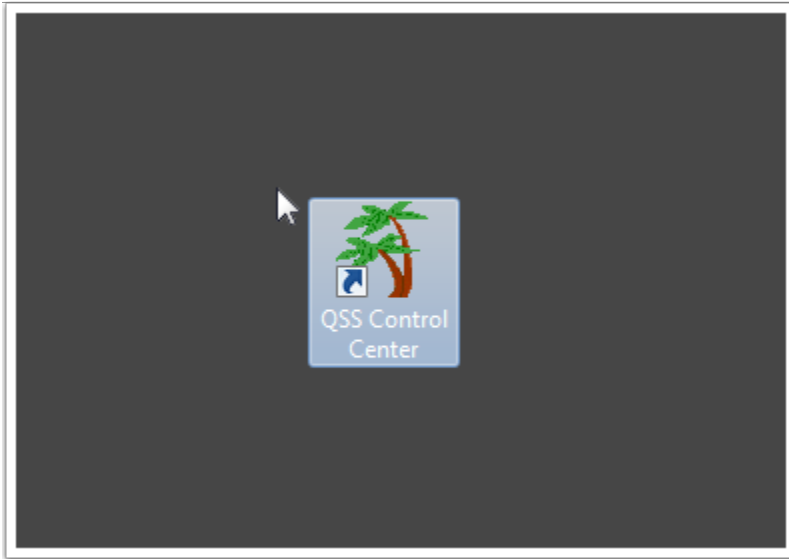
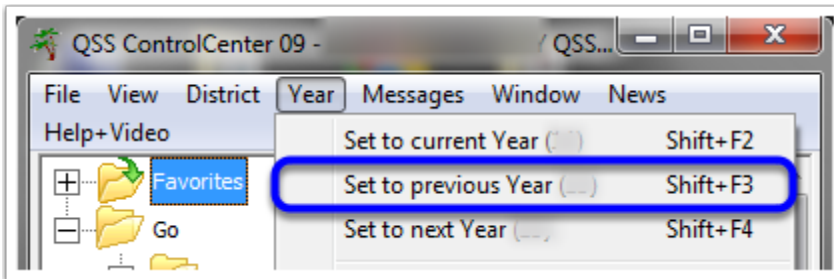


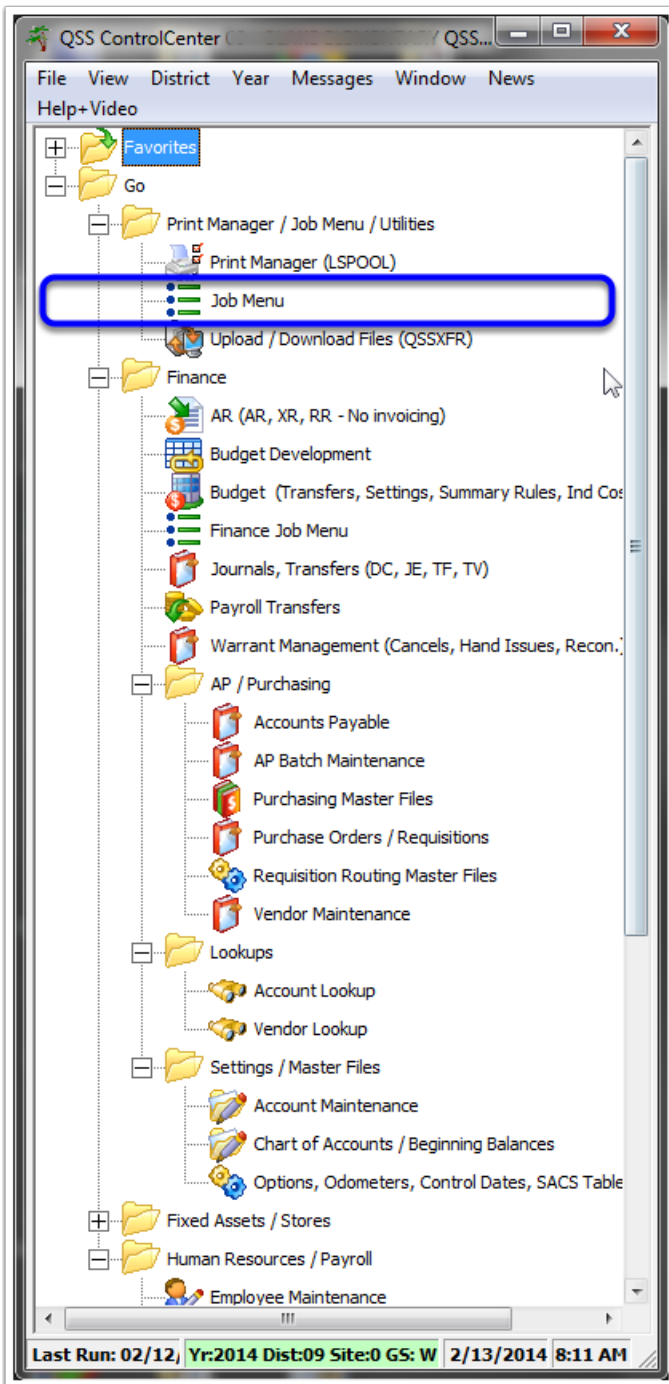
## Attachment #2 Downloading Prior Year Cash Flow Report #2 for Excel



