.17 0.00	0.00	35.35 0.00	1.75 0.00	0.88		0.00		0.00	0.00	0.00	0.00	0.00	19.19 0.00	12.62	7.03 0.00	0.00	38.84
Semitropic Sierra Sands	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
South Fork	0.00	0.00	0.00	0.00	0.88	0.00	0.00		0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
South Fork Southern Kern	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.42
Standard	6.01	3.34	2.69	0.00	12.04	0.25	0.23		0.00		0.00	0.21	0.00	0.00	0.13	6.26	3.70	2.88	0.00	12.8
Taft City	5.67	4.29	5.36	0.00	15.32	0.53	0.52	0.00	0.00	1.05	0.00	0.33	0.36	0.00	0.69	6.20	5.14	5.72	0.00	17.0
Taft High	0.00	0.00	0.00	0.93	0.93	0.00	0.00		0.11	0.11	0.00	0.00	0.00	22.76	22.76	0.00	0.00	0.00	23.80	23.8
Tehachapi	0.00	0.85	0.32	0.00	1.17	0.00	0.00		0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.85	0.32	0.00	1.1
Vineland	3.36	1.64	2.29	0.00	7.29	0.43	0.17	0.05	0.00		0.00	0.00	0.00	0.00	0.00	3.79	1.81	2.34	0.00	7.94
Wasco El	8.55	6.89	2.03	0.00	17.47	0.82	0.25	0.11	0.00	1.18	0.00	0.00	0.00	0.00	0.00	9.37	7.14	2.14	0.00	18.6
Wasco High	0.00	0.00	0.00	17.33	17.33	0.00	0.00	0.00	1.26	1.26	0.00	0.00	0.00	2.18	2.18	0.00	0.00	0.00	20.77	20.7

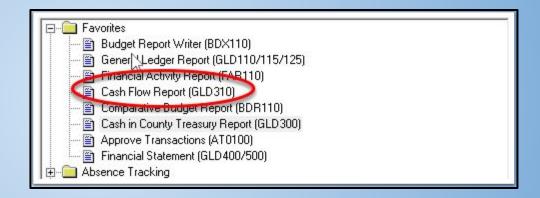
https://kern.org/fiscal-support/district-advisory-services/funding-information/

## **A - Average Daily Attendance**

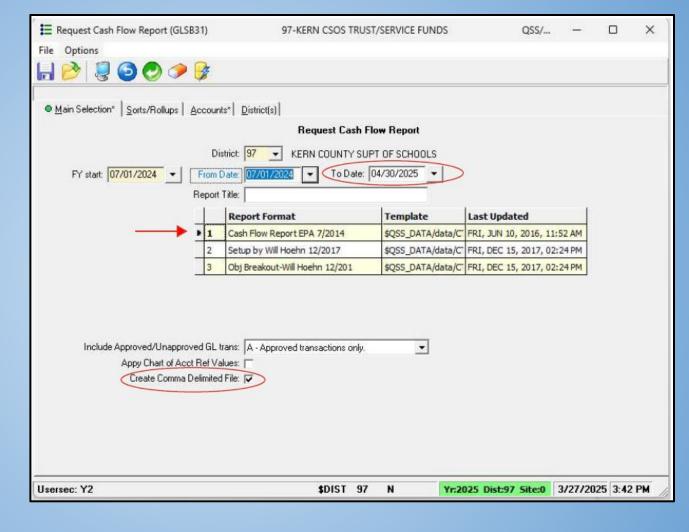
							S	pecial Ed a	and Comm	nunity Scho	ool ADA									
			A-2					A-4		100			A-1							
2023-24 P-1	SDC K-3	SDC 4-6	SDC 7-8	SDC 9-12	SDC	Ext. Year K-3	Ext. Year 4-6	Ext. Year 7-8	Ext. Year 9-12	Ext. Year TOTAL	Comm. K-3	Comm.	Comm. 7-8	Comm. 9-12	Comm.	TOTAL K-3	TOTAL 4-6	TOTAL 7-8	TOTAL 9-12	GRAND
Arvin	1.36	2.82	1.83	0.00	6.01	0.16	0.21	0.26	0.00	0.63	0.00	0.00	0.00	0.00	0.00	1.52	3.03	2.09	0.00	6.6
Bakersfield City	1.67	0.92	0.00	0.00	2.59	0.00	0.00	0.11	0.00	0.11	0.00	0.16	0.00	0.00	0.16	1.67	1.08	0.11	0.00	2.8
Beardsley	10.89	6.84	1.89	0.00	19.62	0.79	0.23	0.10	0.00	1.12	0.00	0.00	0.00	0.00	0.00	11.68	7.07	1.99	0.00	20.7
Blake	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Buttonwillow	0.00	0.00	0.70	0.00	0.70	0.00	0.00	0.06	0.00	0.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.76	0.00	0.7
Caliente	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Delano El	6.03	8.71	11.27	0.00	26.01	0.47	0.74	1.03	0.00	2.24	0.00	0.00	0.00	0.00	0.00	6.50	9.45	12.30	0.00	28.2
Delano High	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	28.71	28.71	0.00	0.00	0.00	28.71	28.7
DiGiorgio	0.88	0.81	0.00	0.00	1.69	0.00	0.09	0.00	0.00	0.09	0.00	0.00	0.00	0.00	0.00	0.88	0.90	0.00	0.00	1.7
limart	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0
on	0.57	1.42	1.75	0.00	3.74	0.11	0.09	0.00	0.00	0.20	0.00	0.00	0.00	0.00	0.00	0.68	1.51	1.75	0.00	3.9
ion	0.00	0.00	0.92	0.74	1.66	0.00	0.06	0.00	0.09	0.15	0.00	0.00	0.00	0.00	0.00	0.00	0.06	0.92	0.83	1.8
ls ls	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Fa	4.37	3.41	0.95	0.00	8.73	0.29	0.49	0.00	0.00	0.78	0.00	0.00	0.00	0.00	0.00	4.66	3.90	0.95	0.00	9.5
Fru	1.79	2.58	1.25	0.00	5.62	0.39	0.08	0.01	0.00	0.48	0.00	0.00	0.00	0.00	0.00	2.18	2.66	1.26	0.00	6.1
Gen Shafter	1.71	0.00	0.85	0.00	2.56	0.10	0.10	0.10	0.00	0.30	0.00	0.00	0.00	0.00	0.00	1.81	0.10	0.95	0.00	2.8

5. District Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class	1.68	1.68	1.68	1.68	1.68	1.68
c. Special Education-NPS/LCI						
d. Special Education Extended Year	0.15	0.15	0.15	0.15	0.15	0.15
e. Other County Operated						

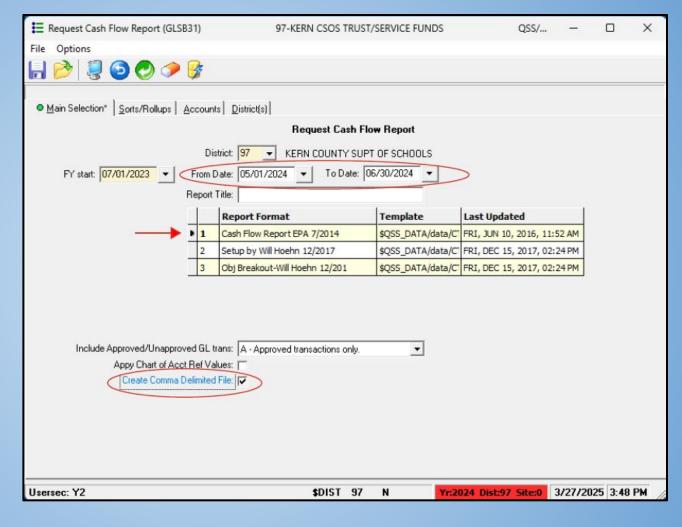
- Open Cash Flow Report from the Job Menu
- GLD310



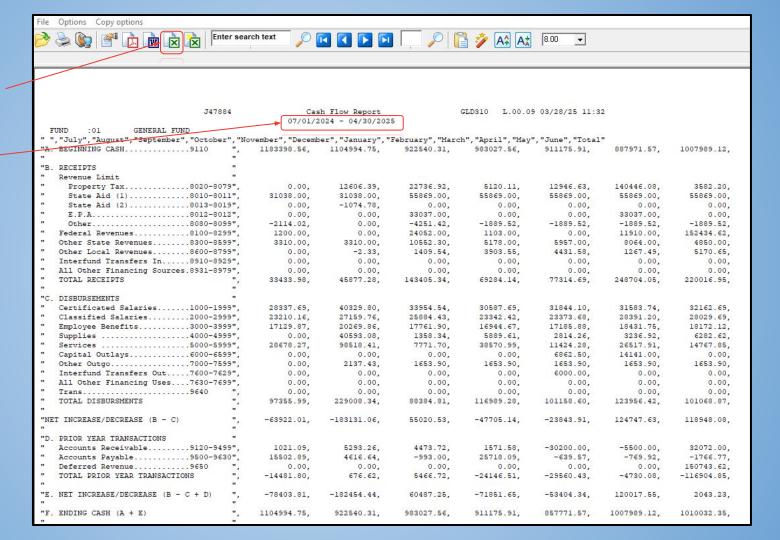
- In Current Year,
   use date cut off of 04/30
- Make sure to choose Report 1
- Click the "Create Comma Delimited File"
- Under Accounts tab select fund 01



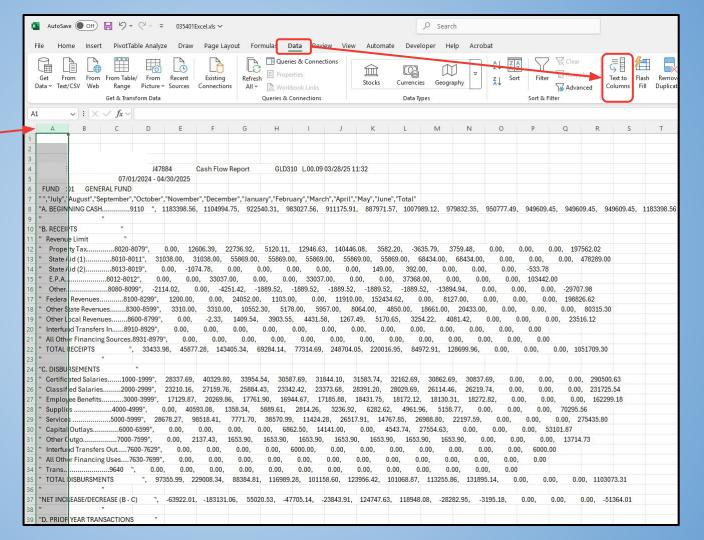
- For Prior Year, use dates 05/1 through 6/30
- Select Report 1
- Click the "Create Comma Delimited File"
- Under Accounts tab select fund 01



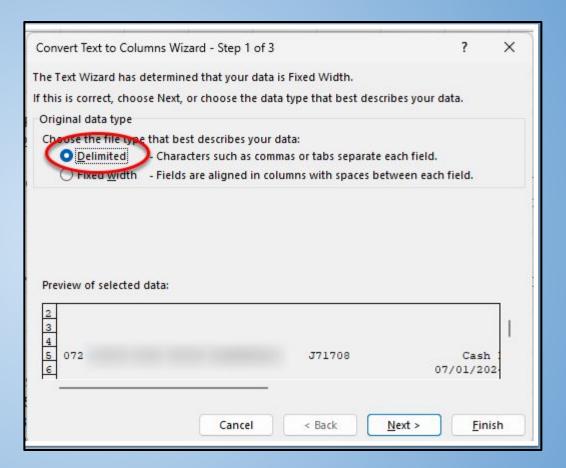
- SelectOpen inExcel (Ctrl+ L)
- Select the dates in the current year that you have actual data for.



