

October 8, 2014

TO: School District Administrators
FROM: Division of Administration and Finance
SUBJECT: QSS Budget Development Module Eliminated January 1, 2015

The External Business Department has been working with districts over the last few years to get all QSS users converted to the new QCC system. The next logical step is to begin disabling functionality from the traditional QSS system. The first screen eliminated was the QSS Print Option, the next component to be eliminated is the QSS Budget Development Module.

Effective January 1, 2015, all users will need to be utilizing the new QCC Budget Development Module to manage Budget Models, run Comparative Budget Reports and to download/export into the SACS Software. Many QSS users are already using the QCC Budget Development Module and realize the ease of the process.

We will be having three (3) budget development trainings between now and January 1, 2015 to ensure all users are comfortable with the Budget Development process within QCC:

- *Tuesday, October 21st from 10:00 to 12:00 Noon (Included in the "Core Financial" open lab)*
- *Wednesday, November 12th from 10:00 to 11:00 am*
- *Tuesday, December 9th, from 10:00 to 11:00 am*

I highly encourage all QSS users to utilize QCC Budget Development during 1st Interim in order to be able to navigate through the menus with ease when it becomes necessary.

If you are not currently using QCC Budget Development and do not have access to the Budget Development menus; I encourage you to contact us at BASS@kern.org to establish the required menu option.

If you have any questions or concerns, please contact Priscilla Quinn, External Chief Financial Operations Officer at (661) 636-4732.

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