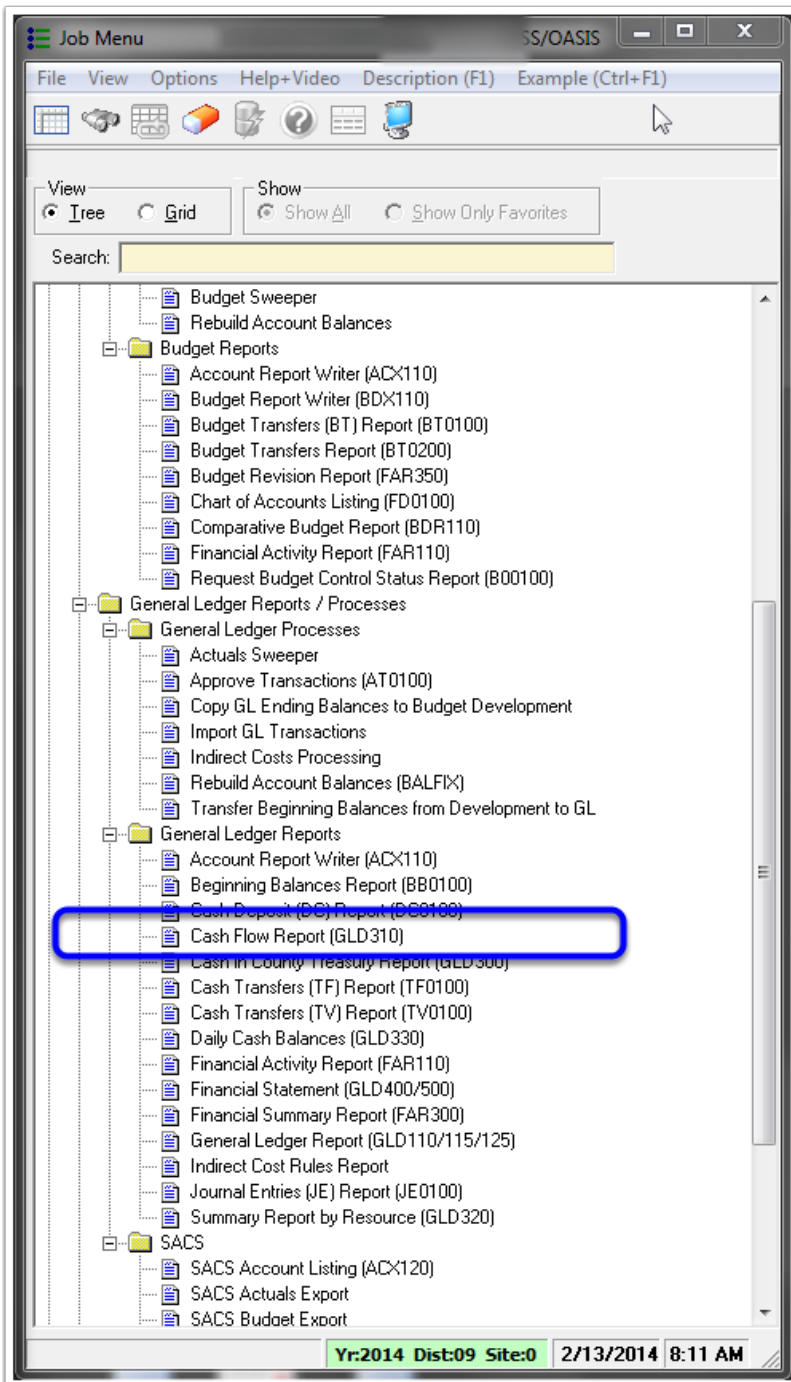
Logon to QCC



Change the year to Prior Year.



Select Job Menu



Under General Ledger Reports, open Cash Flow Report (GLD310)

Request Cash Flow Report (GLSB31) 97-KERN CSOS TRUST/SERVICE FUNDS QSS/OASIS

File Options

Main Selection\* | Sorts/Rollups | Accounts | District(s)

### Request Cash Flow Report

District: 97 KERN COUNTY SUBT OF SCHOOLS

FY start: 07/01/2022 From Date: 07/01/2022 To Date: / /