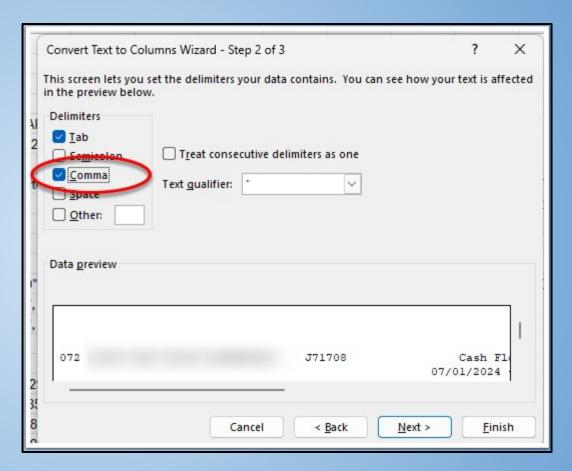
- Select the A Column
- Under the data tab /Click the "Text To Columns"



Choose the Delimited option

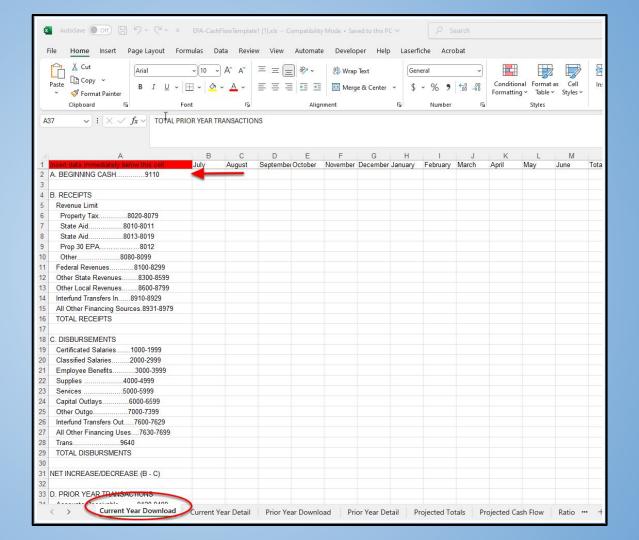


Click on Comma

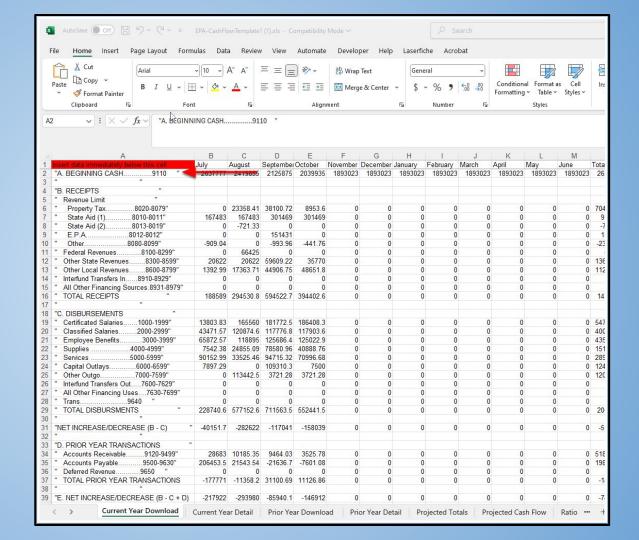


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4	Α	В	С	D	E	F	G	Н	- 1	J	K	L	М	N	0	Р
1																
2																
3				Cash Flow	Poport	GLD310	L.00.09 03/28	2/25 11:32								
5	07/01/2024 - 04/3	80/2025		Casilitowi	report	OLDSIO	1.00.03 03/20	725 11.52								
6	FUND :01 GENERAL FUND	0.2020														
7		July	August	September	October	November	December	January	February	March	April	May	June	Total		
8	"A. BEGINNING CASH9110 "	1183398.56	1104994.75	922540.31	983027.56	911175.91	887971.57	1007989.12	979832.35	950777.49	949609.45	949609.45	949609.45	1183398.56		
9	" "															
10	"B. RECEIPTS "															
11	" Revenue Limit "															
12	" Property Tax8020-8079"	0	12606.39		5120.11	12946.63		3582.2			0		_			
13	" State Aid (1)8010-8011"	31038	31038	55869	55869	55869	55869	55869	68434	68434	0		_			
14	" State Aid (2)8013-8019"	0	-1074.78	0	0	0	0	0			0					
15 16	" E.P.A8012-8012"	-2114.02	0		-1889.52	-1889.52	33037 -1889.52	-1889.52			0		0			
17	" Other8080-8099"  " Federal Revenues8100-8299"	1200	0		1103	-1009.32	11910	152434.62			0		0			
18	" Other State Revenues8300-8599"	3310	3310	10552.3	5178	5957	8064	4850	18661		0		0			
19	" Other Local Revenues8600-8799"	0	-2.33	1409.54	3903.55	4431.58	1267.49	5170.65			0		0			
20	" Interfund Transfers In8910-8929"	0	0		0	0	0	0			0	0	0			
21	" All Other Financing Sources.8931-8979"	0	0	0	0	0	0	0	0	0	0	0	0	0		
22	" TOTAL RECEIPTS "	33433.98	45877.28	143405.34	69284.14	77314.69	248704.05	220016.95	84972.91	128699.96	0	0	0	1051709.3		
23	" "															
24	"C. DISBURSEMENTS "															
25	" Certificated Salaries1000-1999"	28337.69	40329.8	33954.54	30587.69	31844.1	31583.74	32162.69			0					
26	" Classified Salaries2000-2999"	23210.16	27159.76		23342.42	23373.68	28391.2	28029.69			0		0	231725.54		
27	" Employee Benefits3000-3999"	17129.87	20269.86	17761.9		17185.88	18431.75	18172.12			0	-	0			
28	" Supplies	28678.27	40593.08 98518.41	1358.34 7771.7	5889.61 38570.99	2814.26 11424.28	3236.92 26517.91	6282.62 14767.85	4961.96 26988.8		0		0			
30	" Capital Outlays6000-6599"	28678.27	98518.41		38370.99	6862.5	14141	14/6/.83			0					
31	" Other Outgo7000-7599"	0	2137.43	1653.9	1653.9	1653.9	1653.9	1653.9			0					
32	" Interfund Transfers Out7600-7629"	0		0	0	6000	0	0			0					
33	" All Other Financing Uses7630-7699"	0			0	0	0	0			0		0			
34	" Trans9640 "	0	0	0	0	0	0	0	0	0	0	0	0	0		
35	" TOTAL DISBURSMENTS "	97355.99	229008.34	88384.81	116989.28	101158.6	123956.42	101068.87	113255.86	131895.14	0	0	0	1103073.31		
36	и и															
37	"NET INCREASE/DECREASE (B - C) "	-63922.01	-183131.06	55020.53	-47705.14	-23843.91	124747.63	118948.08	-28282.95	-3195.18	0	0	0	-51364.01		
38	n n															

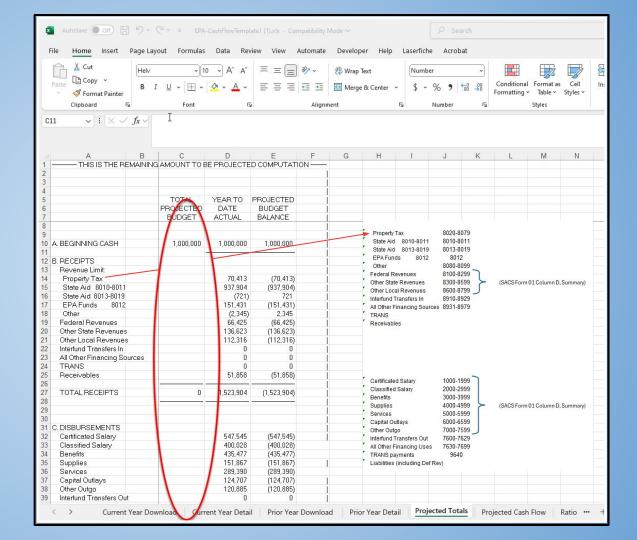
- Click on Current Year
   Download Tab
- Open the Current year file you saved earlier
- Copy the information from that sheet and paste in CELL B2
- Then do the same for Prior Year sheet



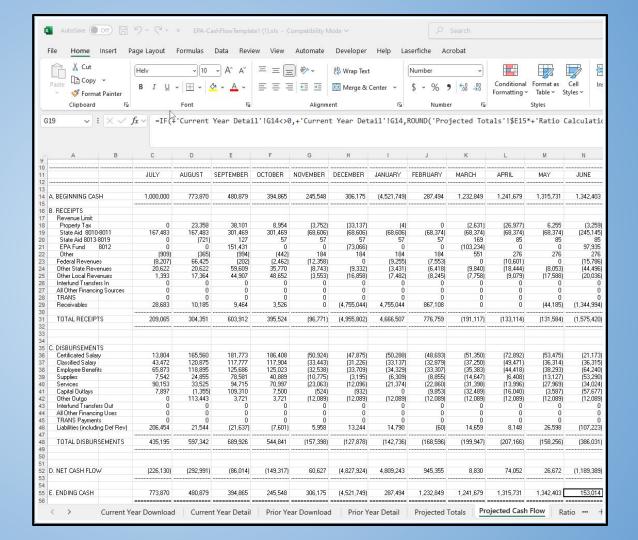
- Check to make sure the information that was pasted is shown correctly
- Click the Detail Tab to make sure dollar amounts are in the correct months



- Click on the Projected
   Totals tab
- Enter in your projected budget information
- In the projected totals tab you will need to pull projected budget from pg 17 of Form 01.
- You will need to have Form 01 completed before working on your cash flow projection



- When completed you should see a full year cash flow projection on the Projected Cash Flow tab
- Make any changes or tweaks as necessary at this point!



- ESSA Maintenance of Effort (ESMOE) ensures consistent state and local education funding.
- LEAs must maintain at least 90% of the previous year's funding to receive federal funds.
- Failure to meet this requirement may result in reduced federal funding.
- Waivers may be granted for **exceptional circumstances** (e.g., economic downturns).

### 2024-25

F8BABNESSX Budget, July 1 Elk Hills Elementary 15-63446-0000000

Find forms and reports

CEA - Current Expense Formula/Minimum Classroom Comp. -Actuals

CEB - Current Expense Formula/Minimum Classroom Comp. - Budget.

