April 1, 2014

TO: School District Administrators

FROM: Division of Administration and Finance

SUBJECT: *Reminder* - QSS Print Option Eliminated July 1, 2014

The External Business Department has been working with districts over the last few years to get all QSS users converted to the new QCC system. The next logical step is to begin shutting down portions of the QSS system. The first portion eliminated will be the QSS Print Option.

Effective July 1, 2014, all users will need to be using the new QCC Print Manager to manage and print reports. Most QSS users are already using the QCC Print Manager and realize the ease of the process and recognize the increased capabilities of the QCC Print Manager.

*We have had several questions in regards to the **QSS L Spool print option and presets**; unfortunately the presets set up in the old QSS L Spool do not roll over to QCC Print Manager. We recommend districts recreate the presets in QCC Print Manager and test the presets to confirm they are correct before the old L Spool presets are eliminated on July 1, 2014.*

*We also want to ensure all **Accounts Payable users are using the PORPT from QCC** and utilizing QCC to print Purchase Orders. QCC allows PORPT and Print Manger to be opened at the same time, by toggling between the two options. If you have any questions in regards to the use of PORPT please contact us before the July 1, 2014 deadline.*

If you are not currently using QCC Print Manager and do not have a QCC user name and password, I encourage you to contact us at BASS@kern.org to get set up with one.

If you have any questions or concerns, please contact Priscilla Quinn, External Financial Operation Officer at (661) 636-4732.

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