Report Title:

	Report Format	Template	Last Updated
1	Cash Flow Report EPA 7/2014	\$QSS_DATA/data/C	FRI, JUN 10, 2016, 11:52 AM
2	Setup by Will Hoehn 12/2017	\$QSS_DATA/data/C	FRI, DEC 15, 2017, 02:24 PM
3	Obj Breakout-Will Hoehn 12/201	\$QSS_DATA/data/C	FRI, DEC 15, 2017, 02:24 PM

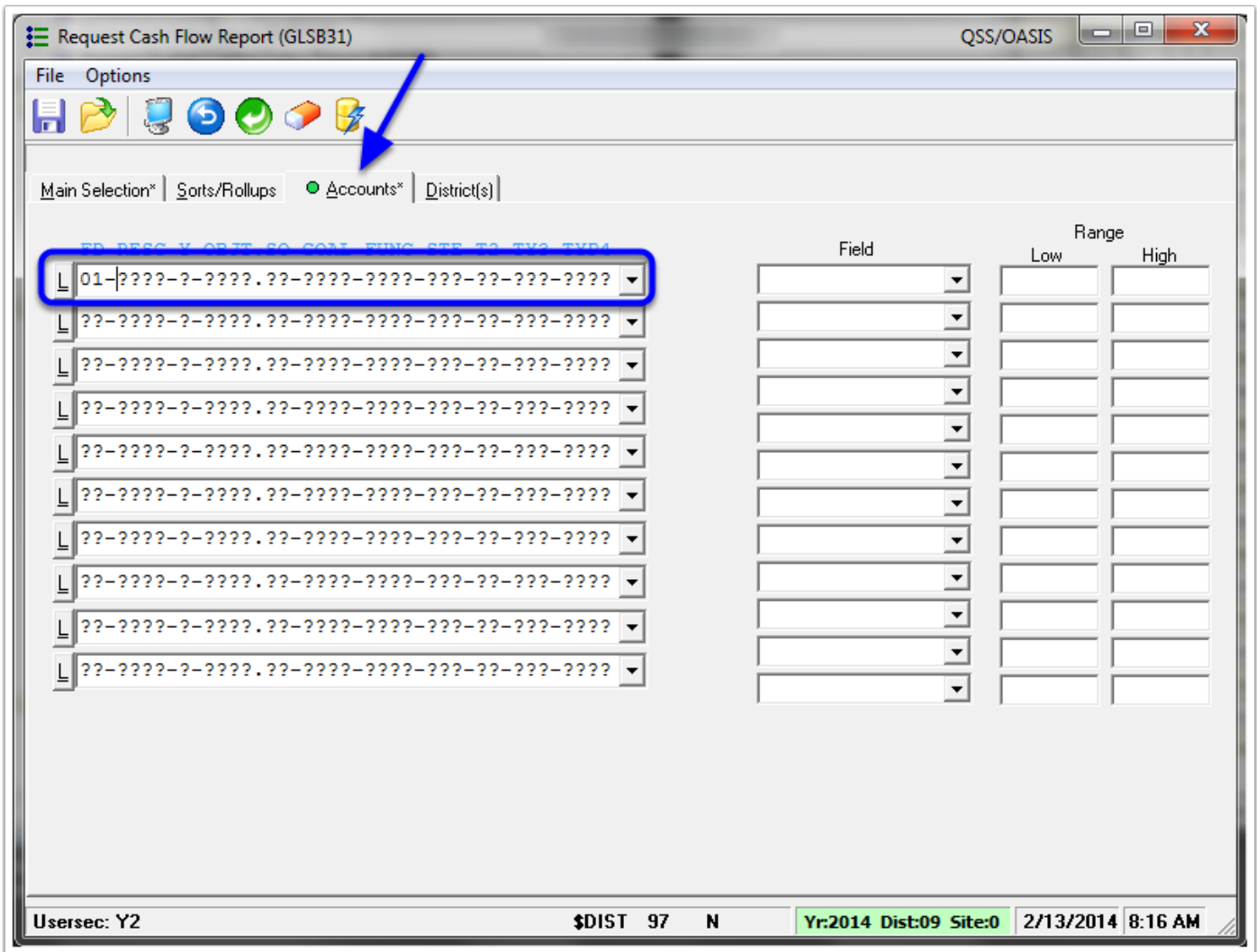
Include Approved/Unapproved GL trans: A - Approved transactions only.