DEBT - Schedule of Long-

**ESMOE - Every Student** Succeeds Act Maintenance of Effort

ICR - Indirect Cost Hate Worksheet

L - Lottery Report

MYP - Multiyear Projections - General Fund

SEA - Special Education Revenue Allocations

SEAS - Special Education Revenue Allocations Setup (SELPA Selection)

Show/hide header

A Lock this form or the submission to adit or save

### ESMOE - Every Student Succeeds Act Maintenance of Effort o

State: LEA Published State Last Updated: 02-12-25 13:36 Assigned To: Not Assigned Last Assigned: Last Saved: 06-03-24 00:00

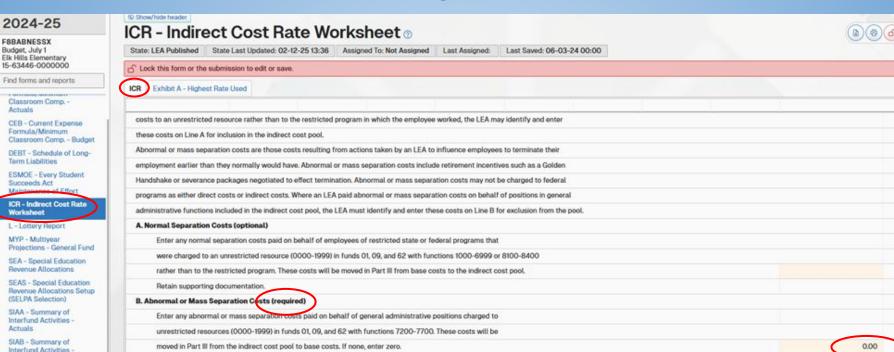
Lock this form of the submission to edit of save.				
		Funds 01, 09, and	62	2023-24 Expenditures
Section I - Expenditures	Goals	Functions	Objects	
A. Total state, federal, and local expenditures (all resources)	All	All	1000-7999	3,613,221.00
B. Less all federal expenditures not allowed for MOE (Resources 3000-5999, except 3385)	All	All	1000-7999	328,546.00
C. Less state and local expenditures not allowed for MOE: (All resources, except federal as identified in Line B)				
1. Community Services	All	5000-5999	1000-7999	0.00
2. Capital Outlay	All except 7100-7199	All except 5000- 5999	6000-6999 except 6600, 6910	10,131.00
3. Debt Service	All	9100	5400-5450, 5800, 7430-7439	0.00
4. Other Transfers Out	All	9200	7200-7299	0.00
5, Interfund Transfers Out	All	9300	7600-7629	0.00
		9100	7699	
6. All Other Financing Uses	All	9200	7651	0.00
7. Nonagency	7100-7199	All except 5000- 5999, 9000-9999	1000-7999	0.00

#### State: LEA Published State Last Updated: 02-12-25 13:36 Assigned To: Not Assigned Last Assigned: Last Saved: 06-03-24 00:00 C Lock this form or the submission to edit or save. A. Average Daily Attendance (Form A, Annual ADA column, sum of lines A6 and C9) 164.64 B. Expenditures per ADA (Line I.E divided by Line II.A) 19,889.12 Section III - MOE Calculation (For data collection only. Final determination will be done by CDE) Total Per ADA A. Base expenditures (Preloaded expenditures from prior year official CDE MOE calculation), (Note: If the prior year MOE was not met, CDE has 2,577,967,13 14,815.90 adjusted the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.) 1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section IV) 0.00 0.00 2. Total adjusted base expenditure amounts (Line A plus Line A.1) 2.577.967.13 14.815.90 B. Required effort (Line A.2 times 90%) 2,320,170.42 13,334.31 19,889.12 C. Current year expenditures (Line I.E and Line II.B) 3,274,544.00 D. MOE deficiency amount, if any (Line B minus Line C) (If negative, then zero) 0.00 MOE Met E. MOE determination (If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.) F. MOE deficiency percentage, if MOE not met; otherwise, zero (Line D divided by Line B) (Funding under ESSA covered programs in FY 2025-26 0.00% 0.00%

- Open Form ESMOE
- Check if Met

## **Form ICR**

## **ICR**



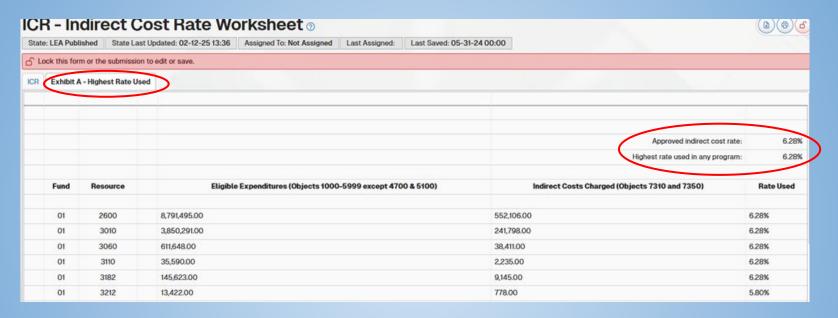
Must enter amount in Part II - B (Abnormal or Mass Separation Cost)

Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)

- Amount is almost always 0
- Save Close

Budget

## **ICR**



On the second tab, verify Highest rate used is equal or less than approve rate.

## **Form SIAB**

## Form SIAB



- Check the totals balance.
- Save Close

## FORM CEA/CEB

**Current Expense Formula / Minimum Classroom Compensation** 

## FORM CEA/CEB

- The calculation of the Current Expense of Education Actuals (CEA) / Budget (CEB) is a legal requirement and used to determine the percentage of expenditures for the direct classroom cost of teaching students
- Included in the calculation are the <u>salaries and benefits of teachers and</u> <u>paraprofessionals</u> measured against the total expenditures of the district General Fund
- Certain categorical programs and types of costs are excluded from the calculation
- Required percentages have not been amended to address LCFF implications or additional funding resources and are:

Elementary	High	Unified
60%	50%	55%

## **FORM CEB**

#### ---

F8BABNESSX Budget, July 1 Elk Hills Elementary 15-63446-000000

Find forms and reports

Table of Contents

Cover Sheets

Jser Data Input/Review

TRC

Forms

Funds

Supplementals

A - Average Daily Attendance

ASSET - Schedule of Capital Assets

CASH - Cashflow Worksheet

CB - Budget Certification

CC - Workers' Compensation Certification

CEA - Current Expense Formula/Minimum Classroom Comp. -Actuals

CEB - Current Expense Formula/Minimum Classroom Comp. -Budget

DEBT - Schedule of Long-

## CEB - Current Expense Formula/Minimum Classroom Comp. - Budget o

State: LEA Published State Last Updated: 02-12-2513:36 Assigned To: Not Assigned Last Assigned: Last Saved: 06-03-24 00:00

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PART I - CURRENT EXPENSE FORMULA	Total Expense for Year (1)	EDP No.	Reductions (See Note 1) (2)	EDP No.	Current Expense of Education (Col 1 - Col 2) (3)	EDP No.	Red
1000 - Certificated Salaries	1,146,468.00	301	0.00	303	1,146,468.00	305	
2000 - Classified Salaries	332,922.00	311	0.00	313	332,922.00	315	
3000 - Employee Benefits	692,177.00	321	1,500.00	323	690,677.00	325	
4000 - Books, Supplies Equip Replace. (6500)	547,009.00	331	0.00	333	547,009.00	335	
5000 - Services & 7300 - Indirect Costs	686,142.00	341	4,953.00	343	681,189.00	345	
				TOTAL	3,398,265.00	365	

Note 1 - In Column 2, report expenditures for the following programs: Nonagency (Goals 7100-7199), Community Services (Goal 8100), Food Services (Function 3700), Fringe Benefits for Retired Persons (Objects 3701-3702), and Facilities Acquisition & Construction (Function 8500).

Note 2 - In Column 4, report expenditures for: Transportation (Function 3600), Lottery Expenditures (Resource 1100), Special Education Students in Nonpublic Schools (Function 1180), and other federal or state categorical aid in which funds were granted for expenditures in a program not incurring any teacher salary expenditures or requiring disbursement of the funds without regard to the requirements of EC Section 41372.

\* If an amount (even zero) is entered in any row of Column 4b or in Line 13b, the form uses only the values in Column 4b and Line 13b rather than the values in Column 4a and Line 13a.

#### PART II: MINIMUM CLASSROOM COMPENSATION (Instruction, Functions 1000-1999)

1. Teacher Salaries as Per EC 41011.

2. Salaries of Instructional Aides Per EC 41011.

## CEB - Current Expense Formula/Minimum Classroom Comp. - Budget Output Description:



State: LEA Published	State Last Updated	: 02-12	-25 13:36 Assigne	ed To: Not	Assigned Last Assigned	: Las	st Saved: 06-03-24 00:0	0			
Cock this form or the	submission to edit o	r save.									
PART I - CURRENT EXPENSE FORMULA	Total Expense for Year (1)	EDP No.	Reductions (See Note 1) (2)	EDP No.	Current Expense of Education (Col 1 - Col 2) (3)	EDP No.	Reductions (Extracted) (See Note 2) (4a)	Reductions (Overrides)* (See Note 2) (4b)	EDP No.	Current Expense- Part II (Col 3 - Col 4) (5)	EDP No.
1000 - Certificated Salaries	1,146,468.00	301	0.00	303	1,146,468.00	305	0.00		307	1,146,468.00	309
2000 - Classified Salaries	332,922.00	311	0.00	313	332,922.00	315	51,735.00		37	281,187.00	319
3000 - Employee Benefits	692,177.00	321	1,500.00	323	690,677.00	325	38,486.00		327	652,191.00	329
4000 - Books, Supplies Equip Replace. (6500)	547,009.00	331	0.00	333	547,009.00	335	54,199.00		337	492,810.00	339
5000 - Services& 7300 - Indirect Costs	686,142.00	341	4,953.00	343	681,189.00	345	46,383.00		347	634,806.00	349
					3,398,265.00 soals 7100-7199), Community 2), and Facilities Acquisition 8			ees	TOTAL	3,207,462.00	369

- Other than Column 4b, form is automatically populated
- Certain Resources can have an adverse impact on the Form CEB
  - Can be "back-out" if \$0 was spent on Salaries and Benefits
- Resources to Consider—3210-3220, 3220, 7388, 7420, 7422, 7425, 7426
- LEAs should be careful in using Column 4b to back out eligible expenditures

## **FORM CEB**

Find forms and reports			
Table of Contents	11. SUBTOTAL Salaries and Benefits (Sum Lines 1 - 10).	27,768,920.28	395
Cover Sheets	12. Less: Teacher and Instructional Aide Salaries and		
User Data Input/Review Y	Benefits deducted in Column 2	0.00	
rac v	13a. Less: Teacher and Instructional Aide Salaries and		
Forms ^	Benefits (other than Lottery) deducted in Column 4a (Extracted).	0.00	396
Funds	b. Less: Teacher and Instructional Aide Salaries and		
Supplementals A  A - Average Daily	Benefits (other than Lottery) deducted in Column 4b (Overrides)*		396
Attendance	14, TOTAL SALARIES AND BENEFITS.	27,768,920.28	397
ASSET - Schedule of Capital Assets	15. Percent of Current Cost of Education Expended for Classroom		
CASH - Cashflow	Compensation (EDP 397 divided by EDP 369) Line 15 must		
Worksheet	equal or exceed 60% for elementary, 55% for unified and 50%		
CB - Budget Certification	for high school districts to avoid penalty under provisions of EC 41372	52.08%	
CC - Workers' Compensation	16. District is exempt from EC 41372 because it meets the provisions		
Certification	of EC 41374. 0f exempt, enter 'X')		
CEA - Current Expense Formula/Minimum	PART III: DEFICIENCY AMOUNT		
Classroom Comp Actuals	A deficiency amount (Line 5) is only applicable to districts not meeting the minimum classroom compensation percentage required under EC 41372 and not exempt under the provisions of EC 41374.		
CEB - Current Expense	1. Minimum percentage required (60% elementary, 55% unified, 50% high)	60,00%	
Formula/Minimum Classroom Comp Budget		52.08%	-
DEBT - Schedule of Long-	2. Percentage spent by this district (Part II, Line 15)		
Term Liabilities	3. Percentage below the minimum (Part III, Line 1 minus Line 2)	7.92%	
ESMOE - Every Student Succeeds Act	4. District's Current Expense of Education after reductions in columns 4a or 4b (Part I, EDP 369).	53,317,235.28	
Maintenance of Effort	5. Deficiency Amount (Part III, Line 3 times Line 4)	4,222,725.03	

- File an exemption with COE Only at Unaudited Actuals
- Demonstrate serious financial hardship or teacher salaries <u>comparable to "Like"</u> districts with comparable

## **MYP**

**Multi-Year Projection** 

## **MYP Necessary Information**

## **Current and Two Subsequent Fiscal Years Projections of General Fund**

1. District's Current Budget LCFF Calculator Projections, including COLA's

### 2. MYP Assumptions

- State, Federal, Local and One-Time Revenues
- Personnel Costs: Step-and-Column Increases, Employee Benefits, Retirement Packages
- Reserve for Economic Uncertainties
- Current Fund Balance

### 3. MYP Format Resources

- SACS Form MYP \*
- FCMAT Projection Pro https://www.fcmat.org/projection-pro
- District own MYP format

## **MYP-Assumptions: SSC Dartboard**

#### SSC School District and Charter School Financial Projection Dartboard 2024-25 Enacted State Budget

This version of the School Services of California Inc. (SSC) Financial Projection Dartboard is based on the 2024–25 Enacted State Budget. We have updated the cost-of-living adjustment (COLA), Consumer Price Index (CPI), and tenyear T-bill planning factors per the latest economic forecasts. We have also updated the Local Control Funding Formula (LCFF) factors. We rely on various state agencies and outside sources in developing these factors, but we assume responsibility for them with the understanding that they are general guidelines.

