

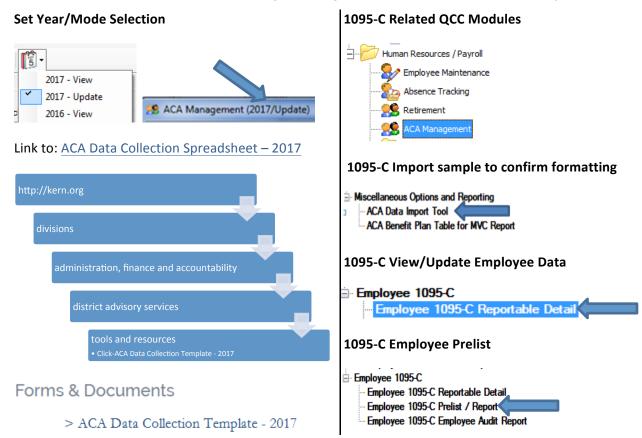
## November 15, 2017

TO: School District Administrators

FROM: Division of Administration, Finance and Accountability

SUBJECT: 1095-C

Districts desiring the Kern County Superintendent of Schools Office to print 1095-Cs for 2017 should submit signed 1095-C prelists to External Business Services by January 16. Only those districts that have submitted signed prelists will have 1095-Cs processed and printed January 18. Form 1095-C **must be furnished by January 31, 2018** to each full-time employee.



Please email <u>bass@kern.org</u> or contact Priscilla Quinn at (661) 636-4732 or Bruce Storer at (661) 636-4733 if you have any questions regarding this process.

PQ:ch