Apply Chart of Acct Ref Values:

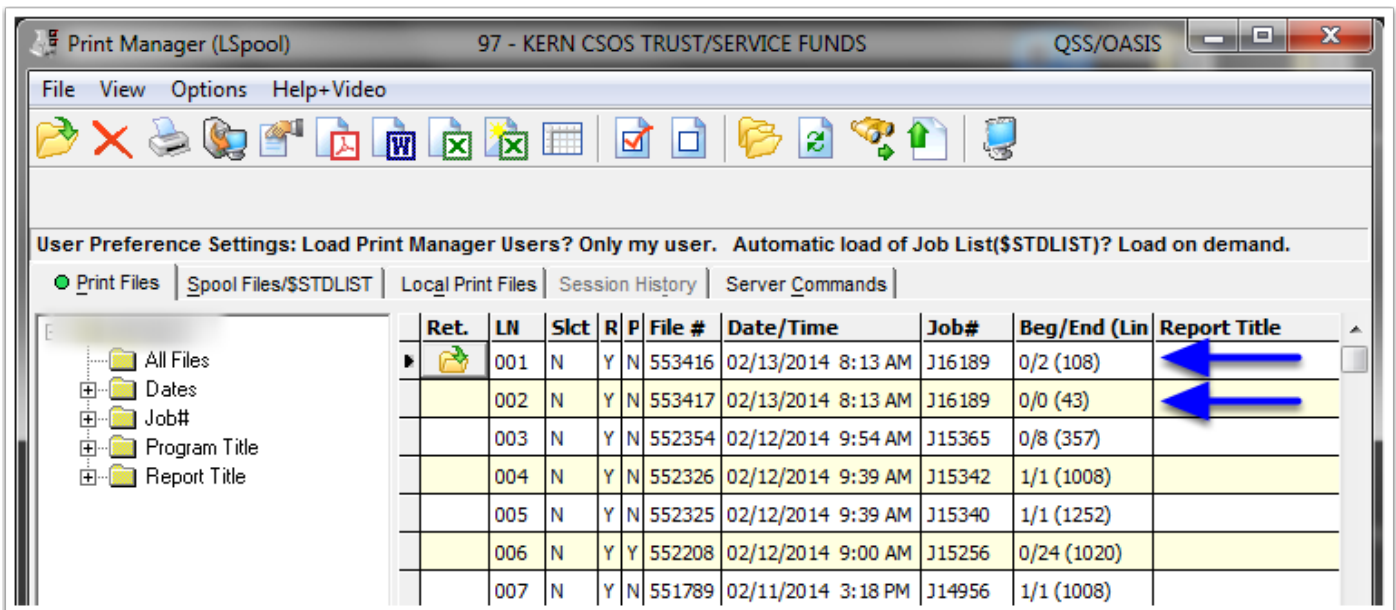
Create Comma Delimited File:

Usersec: Y2 \$DIST 97 N Yr:2023 Dist:97 Site:0 12/20/2022 3:30 PM

Define date from 11/01/PY to 06/30/PY (or 02/01/PY to 06/30/PY for 2<sup>nd</sup> Interim). The spreadsheet will be using this report to create percentages for months in the future. Choose Report Template #1. Check the box to create comma delimited files.