LCFF PLANNING FACTORS										
Factor	2023-241	2024-25 <sup>2</sup>	2025-26	2026-27	2027-28					
Department of Finance Statutory COLA	8.22%	1.07%	2.93%	3.08%	3.30%					

LCFF GRADE SPAN FACTORS FOR 2024-25											
Entitlement Factors per ADA*	TK-3	4-6	7-8	9-12							
2023-24 Base Grants	\$9,919	\$10,069	\$10,367	\$12,015							
Statutory COLA of 1.07%	\$106	\$108	\$111	\$129							
2024-25 Base Grants	\$10,025	\$10,177	\$10,478	\$12,144							
Grade Span Adjustment Factors	10.4%	-	-	2.6%							
Grade Span Adjustment Amounts	\$1,043	-	-	\$316							
2024-25 Adjusted Base Grants <sup>3</sup>	\$11,068	\$10,177	\$10,478	\$12,460							
Transitional Kindergarten (TK) Add-On4	\$3,077	-	-	-							

<sup>\*</sup>Average daily attendance (ADA)

OTHER PLANNING FACTORS							
Factors California CPI		2023-24 3.46%	2024-25 3.23%	2025-26 2.86%	2026-27 2.81%	2027-28 2.85%	
							California Lottery
Restricted per ADA	\$102	\$82	\$82	\$82	\$82		
Mandate Block Grant (District)4	Grades K-8 per ADA	\$37.81	\$38.21	\$39.33	\$40.54	\$41.88	
	Grades 9-12 per ADA	\$72.84	\$73.62	\$75.78	\$78.11	\$80.69	
Mandate Block Grant (Charter) <sup>5</sup>	Grades K-8 per ADA	\$19.85	\$20.06	\$20.65	\$21.29	\$21.99	
	Grades 9-12 per ADA	\$55.17	\$55.76	\$57.39	\$59.16	\$61.11	
Interest Rate for Ten-Year Treasuries		4.26%	3.89%	3.58%	3.60%	3.50%	
CalSTRS Employer Rate <sup>6</sup>		19.10%	19.10%	19.10%	19.10%	19.10%	
CalPERS Employer Rate <sup>5</sup>		26.68%	27.05%	27.60%	28.00%	29.20%	
Unemployment Insurance Rate <sup>7</sup>		0.05%	0.05%	0.05%	0.05%	0.05%	
Minimum Wage <sup>8</sup>		\$16.00	\$16.50	\$17.00	\$17.40	\$17.80	

STATE MINIMUM RESERVE REQUIREMENTS FOR 2024-25				
Reserve Requirement	District ADA Range			
The greater of 5% or \$87,000	0 to 300			
The greater of 4% or \$87,000	301 to 1,000			
3%	1,001 to 30,000	11-11-11-11		
2%	30,001 to 250,000			
1%	250,001 and higher			

### **Use Current dartboard**

## **MYP-** Assumptions

### MYP ASSUMPTIONS THAT SHOULD BE CONSIDERED AND REVIEWED

#### Federal Revenues

· Explain any significant difference from the budget or interim.

#### Lottery Revenues

· Identify projected lottery amounts per ADA.

#### **Categorical Program Revenues**

· Explain any significant difference from the Budget or First Interim.

#### New tax and revenue anticipation notes (TRANS)

 For any new TRANS, identify the issue amount, costs, repayment schedule, and arbitrage

#### Other significant changes in revenues

Explain any significant changes in other local revenues such as leases, rentals, etc.

#### One-time Revenues

· Explain any significant changes from the budget or first interim in one-time revenues.

#### Certificated and classified salaries

- Describe the current status of negotiations with the collective bargaining groups.
- · Identify unsettled salary increases included in the interim report, if any.
- Identify assumptions used regarding the costs of step and column increases, attrition, and finalized collective bargaining agreements.
- · Describe the costs associated with other staffing changes and class size adjustments.

#### Employee benefits

- Identify the rates used in projecting benefits for STRS, PERS, Social Security, Medicare, Unemployment Insurance, and Workers' Compensation.
- · Identify unsettled increases in benefits included in the interim report, if any.
- Identify assumptions used regarding the component costs of the health and welfare benefit packages, identifying self-funded portions and explaining any applicable caps.

#### Retirement packages

- Briefly summarize district policy, the number of retirees covered, the costs of the current benefits, the assumptions used to project, and the object and fund in which these costs are recorded.
- Identify the costs associated with a golden handshake or other retirement package, including multi-year costs.

#### Other significant expenditures (Objects 4000 through 7000)

- Explain any significant changes from the budget or first interim in one-time expenses, such as spending a sizeable carryover, one-time capital outlay, or facilities improvements.
- Describe all major obligations including COPs, lease-purchases, and bond repayments.
- · Identify amounts due in the budget year and the basic terms of the obligations.

· Explain the purpose of any major transfers between funds

#### Components of ending fund balance

- Explain any material changes from the budget or first interim in the component amounts.
- · Explain the designated components of the ending fund balances.

#### Net change in fund balance - General Fund

 Explain any significant budgeted unrestricted deficits. Description should detail the causes and explain whether the deficits are ongoing or one-time. If ongoing, an explanation should be provided on how and when the deficits will be eliminated.

#### Reserve for Economic Uncertainties

• The reserve cap triggered by Education Code 42127.01 (enacted with SB 858, statutes of 2015 and amended by SB 751) is in place for the 2022-23 fiscal year. Basic Aid and small school districts with fewer than 2,501 ADA are exempt from the requirement. Districts should ensure that their budgeted 2023-24 ending assigned and unassigned reserves for Fund 01 and Fund 17 combined are no more than 10% of the total expenditures, transfers out and other uses.

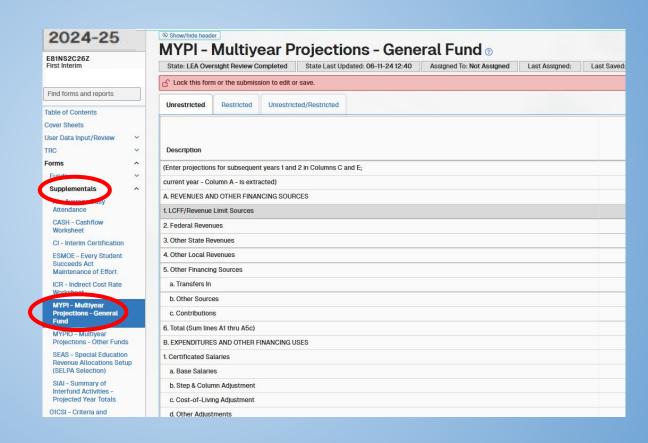
#### OTHER FUNDS

#### Significant changes in revenues, expenditures, or transfers

 Explain any material differences in the other funds from the budget or first interim report in revenues, expenditures, or transfers.

## **MYP- Multi Year Projection**

- Click on Supplementals section on the left hand side
- Click on MYP Multi Year Projections -General Fund



- Form MYP includes five columns, A through E:
  - Column A: Reflects the base year (current year). Data automatically extracts budget data from General Fund 01
  - o Columns B & D: Represents the percent change between current and subsequent fiscal years
  - Columns C & E: Represents the projections for the first and second subsequent fiscal years



• Columns C & E: For each of the two subsequent fiscal years, input the projected unrestricted and restricted revenue amounts.

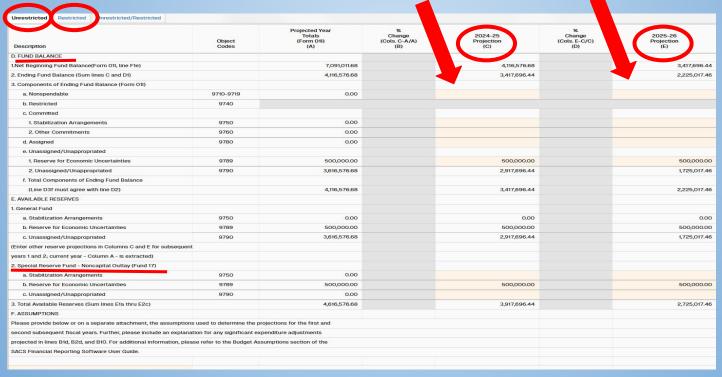
Unrestricted Restricted Inrestricted/Restricted  Description	Object Codes	Projected Year Totals (Form 01I) (A)	% Change (Cols. C-A/A) (B)	2024-25 Projection (C)	% Change (Cols. E-C/C) (D)	2025-26 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns	C and E;					
current year - Column A - Is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	10,011,311.00	2.39%	10,250,862.00	1.43%	10,397,131.00
2. Federal Revenues	8100-8299	0.00	0.00%	0.00	0.00%	0.00
3. Other State Revenues	8300-8599	125,000.00	0.00%	125,000.00	0.00%	125,000.00
4. Other Local Revenues	8600-8799	232,175.00	(.94%)	230,000.00	0.00%	230,000.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	(1,668,661.00)	(22.53%)	(1,292,656.24)	26.98%	(1,641,445.98)
6. Total (Sum lines A1 thru A5c)		8,699,825.00	7.05%	9,313,205.76	(2.17%)	9,110,685.02

 Columns C & E: For each of the two subsequent fiscal years, input the projected unrestricted and restricted expenditure amounts

\*Certificated and classified expenditures along with ending fund balances are automatically carried forward from preceding fiscal year column

Unrestricted Restricted Inrestricted/Restricted						
Description	Object Codes	Projected Year Totals (Form Oil) (A)	% Change (Cols. C-A/A) (B)	2024-25 Projection (C)	% Change (Cols. E-C/C) (D)	2025-26 Projection (E)
B. EXPENDITURES AND OTHER FINANCING USES						
. Certificated Salaries	_					
a. Base Salaries				3,505,708.00		3,611,216.0
b. Step & Column Adjustment				87,542.00		90,280.0
c. Cost-of-Living Adjustment				17,966.00		18,056.0
d. Other Adjustments						
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	3,505,708.00	3.01%	3,611,216.00	3.00%	3,719,552.0
. Classified Salaries						
a. Base Salaries				1,445,818.00		1,489,372.0
b. Step & Column Adjustment				36,145.00		37,234.0
c. Cost-of-Living Adjustment				7,409.00		7,633.0
d. Other Adjustments						
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	1,445,818.00	3.01%	1,489,372.00	3.01%	1,534,239.0
. Employee Benefits	3000-3999	2,629,999.00	5.00%	2,761,498.00	5.00%	2,899,573.0
. Books and Supplies	4000-4999	632,224.00	2.81%	650,000.00	0.00%	650,000.0
. Services and Other Operating Expenditures	5000-5999	1,966,839.00	(23.74%)	1,500,000.00	0.00%	1,500,000.0
. Capital Outlay	6000-6999	1,990,765.00	(79.91%)	400,000.00	0.00%	400,000.0
Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400- 7499	0.00	0.00%	0.00	0.00%	0.0
Other Outgo - Transfers of Indirect Costs	7300-7399	(497,093.00)	(19.53%)	(400,000.00)	0.00%	(400,000.00
Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%		0.00%	
b. Other Uses	7630-7699	0.00	0.00%		0.00%	
D. Other Adjustments (Explain in Section F below)						
I. Total (Sum lines B1 thru B10)		11,674,260.00	(14.24%)	10,012,086.00	2.91%	10,303,364.0
NET INCREASE (DECREASE) IN FUND BALANCE						
Line A6 minus line B11)		(2,974,435.00)		(698,880.24)		(1,192,678.9

- Columns C & E: For each of the two subsequent fiscal years
  - Input and complete the Fund Balance Components of Ending Fund balance
  - Input and complete the Available Reserves Special Reserve Fund- Non capital Outlay (Fund 17)

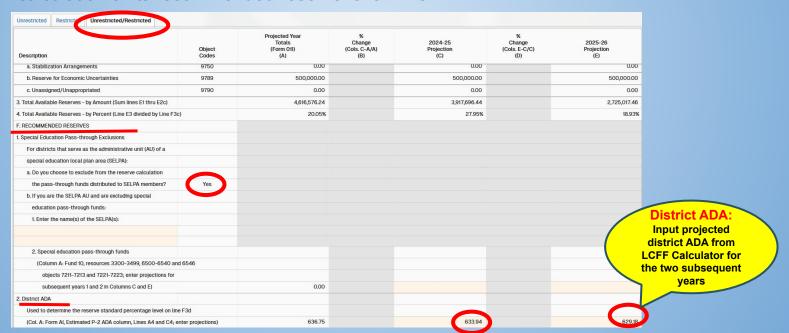


• **F. Assumptions:** Include an explanation for adjustments projected on lines B1d, B2d, and B10 (Other Adjustments)

Unrestricted Restricted Unrestricted/Restricted						
Description	Object Codes	Projected Year Totals (Form 01I) (A)	% Change (Cots. C-A/A) (B)	2024-25 Projection (C)	% Change (Cols. E-C/C) (D)	2025-26 Projection (E)
D. FUND BALANCE						
1.Net Beginning Fund Balance(Form 01i, line F1e)		7,091,011.68		4,116,576.68		3,417,696.44
2. Ending Fund Balance (Sum lines C and D1)		4,116,576.68		3,417,696.44		2,225,017.46
3. Components of Ending Fund Balance (Form 01I)						
a. Nonspendable	9710-9719	0.00				
b. Restricted	9740					
c. Committed						
Stabilization Arrangements	9750	0.00				
2. Other Commitments	9760	0.00				
d. Assigned	9780	0.00				
e. Unassigned/Unappropriated						
Reserve for Economic Uncertainties	9789	500,000.00		500,000.00		500,000.00
2. Unassigned/Unappropriated	9790	3,616,576.68		2,917,696.44		1,725,017.46
f. Total Components of Ending Fund Balance						
(Line D3f must agree with line D2)		4,116,576.68		3,417,696.44		2,225,017.46
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	500,000.00		500,000.00		500,000.00
c. Unassigned/Unappropriated	9790	3,616,576.68		2,917,696.44		1,725,017.46
(Enter other reserve projections in Columns C and E for subsequ	uent					
years 1 and 2; current year - Column A - Is extracted)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00				
b. Reserve for Economic Uncertainties	9789	500,000.00		500,000.00		500,000.00
c. Unassigned/Unappropriated	9790	0.00				
3. Total Available Reserves (Sum lines E1a thru E2c)		4,616,576.68		3,917,696.44		2,725,017.46
F. ASSUMPTIONS						
Please provide below or on a separate attachment, the assump	tions used to determine the pro-	ojections for the first and				
second subsequent fiscal years. Further, please include an expl	lanation for any significant exp	penditure adjustments				
projected in lines B1d, B2d, and B10. For additional information,	please refer to the Budget Ass	sumptions section of the				
SACS Financial Reporting Software User Guide.						

#### MYP- Unrestricted/Restricted Combined Worksheet

- Automatically combines data from the unrestricted and restricted worksheets
- F. Recommended Reserves:
  - If LEA chooses to exclude the pass-through funds distributed to SELPA members in the calculation of its recommended reserve level= YES
  - If LEA chooses NOT to exclude the pass-through funds distributed to SELPA members in the calculation of its recommended reserve level= NO



## MYP- Unrestricted/Restricted Combined Worksheet

- Calculating Reserves: Review Available Reserves Meet Reserve Standard
  - The district should ensure that they are meeting the minimum reserve standard
  - If the district's reserve fall below the minimum threshold, it may be required to make adjustments to achieve compliance

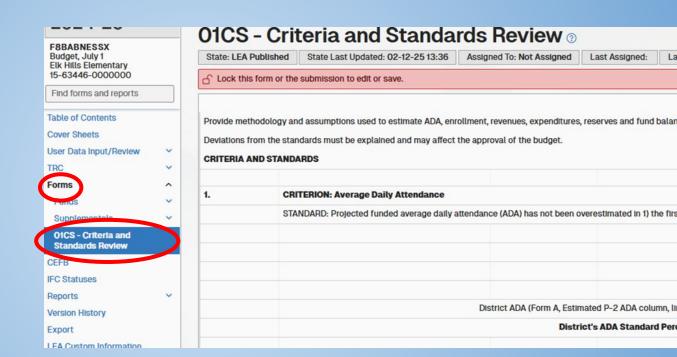
Calculating the Reserves			
a. Expenditures and Other Financing Uses (Line B11)	23,022,510.00	14,016,554.00	14,398,490.98
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1	a Is No) 0.00	0.00	0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F	3b) 23,022,510.00	14,016,554.00	14,398,490.98
d. Reserve Standard Percentage Level			
(Refer to Form 01CSI, Criterion 10 for calculation details)	4%	4%	49
e. Reserve Standard - By Percent (Line F3c times F3d)	920,900.40	560,662.16	575,939.64
f. Reserve Standard - By Amount			
(Refer to Form 01CSI, Criterion 10 for calculation details)	80,000.00	80,000.00	80,000.00
g. Reserve Standard (Greater of Line F3e or F3f)	920,900.40	560,662.16	575,939.64
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)	YES	YES	YES

## **FORM CS**

**State Criteria and Standards** 

- Consists of three sections:
  - Criteria and Standards
  - Supplemental Information
  - Additional Fiscal Indicators
- For most sections, the data is extracted from the Supplemental forms and Form 01 of the budget and prior year
- Each section compares the data to historical trends or state variance levels and determines MET or NOT MET status or YES or NO Status
- For each NOT MET or NO status, the district must provide a detailed written explanation of why it is not meeting that particular standard or variance level

- Click on Forms section on the left hand side
- Click on 01CS- Criteria and Standards Review



#### 1. CRITERION: Average Daily Attendance

- 1A Calculating the District's ADA
   Variances: Enter estimated funded ADA for
   Budget and subsequent years
- 1B Comparison of District ADA to the
   Standard: Enter an explanation if the standard
   is not met

#### 2. CRITERION: Enrollment

- 2A Calculating the District's Enrollment
   Variances: Enter CBEDS/ Projected enrollment for
   Budget and subsequent years
- 2B Comparison of District Enrollment to the Standard: Enter an explanation if the standard is not met

3. CRITERION: ADA to Enrollment

3A Calculating the District's ADA to
 Enrollment Standard: P-2 ADA in Unaudited
 Actuals Column is extracted

3B Calculating the District's Proj. Ratio of
 ADA to Enrollment: Enter Estimated P-2
 ADA in subsequent year

3C Comparison of District ADA to
 Enrollment Ratio to the Standard: Enter an
 explanation if the standard is not met

4A1. CRITERION: LCFF Revenue

4A/B Calculating the District's Projected
 Change in LCFF Revenue: Enter Projected
 Year's ADA and LCFF Revenue Totals in
 Subsequent Years (Fund 01, Objects 8011, 8012, 8020-8089)

 4C Comparison of District LCFF Revenue to the Standard: Enter an explanation if the standard is not met

5. CRITERION: Salaries and Benefits

5A Calculating the District's Historical Average
 Ratio of Unrestricted Salaries and Benefits to

**Total Unrestricted General Fund Expenditures:** 

Data is Extracted

• 5B Calculating the District's Projected Ratio: If

Form MYPI exists, data for the two subsequent years will be extracted

 5C Comparison of District Salaries and Benefits Ratio to the Standard:

Enter an explanation if the standard is not met

6. CRITERION: Other Revenues and Expenditures

 6A Calculating District's Other Revenues and Expenditures Standard Range:

Will be extracted

 6B Calculating the District's Change by Major Objective Category and Comparison to the Explanation Percentage Range:

Will be extracted.

• 6C Calculating the District's Change in Total Operating Revenues and Expenditures:

All data is extracted or calculated

 6D Comparison of District Total to the Standard Range:

Explanations are linked from Section A

#### 7. CRITERION: Facilities Maintenance

• Enter Required Minimum Contribution

7.	CRITERION: Facilities Maintenance				
	STANDARD: Identify changes that have occurred since by 17070.75, or in how the district is providing adequately to 17002(d)(1).				
etermin	ning the District's Compliance with the Contribution Req	uirement for EC Section 17070.75	Ongoing and Major Maintenance	Restricted Maintenance Ac	count (OMMA/RMA)
OTE:	EC Section 17070.75 requires the district to deposit into the uses for that fiscal year. Statute exclude the following resi 5316, 5632, 5633, 5634, 7027, and 7690.				
	ITRY: Enter the Required Minimum Contribution if Budget data extracted.	a does not exist. Budget data that exi	st will be extracted; otherwise, enter	budget data into lines 1, if app	plicable, and 2. All other
			First Interim Contribution		
			Projected Year Totals		
		Required Minimum	(Fund 01, Resource 8150,		
		Contribution	Objects 8900-8999)	Status	
1.	OMMA/RMA Contribution	6,255,562.89	6,255,563.00	Met	
2.	Budget Adoption Contribution (information only)	200	6,260,936.00		
	(Form 01CS, Criterion 7)				
status	is not met, enter an X in the box that best describes why the	minimum required contribution was or	nt made:		
		Not applicable (district does no	t participate in the Leroy F. Greene S	chool Facilities Act of 1998)	
		Exempt (due to district's small-	size [EC Section 17070.75 (b)(2)(E)])		
		Other (explanation must be pro	vided)		
	Explanation:				
	translated NOT and				

#### 8. CRITERION: Deficit Spending

If form MYP exists, data for the subsequent
years will be extracted. Enter an explanation if
the standard is not met