On the Accounts tab indicate Fund 01 and launch the report.



When you go into your print screen, you will see that it has created two reports. One is a regular cash flow report that you can print. The second is the comma-delimited file to be opened with the Excel spreadsheet export utility.

View #1 - C:\Users\vmagamino\AppData\Roaming\qss\UserFiles\SVR.hp.kern.org\PORT.29610\MRGB97\PrintFiles\LSPL-20140213-J16189-O0553416-GLD310-Cash Flow Report--108.txt

File Options

Enter search text

Primary sort/rollup levels: FD  
 Data source: GLSTEX Standard Extract  
 Report template: CTGLD31K.DATA.QSSUSER: WED, JAN 15, 2003, 9:23 AM  
 Include App/UnApp GL trans: A  
 Output file: Comma delimited  
 Report prepared: THU, FEB 13, 2014, 8:13 AM

J16189 Cash Flow Report GLD310 H.00.07 02/13/14 08:13 PAGE 1

FUND :01 GENERAL FUND											Totals/Final	
	July	August	September	October	November	December	January	February	March	April	May	June
A. BEGINNING CASH.....9110	144,764	191,367	186,840	184,268	179,336	179,336	179,336	179,336	179,336	179,336	179,336	179,336
B. RECEIPTS												
Revenue Limit												
Property Tax.....8020-8079												6,272.67
213 250 2,911 2,899					0	0	0	0	0	0	0	0
State Aid.....8010-8019												25,518.00
3,625 3,625 11,744 6,524					0	0	0	0	0	0	0	0
Other.....8080-8099												0.00
0 0 0 0					0	0	0	0	0	0	0	0
Federal Revenues.....8100-8299												44,035.53
43,917 0 0 119					0	0	0	0	0	0	0	0
Other State Revenues.....8300-8599												3,344.40
0 0 600 2,744					0	0	0	0	0	0	0	0
Other Local Revenues.....8600-8799												810.61
0 111 300 400					0	0	0	0	0	0	0	0
Interfund Transfers In.....8910-8929												7,000.00
0 0 0 7,000					0	0	0	0	0	0	0	0
All Other Financing Sources.....8931-8979												0.00
0 0 0 0					0	0	0	0	0	0	0	0
TOTAL RECEIPTS												66,001.21

This is the regular Cash Flow report to print.

View #1 - C:\Users\vmagamino\AppData\Roaming\qss\UserFiles\SVR.hp.kern.org.PORT.29610\MRGB97\PrintFiles\LSPL-20140213-J16189-O0553417-GLD310-Cash Flow Report (Comma delimited file)-4

File Options

Enter search text

J16189 Cash Flow Report GLD310 H.00.07 02/13/14 08:13

FUND :01 GENERAL FUND  
 ", "July", "August", "September", "October", "November", "December", "January", "February", "March", "April", "May", "June", "Total"