8B. Calculating the District's Defi	icit Spending Perce	ntages		
DATA ENTRY: Current Year data are not, enter data for the two subseque				be extracted; If
	Projected	Year Totals		
	Net Change In	Total Unrestricted Expenditures		
	Unrestricted Fund Balance	and Other Financing Uses	Deficit Spending Level	Explain
	(Form 01I, Section E)	(Form 01I, Objects 1000- 7999)	(If Net Change In Unrestricted Fund	
Fiscal Year	(Form MYPI, Line C)	(Form MYPI, Line B11)	Balance is negative, else N/A)	Status
Current Year (2023-24)	(10,713,295.00)	133,592,394.00	8.0%	Not Met
1st Subsequent Year (2024-25)	1,705,582.00	119,754,963.00	N/A	Met
2nd Subsequent Year (2025-26)	(4,284,965.00)	125,516,998.00	3.4%	Not Met

9. CRITERION: Fund and Cash Balances

9A-1 Determining if the District's
 General Fund Ending Balance is
 Positive: Data will be extracted

9A-2 Comparison of the District's Ending
 Fund Balance to the Standard: Enter
 explanation if the standard is not met

9B-1 Determining if the District's Ending
 Cash Balance is Positive: Enter ending cash
 balance FROM CASH FLOW REPORT

• 9B-2 Comparison to the Standard: Enter explanation if the standard is not met

#### 10. CRITERION: Reserves

• If form MYP exists, all data will be extracted or calculated

		Current Year		
Reserve	Amounts	Projected Year Totals	1st Subsequent Year	2nd Subsequent Year
Unrestri	cted resources 0000-1999 except Line 4)	(2023-24)	(2024-25)	(2025-26)
1.	General Fund - Stabilization Arrangements		1	
	(Fund 01, Object 9750) (Form MYPI, Line E1a)	0.00		
2.	General Fund - Reserve for Economic Uncertainties			
	(Fund 01, Object 9789) (Form MYPI, Line E1b)	20,452,828.73	22,389,350.00	18,104,385.00
3.	General Fund - Unassigned/Unappropriated Amount			
	(Fund 01, Object 9790) (Form MYPI, Line E1c)	0.00	0.00	0.00
4.	General Fund - Negative Ending Balances in Restricted Resources			
	(Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1d)	0.00	0.00	0.00
5.	Special Reserve Fund - Stabilization Arrangements			
	(Fund 17, Object 9750) (Form MYPI, Line E2a)	0.00		
6.	Special Reserve Fund - Reserve for Economic Uncertainties			
	(Fund 17, Object 9789) (Form MYPI, Line E2b)	0.00		
7.	Special Reserve Fund - Unassigned/Unappropriated Amount			
	(Fund 17, Object 9790) (Form MYPI, Line E2c)	0.00		
8.	District's Available Reserve Amount			
	(Lines C1 thru C7)	20,452,828.73	22,389,350.00	18,104,385.00
9.	District's Available Reserve Percentage (Information only)			
	(Line 8 divided by Section 10B, Line 3)	9.88%	12.44%	9.83%
	District's Reserve Standard	0-0000-0100-0101	75,000000000000	
	(Section 10B, Line 7):	209,388.42	397,211.74	123,308.31
	Status:	Met	Met	Met

#### SUPPLEMENTAL INFORMATION

Answer Yes or No for items S1-S4. Explanation for Yes answers

- S1 Contingent Liabilities
- S2 Use of One-time Revenues for Ongoing Expenditures
- S3 Temporary Interfund Borrowings
- S4 Contingent Revenues
- S5 Contributions
- S5A Identification of the District's Contributions, Transfers, and Capital Projects that may impact GF:
  - 1A Enter subsequent years unrestricted contributions. (Fund 01, Resources 0000-1999, Object 8980)
- S5B Status of District's Projected Contributions, Transfers, and Capital Projects: Enter explanation if Not Met for items 1A-1C

# CS - Criteria and Standards Review SUPPLEMENTAL INFORMATION

- S6 Long-term Commitments
- S6A Identification of the
   District's Long-term
   Commitments: If yes to
   long-term multiyear commitments.
   List all commitments and required annual debt service amounts
- S6B Comparison of the District's Annual Payments to Prior Year Annual Payment
- S6C Identification of Decreases of Funding Sources Used to Pay Long-Term Commitments

	# of Years	SACS	Fund and Ob	ject Codes Used	For:	Principal Balance
Type of Commitment	Remaining	Funding Sources (Rever	ues)	Debt S	ervice (Expenditures)	as of July 1, 2023-24
Capital Leases	3	25-9010		25-9010		196,9
Certificates of Participation						
General Obligation Bonds	27	51-0000		51-0000		46,373,4
Supp Early Retirement Program						
State School Building Loans						
Compensated Absences						
Other Long-term Commitments (do not include OPI	EB):					
Limited Obligation Bond	25	52-0000		52-0000		14,248,7
						<u> </u>
				-		
	_			-		
TOTAL:	'					60,819,0
		Prior Year	Curre	nt Year	1st Subsequent Year	2nd Subsequent Year
		(2022-23)		23-24)	(2024-25)	(2025-26)
		Annual Payment	Annual	Pay ment	Annual Payment	Annual Payment
Type of Commitment (continued)		(P & I)	(P	& 1)	(P & I)	(P & I)
Capital Leases		111,315		33,720	33,720	29,3
Certificates of Participation						
General Obligation Bonds		3,041,981		2,756,106	2,557,731	2,670,2
Supp Early Retirement Program						
State School Building Loans						
Compensated Absences						
Other Long-term Commitments (continued):						
Limited Obligation Bond		874,158		887,582	904,834	921,0

# CS - Criteria and Standards Review SUPPLEMENTAL INFORMATION

- S7A Identification of the District's Estimated
   Unfunded Liability for Postemployment
   Benefits Other Than Pensions (OPEB): If yes,
   complete 2 OPEB Liabilities, 3 OPEB Contributions
- Can get information from Most Current
   Financial Audit report
- S7B Identification of the District's Unfunded
   Liability for Self- insurance Programs

4.	OPEB Liabilities			
	a. Total OPEB liability		106,611,771.00	
	b. OPEB plan(s) fiduciary net position (if applicable)		143,324,094.00	
	c. Total/Net OPEB liability (Line 4a minus Line 4b)		(36,712,323.00)	
	d. Is total OPEB liability based on the district's estimate			
	or an actuarial valuation?		Actuarial	
	e. If based on an actuarial valuation, indicate the measurement date			
	of the OPEB valuation	L	6/30/2023	
		Budget Year	1st Subsequent Year	2nd Subsequent Year
5.	OPEB Contributions	(2024-25)	(2025-26)	(2026-27)
	a. OPEB actuarially determined contribution (ADC), if available, per			
	actuarial valuation or Alternative Measurement			
	Method	0.00	0.00	0.00
	<ul> <li>b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (funds 01-70, objects 3701-3752)</li> </ul>	5,787,668.00	5,769,699.00	5,769,677.00
	c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)	4,328,467.00	4,747,101.00	5,128,854.00
	d. Number of retirees receiving OPEB benefits	240.00	240.00	240.00

#### SUPPLEMENTAL INFORMATION

- S8 Status of Labor Agreements
- S8A Cost Analysis of District's Labor Agreements- Certificated (Non-management) Employees
- S8B Cost Analysis of District's Labor Agreements- Classified (Non-management) Employees
- S8C Cost Analysis of District's Labor Agreements- Management/ Superv/ Confidential Employees
  - Identify new labor agreements and costs that have been ratified by board since budget adoption
  - For new agreements, indicate the date of the required board meeting
  - If salary and benefit negotiations are not finalized: LEA must determine the cost of the settlement, including salaries, benefits, and other agreement change costs. Must provide COE with an analysis of the cost of the settlement and impact on the operating budget
- S9A Identification of Other Funds with Negative Ending Fund Balances
  - Answer, Are there any funds other than general fund projected to have a negative fund balance at the end of the current fiscal year?

 S8 Cost Analysis of District's Labor
 Agreement Example

S8A. Co	st Analysis of District's Labor Agreements - Certificated (No	n-management) Employees				
DATA EN	ITRY: Click the appropriate Yes or No button for "Status of Certi-	ficated Labor Agreements as of the	Previous Reporti	ng Period." There are	no extractions in this se	ection.
Status o	f Certificated Labor Agreements as of the Previous Reportin	g Period		No.	7	
Were all	certificated labor negotiations settled as of budget adoption?			No		
	If Yes, comple	te number of FTEs, then skip to se	ection S8B.			
	If No, continue	with section S8A.				
Certifica	ated (Non-management) Salary and Benefit Negotiations					
		Prior Year (2nd Interim)	Current Ye	ar 1st	Subsequent Year	2nd Subsequent Year
		(2022-23)	(2023-24)		(2024-25)	(2025-26)
Number positions	of certificated (non-management) full-time-equiv alent (FTE)	531.0		526.0	526.0	526.0
1a.	Have any salary and benefit negotiations been settled since b	udget adoption?	-	No	-	
	ATO D (TO)	e corresponding public disclosure do	cuments have be		complete questions 2	and 3
		corresponding public disclosure do				
	If No, complet	e questions 6 and 7.				
			_		_	
1b.	Are any salary and benefit negotiations still unsettled?			Yes		
	If Yes, complete questions 6 and 7.					
Negotiati	ions Settled Since Budget Adoption					
2a.	Per Government Code Section 3547.5(a), date of public disclo	sure board meeting:				
2b.	Per Government Code Section 3547.5(b), was the collective by	argaining agreement			7	
20.						
20.	certified by the district superintendent and chief business office	cial?			1	
20.	AND THE COLUMN TO THE COLUMN T	cial? Superintendent and CBO certificat	ion:		_	
3.	AND THE COLUMN TO THE COLUMN T	Superintendent and CBO certificat	ion:		<u> </u>  -	
	If Yes, date of	Superintendent and CBO certificat	ion:	1	<u> </u> 	
	If Yes, date of Per Government Code Section 3547.5(c), was a budget revision to meet the costs of the collective bargaining agreement?	Superintendent and CBO certificat				

- Cost Analysis of District's LaborAgreement Example
- Complete required sections