"A. BEGINNING CASH.....9110	"	144763.79,	191367.46,	186839.95,	184267.84,	179335.82,	179335.82,	179335.82,	179335.82,	179335
"B. RECEIPTS	"									
" Revenue Limit	"									
" Property Tax.....8020-8079"	"	212.54,	249.80,	2910.95,	2899.38,	0.00,	0.00,	0.00,	0.00,	0
" State Aid.....8010-8019"	"	3625.00,	3625.00,	11744.00,	6524.00,	0.00,	0.00,	0.00,	0.00,	0
" Other.....8080-8099"	"	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0
" Federal Revenues.....8100-8299"	"	43916.53,	0.00,	0.00,	119.00,	0.00,	0.00,	0.00,	0.00,	0
" Other State Revenues.....8300-8599"	"	0.00,	0.00,	600.00,	2744.40,	0.00,	0.00,	0.00,	0.00,	0
" Other Local Revenues.....8600-8799"	"	0.00,	110.51,	300.00,	400.10,	0.00,	0.00,	0.00,	0.00,	0
" Interfund Transfers In.....8910-8929"	"	0.00,	0.00,	0.00,	7000.00,	0.00,	0.00,	0.00,	0.00,	0
" All Other Financing Sources.8931-8979"	"	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0
" TOTAL RECEIPTS	"	47754.07,	3985.31,	15554.95,	19686.88,	0.00,	0.00,	0.00,	0.00,	0
"C. DISBURSEMENTS	"									
" Certificated Salaries.....1000-1999"	"	0.00,	4489.00,	5239.00,	4609.00,	0.00,	0.00,	0.00,	0.00,	0
" Classified Salaries.....2000-2999"	"	1553.16,	1786.02,	2542.26,	2842.42,	0.00,	0.00,	0.00,	0.00,	0
" Employee Benefits.....3000-3999"	"	1759.63,	2287.70,	2520.20,	2503.11,	0.00,	0.00,	0.00,	0.00,	0
" Supplies .....4000-4999"	"	1211.33,	1289.14,	2877.10,	751.36,	0.00,	0.00,	0.00,	0.00,	0
" Services .....5000-5999"	"	3755.22,	2468.79,	4290.74,	4240.45,	0.00,	0.00,	0.00,	0.00,	0
" Capital Outlays.....6000-6599"	"	0.00,	0.00,	0.00,	6942.92,	0.00,	0.00,	0.00,	0.00,	0
" Other Outgo.....7000-7599"	"	0.00,	0.00,	289.95,	2120.54,	0.00,	0.00,	0.00,	0.00,	0
" Interfund Transfers Out.....7600-7629"	"	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0
" All Other Financing Uses.....7630-7699"	"	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0
" Trans.....9640	"	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0
" TOTAL DISBURSEMENTS	"	8279.34,	12320.65,	17759.25,	24009.80,	0.00,	0.00,	0.00,	0.00,	0
"NET INCREASE/DECREASE (B - C)	"	39474.73,	-8335.34,	-2204.30,	-4322.92,	0.00,	0.00,	0.00,	0.00,	0
"D. PRIOR YEAR TRANSACTIONS	"									
" Accounts Receivable.....9120-9499"	"	13183.62,	4407.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0
" Accounts Payable.....9500-9630"	"	1308.15,	599.17,	367.81,	609.10,	0.00,	0.00,	0.00,	0.00,	0
" Deferred Revenue.....9650	"	4746.53,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0
" TOTAL PRIOR YEAR TRANSACTIONS	"	7128.94,	3807.83,	-367.81,	-609.10,	0.00,	0.00,	0.00,	0.00,	0
"E. NET INCREASE/DECREASE (B - C + D)	"	46603.67,	-4527.51,	-2572.11,	-4932.02,	0.00,	0.00,	0.00,	0.00,	0
"F. ENDING CASH (A + E)	"	191367.46,	186839.95,	184267.84,	179335.82,	179335.82,	179335.82,	179335.82,	179335.82,	179335

This is the comma delimited file. Click on the Excel icon on the left to export this into an Excel spreadsheet.