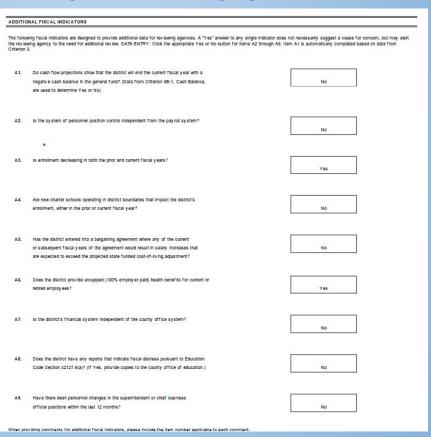
6.	Cost of a one percent increase in salary and statutory benefits	527,649		
		Current Year	1st Subsequent Year	2nd Subsequent Year
		(2023-24)	(2024-25)	(2025-26)
7.	Amount included for any tentative salary schedule increases			
	ated (Non-management) Health and Welfare (H&W) Benefits	Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
erunc	iced (Non-management) realth and welfare (naw) benefits	(2023-24)	(2024-25)	(2025-26)
1.	Are costs of H&W benefit changes included in the interim and MYPs?	Yes	Yes	Yes
2.	Total cost of H&W benefits	11,511,839	12,087,431	12,691,802
3.	Percent of H&W cost paid by employer	100.0%	100.0%	100.0%
4.	Percent projected change in H&W cost over prior year	6.5%	5.0%	5.0%
re any	new costs negotiated since budget adoption for prior year settlements included in the interim?  If Yes, amount of new costs included in the interim and MYPs  If Yes, explain the nature of the new costs:	No		
	If Yes, amount of new costs included in the interim and MYPs	Current Year	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
	If Yes, amount of new costs included in the interim and MYPs  If Yes, explain the nature of the new costs:	Current Year		
ertific:	If Yes, amount of new costs included in the interim and MYPs  If Yes, explain the nature of the new costs:  ated (Non-management) Step and Column Adjustments  Are step & column adjustments included in the interim and MYPs?	Current Year		
ertifica	If Yes, amount of new costs included in the interim and MYPs  If Yes, explain the nature of the new costs:  Ited (Non-management) Step and Column Adjustments  Are step & column adjustments included in the interim and MYPs?  Cost of step & column adjustments	Current Year (2023-24)	(2024-25) Yes 807,255	(2025-26) Yes 821,786
ertific:	If Yes, amount of new costs included in the interim and MYPs  If Yes, explain the nature of the new costs:  ated (Non-management) Step and Column Adjustments  Are step & column adjustments included in the interim and MYPs?	Current Year (2023-24)	(2024-25) Yes	(2025-26) Yes
ertifica 1. 2.	If Yes, amount of new costs included in the interim and MYPs  If Yes, explain the nature of the new costs:  Ited (Non-management) Step and Column Adjustments  Are step & column adjustments included in the interim and MYPs?  Cost of step & column adjustments	Current Year (2023-24)	(2024-25) Yes 807,255	(2025-26) Yes 821,786
1. 2. 3.	If Yes, amount of new costs included in the interim and MYPs  If Yes, explain the nature of the new costs:  Ited (Non-management) Step and Column Adjustments  Are step & column adjustments included in the interim and MYPs?  Cost of step & column adjustments	Current Year (2023-24) Yes	(2024-25) Yes 807,255 1.8%	(2025-26) Yes 821,786 1.8%
1. 2. 3.	If Yes, amount of new costs included in the interim and MYPs  If Yes, explain the nature of the new costs:  sted (Non-management) Step and Column Adjustments  Are step & column adjustments included in the interim and MYPs?  Cost of step & column adjustments  Percent change in step & column over prior year	Current Year (2023-24) Yes Current Year	(2024-25)  Yes  807,255  1.8%  1st Subsequent Year	(2025-26)  Yes 821,786 1.8% 2nd Subsequent Year

Certificated (Non-management) - Other

List other significant contract changes that have occurred since budget adoption and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

#### **ADDITIONAL FISCAL INDICATORS**

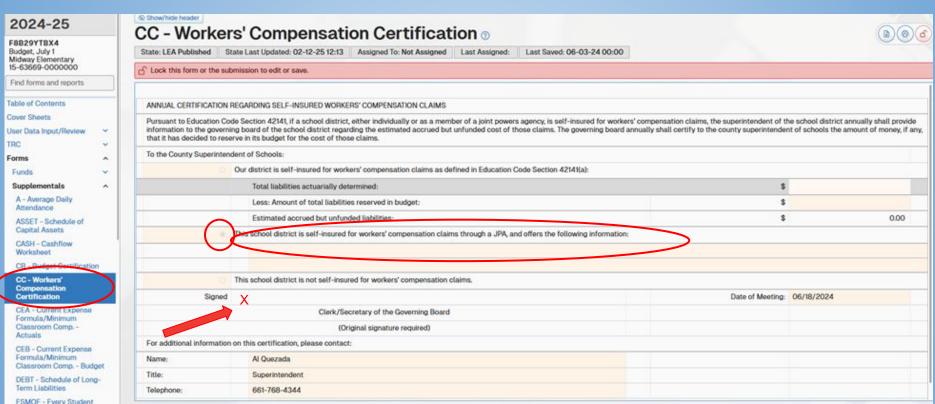
Answer the Additional
 Fiscal Indicators
 questions with yes or no



## Form CC

Workers' Compensation Certification

#### Form CC



Retuned signed copy copy after board approved

#### **Official Signature Page**

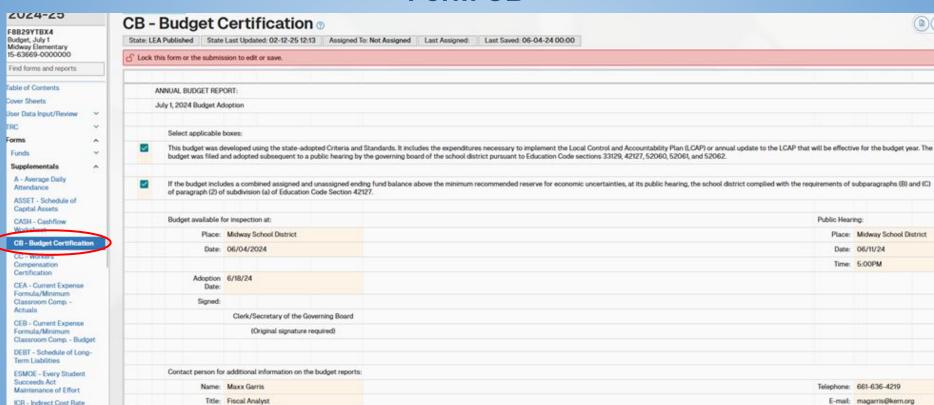
County	w	Budget, July 1 2024-25 Budget VORKERS' COMPENSATION CERTIFICATION	ON		15 63669 000 Form F8B29YTBX4(202
ANNUAL CER	RTIFICATION REGARDING SELF-INSURED WORKER	S' COMPENSATION CLAIMS			
superintenden	ducation Code Section 42141, if a school district, either at of the school district annually shall provide information and annually shall certify to the county superintendent of	n to the governing board of the school district	regarding the estimated acc	crued but unfunded cost	of those claims. The
To the County	Superintendent of Schools:				
(	Our district is self-insured for workers' compensation cla	aims as defined in Education Code Section 421	41(a):		
	Total liabilities actuarially determined:		\$		
	Less: Amount of total liabilities reserved in budget:		\$		
x 1	Estimated accrued but unfunded liabilities: This school district is self-insured for workers' compensa-	ation claims through a JPA, and offers the foll-	s owing information:		0.00
		• • • • • • • • • • • • • • • • • • •			0.00
	This school district is self-insured for workers' compensa-	• • • • • • • • • • • • • • • • • • •	\$ owing information:  Date of Meeting:		0.00
	This school district is self-insured for workers' compensations school district is not self-insured for workers' compensations.  Clerk/Secretary of the Governing Board	• • • • • • • • • • • • • • • • • • •			0.00
Signed	This school district is self-insured for workers' compensa-	• • • • • • • • • • • • • • • • • • •			0.00
Signed	This school district is self-insured for workers' compensations school district is not self-insured for workers' compensations.	• • • • • • • • • • • • • • • • • • •			0.00
Signed For additional	This school district is self-insured for workers' compensations school district is not self-i	• • • • • • • • • • • • • • • • • • •			0.00
Signed For additional Name:	This school district is self-insured for workers' compensa- rnis school district is not self-insured for workers' compensa- Clerk/Secretary of the Governing Board (Original signature required) information on this certification, please contact: Al Quezada	• • • • • • • • • • • • • • • • • • •			0.00

Return signed copy to COE after board approved

## Form CB

**Budget Certification** 

#### Form CB



- Enter Board meeting and contact Information
- Last form to save

## **CB** - Budget Certification

#### Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review (Form 01CS). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern for fiscal solvency purposes and should be carefully reviewed.

RITERIA AND STANDARDS			Met	Not Me
1	Average Daily Attendance	Projected (funded) ADA has not been overestimated by more than the standard for the prior fiscal year, or two or more of the previous three fiscal years.	x	
2	Enrollment	Enrollment has not been overestimated by more than the standard for the prior fiscal year, or two or more of the previous three fiscal years.	x	
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio is consistent with historical ratios for the budget and two subsequent fiscal years.	x	
4	Local Control Funding Formula (LCFF) Revenue	Projected change in LCFF revenue is within the standard for the budget and two subsequent fiscal years.		×
5	Salaries and Benefits	Salaries and Benefits Projected ratios of total unrestricted salaries and benefits to total unrestricted general fund expenditures are consistent with historical ratios for the budget and two subsequent fiscal years.		
6a	Other Revenues	Projected operating revenues (e.g., federal, other state, and other local) are within the standard for the budget and two subsequent fiscal years.		x
6b	Other Expenditures	xpenditures Projected operating expenditures (e.g., books and supplies, and services and other operating) are within the standard for the budget and two subsequent fiscal years.		x
7	Ongoing and Major Maintenance If applicable, required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account) is included in the budget.		n/a	
8	Deficit Spending Unrestricted deficit spending, if any, has not exceeded the standard for two or more of the last three fiscal years.		x	
9a	Fund Balance	Unrestricted general fund beginning balance has not been overestimated by more than the standard for two or more of the last three fiscal years.	x	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	x	
10	Reserves Projected available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the budget and two subsequent fiscal years.		x	

 Review summary that recaps the Criteria and Standards, Supplemental Information, and Additional Fiscal Indicator items from 01CS

## **CI-Interim Certification**

- Official signature page for **Budget**
- After the budget is board approved, send signed CB form to COE



reviewed.

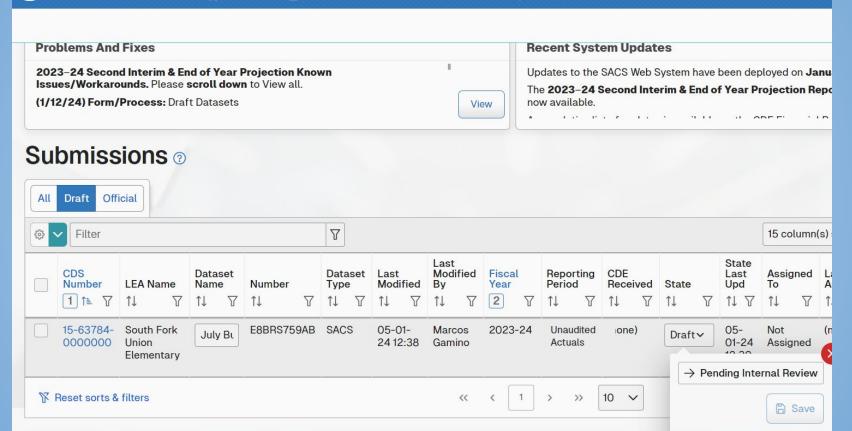
CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Projected (funded) ADA has not been overestimated by more than the standard for the prior fiscal year, or two or more of the previous three fiscal years.	×	
2	Enrollment	Enrollment has not been overestimated by more than the standard for the prior fiscal year, or two or more of the previous three fiscal years.	×	
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio is consistent with historical ratios for the budget and two subsequent fiscal years.	x	

#### PROMOTING SACS FILE TO COUNTY OFFICE

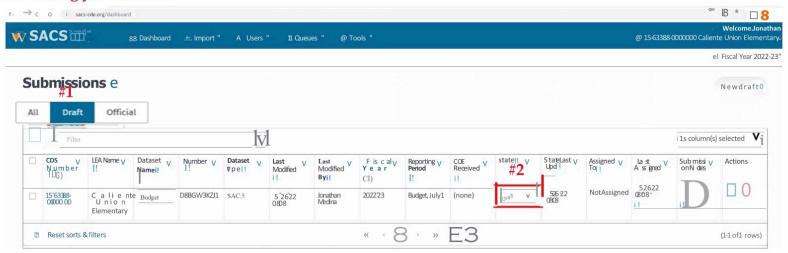
- Re-Run TRC
- Clear any errors
- Promote to COE