025601Excel.xls - Microsoft Excel

File Home Insert Page Layout Formulas Data Review View Acrobat

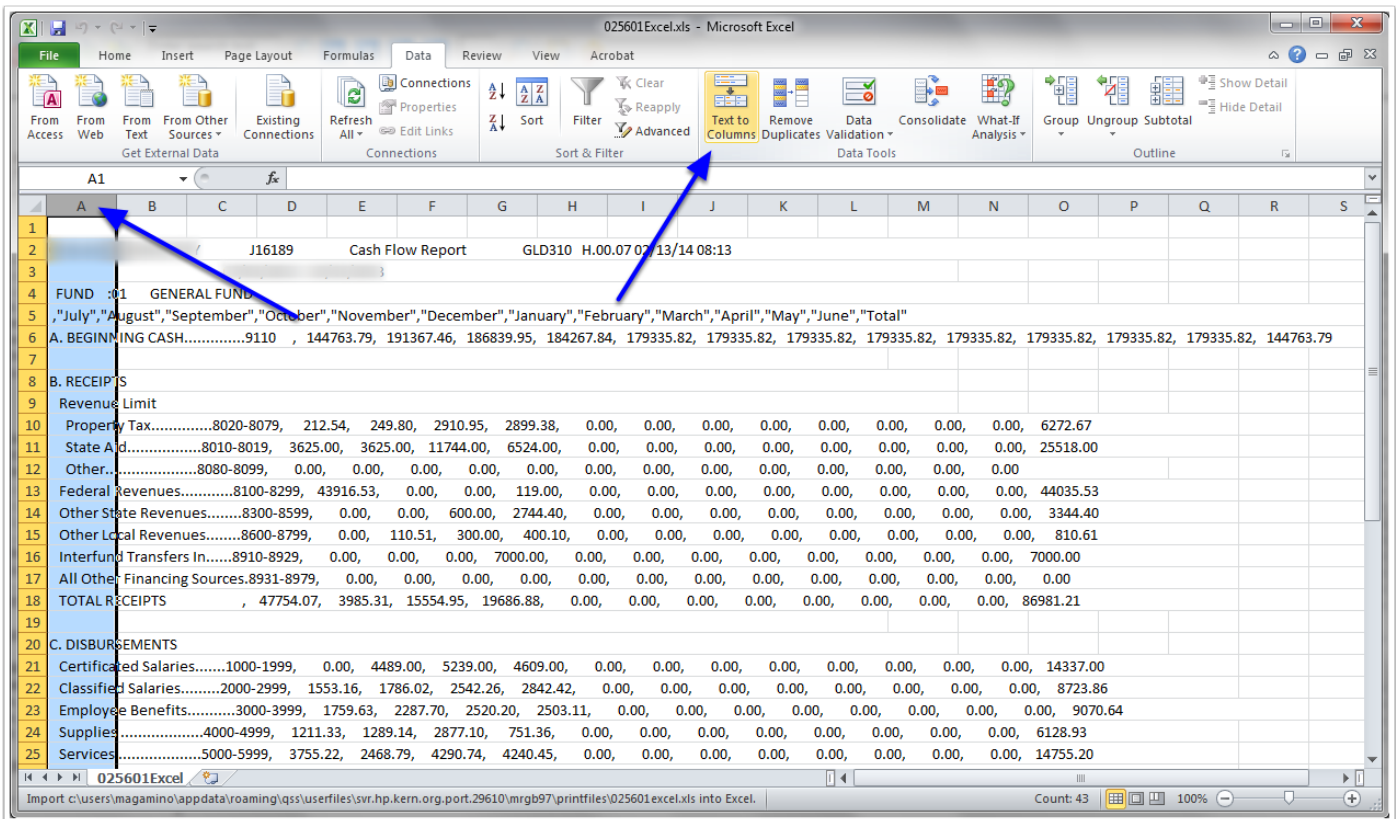
Clipboard Font Alignment Number Styles Cells Editing

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1																			
2			J16189	Cash Flow Report	GLD310	H.00.07	02/13/14	08:13											
3																			
4			FUND :01	GENERAL FUND															
5																			
6			A. BEGINNING CASH.....9110	144763.79,	191367.46,	186839.95,	184267.84,	179335.82,	179335.82,	179335.82,	179335.82,	179335.82,	179335.82,	179335.82,	179335.82,	179335.82,	179335.82,	179335.82,	144763.79
7			B. RECEIPTS																
8			Revenue Limit																
9			Property Tax.....8020-8079"	212.54,	249.80,	2910.95,	2899.38,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	6272.67
10			State Aid.....8010-8019"	3625.00,	3625.00,	11744.00,	6524.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	25518.00
11			Other.....8080-8099"	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00
12			Federal Revenues.....8100-8299"	43916.53,	0.00,	0.00,	119.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	44035.53
13			Other State Revenues.....8300-8599"	0.00,	0.00,	600.00,	2744.40,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	3344.40
14			Other Local Revenues.....8600-8799"	0.00,	110.51,	300.00,	400.10,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	810.61
15			Interfund Transfers In.....8910-8929"	0.00,	0.00,	0.00,	7000.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	7000.00
16			All Other Financing Sources.8931-8979"	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00
17			TOTAL RECEIPTS	47754.07,	3985.31,	15554.95,	19686.88,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	86981.21
18			C. DISBURSEMENTS																
19			Certificated Salaries.....1000-1999"	0.00,	4489.00,	5239.00,	4609.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	14337.00
20			Classified Salaries.....2000-2999"	1553.16,	1786.02,	2542.26,	2842.42,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	8723.86
21			Employee Benefits.....3000-3999"	1759.63,	2287.70,	2520.20,	2503.11,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	9070.64
22			Supplies .....4000-4999"	1211.33,	1289.14,	2877.10,	751.36,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	6128.93
23			Services .....5000-5999"	3755.22,	2468.79,	4290.74,	4240.45,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	14755.20
24			TOTAL DISBURSEMENTS	8279.34,	12320.65,	17759.25,	24009.80,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00
25			NET INCREASE/DECREASE (B - C + D)	39474.73,	-8335.34,	-2204.30,	-4322.92,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00,	0.00
26			ENDING CASH (A + E)	191367.46,	186839.95,	184267.84,	179335.82,	179335.82,	179335.82,	179335.82,	179335.82,	179335.82,	179335.82,	179335.82,	179335.82,	179335.82,	179335.82,	179335.82,	179335.82,