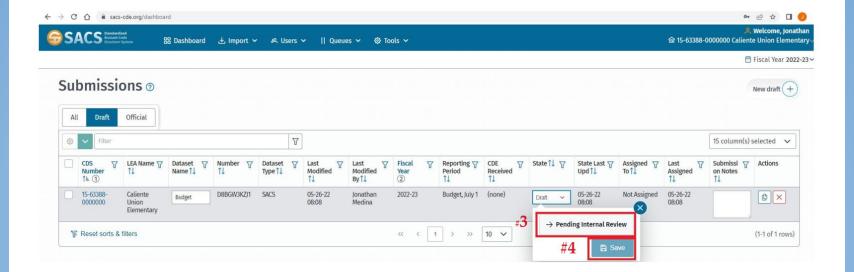




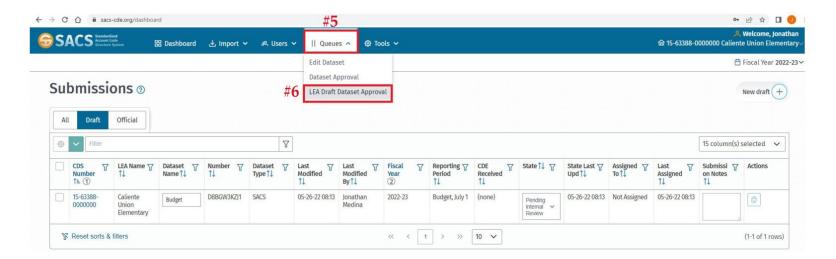
#### **Promoting your dataset**



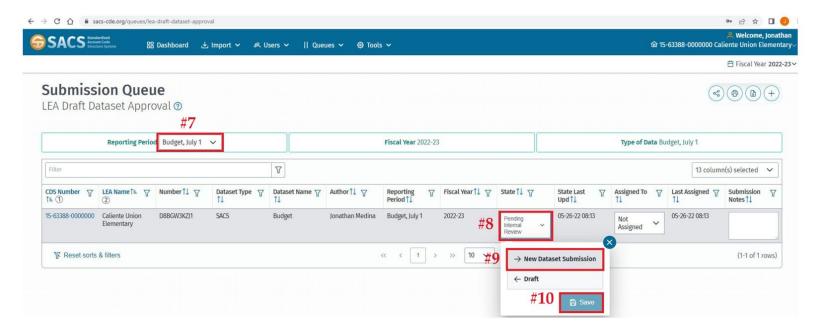
When you import into SACS Web, your data will be in draft form. Check your TRCs to ensure your data is good before advancing. Only the person that imported the file can view it at this stage.



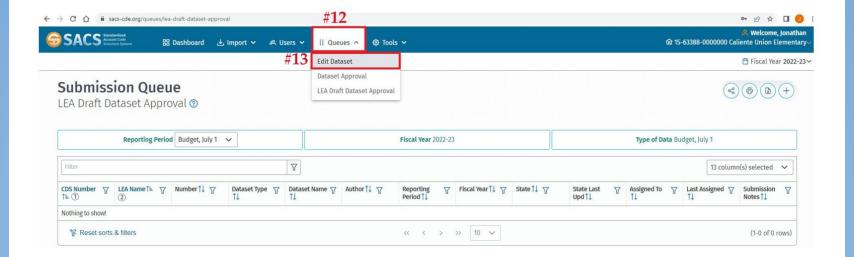
When you have a clean dataset with no import or general ledger errors, promote the dataset so others can view or work in the file. Under the "State" header, click on "Pending Internal Review," then click "Save"



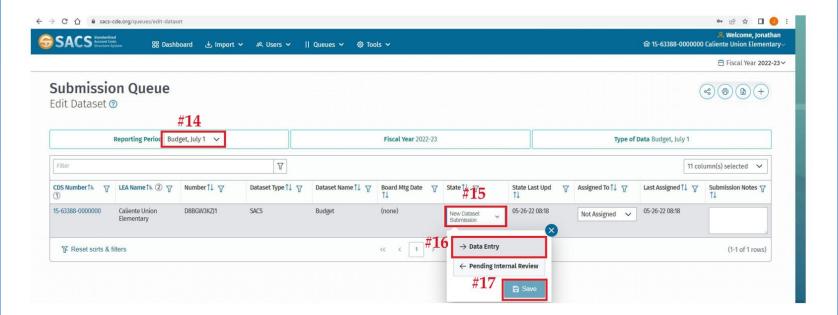
The dataset approver for your LEA will need to go into the "Queues" dropdown and select "LEA Draft Dataset Approval"



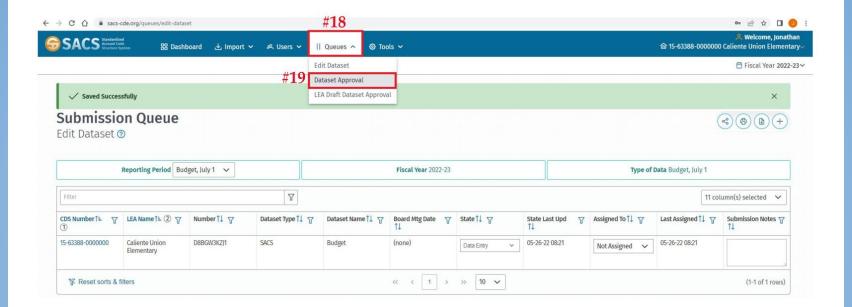
Change the reporting period to the desired period, click the state dropdown and click "New Dataset Submission" and then "Save". This file will now become the official (main) file for the LEA. Other LEA users will be able to see and work in the file.



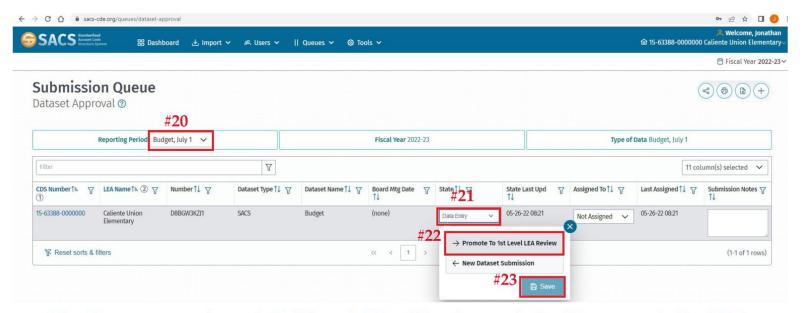
LEAs will then need to promote the field to the "Data Entry" state. Click on the "Queues" dropdown and select "Edit Dataset"



Select the correct reporting period then click the "State" dropdown and select "Data Entry" to promote the file.



Once the LEA has finalized their file and are ready to submit it to their oversight agency, the LEA's dataset approver will need to click the "Queues" dropdown and select "Dataset Approval"



Select the correct reporting period, click on the "State" dropdown and select "Promote to 1st Level LEA Review." At this time, the file will be sent to the oversight agency. For school districts, it will be the COE. For charter schools, it will be the authorizing LEA. Once the file is sent, it can no longer be changed unless the oversight agency returns the file.

#### **Excess Reserve Statement of Reasons**

#### Form available on KCSOS website

# Tools and Resources Forms

https://kern.org/fiscal-support/district-advisory-services/tools-resources/

#### **Forms & Documents**

- ACA Data Collection Template
- · Education Protection Account (EPA) Exhibit Excel
- 7-10-15 Sample 2 pg Project Quote Form
- 7-10-15 Sample 3 pg Project Quote Form
- 14/15 Property Tax Estimates
- AB 1200 Template Excel
- · AB2197 Background Information
- AB2197 Debt Disclosure Form & Instructions
- AB2197 Debt Disclosure & Calculation Worksheet
- 2018 SMI Ranking Table
- BIP Spreadsheets
- BIP Claim Form3 48F illable
- · California Forward Information
- Determining If Your Financial Institution is Sound
- · Education Protection Account (EPA) Form
- · Education Protection Account (EPA) Exhibit Excel
- Financial Crisis Impacts to School Facility Program Projects
- · Flowchart for Interim Reporting
- . GFOA Best Practices Related to Debt
- MOE Exemption Form 1
- MOE Exemption Form 2
- 17-18 Template-Statement-of-Reasons-for-Excess-Reserves

Strict: Midway School District Adopted Budget
DS #: 15-63669 2024-25 Budget Attachment

Balances in Excess of Minimum Reserve Requirements

Reasons for Assigned and Unassigned Ending Fund Balances in Excess of Minimum Recommended Reserves

Education Code Section 42127(a)(2)(B) requires a statement of the reasons that substantiates the need for assigned and unassigned ending fund balances in excess of the minimum reserve standard for economic uncertainties for each fiscal year identified in the budget.

# **Excess Reserve Statement of Reasons**

Combine	d Assigned and Unassigned/unappropriated Fund Balances		
Form	Fund	2024-25 Budget	(
01	General Fund/County School Service Fund	\$4,520,987.00	
17	Special Reserve Fund for Other Than Capital Outlay Projects	\$2,064.15	1
	Total Assigned and Unassigned Ending Fund Balances	\$4,523,051.15	
	District Standard Reserve Level	5%	-
	Less District Minimum Reserve for Economic Uncertainties	\$106,422.60	1
	Remaining Balance to Substantiate Need	\$4,416,628.55	

Remaining Unsubstantiated Balance

Objects 9780/9789/9790

Form 01 USER INPUT
Form 17 USER INPUT

Calculated
Form 01CS Line 108-4 USER INPUT
Form 01CS Line 108-7 USER INPUT

Calculated

Balance should be Zero

Form	Fund		Description of Need
01	General Fund/County School Service Fund	\$4,416,628.55	Funds held in anticipation of needed facility repairs, OPE costs, and unstable (oil) property taxes as Midway is Basi aid and relies predominately on Property taxes.
17	Special Reserve Fund for Other Than Capital Outlay Projects		
17	Special Reserve Fund for Other Than Capital Outlay Projects		
	Insert Lines above as needed		
	Total of Substantiated Needs	\$4,416,628.55	

# **Questions?**

## RESOURCES

- •FCMAT- <a href="https://www.fcmat.org">https://www.fcmat.org</a>
- FCMAT Projection Pro <a href="https://www.fcmat.org/projection-pro">https://www.fcmat.org/projection-pro</a>
- •Property tax Information <a href="https://kern.org/fiscal-support/district-advisory-services/funding-information/">https://kern.org/fiscal-support/district-advisory-services/funding-information/</a>
- •Workers comp rate <a href="https://kern.org/finance/district-advisory-services/funding-information/">https://kern.org/finance/district-advisory-services/funding-information/</a>
- •Special Education Funding https://kern.org/fiscal-support/district-advisory-services/special-education/
- •School Services Dartboard- <a href="https://www.cde.ca.gov/fg/fi/ss/distbudgetcsfy2425.asp">https://www.cde.ca.gov/fg/fi/ss/distbudgetcsfy2425.asp</a>
- CDE Budget Criteria <a href="https://www.cde.ca.gov/fg/fi/ss/distbudgetcsfy2425.asp">https://www.cde.ca.gov/fg/fi/ss/distbudgetcsfy2425.asp</a>
- SACS QUERY <a href="https://www2.cde.ca.gov/sacsquery/querybyresource.asp">https://www2.cde.ca.gov/sacsquery/querybyresource.asp</a>
- California School Accounting Manual- <a href="https://www.cde.ca.gov/fg/ac/sa/documents/csam2024complete.pdf">https://www.cde.ca.gov/fg/ac/sa/documents/csam2024complete.pdf</a>