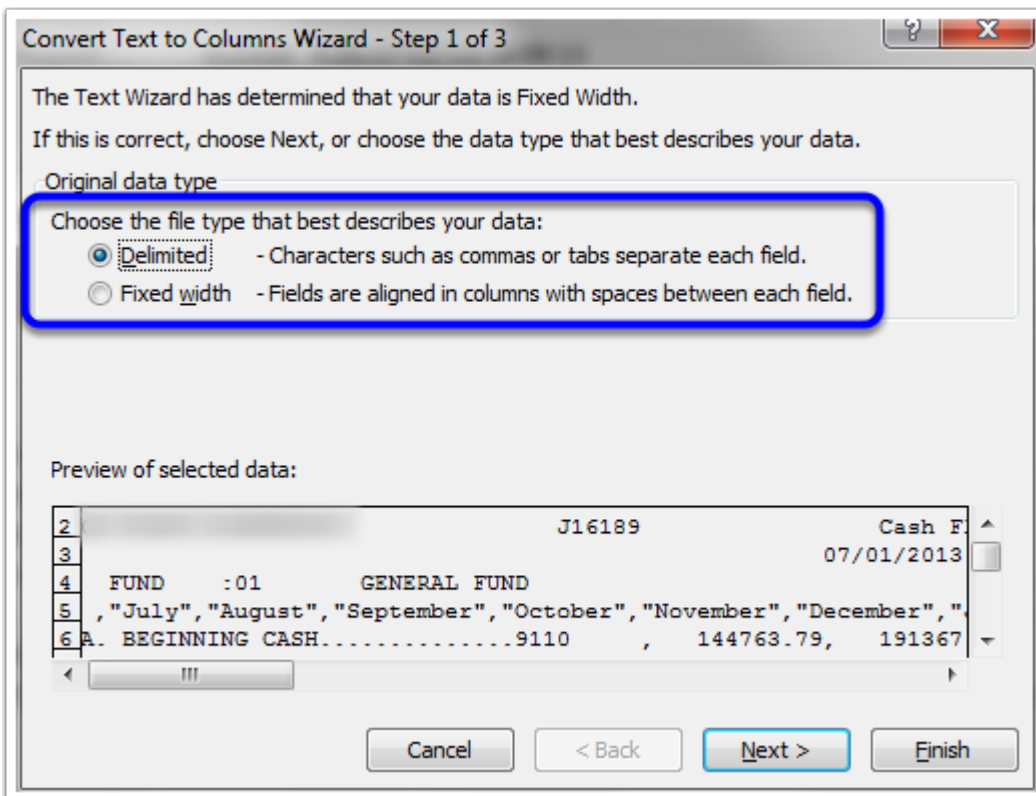
Import c:\users\vmagamino\appdata\roaming\qss\userfiles\svr.hp.kern.org.port.29610\mrgb97\printfiles\025601excel.xls into Excel.

Now the cash flow data is in Excel.



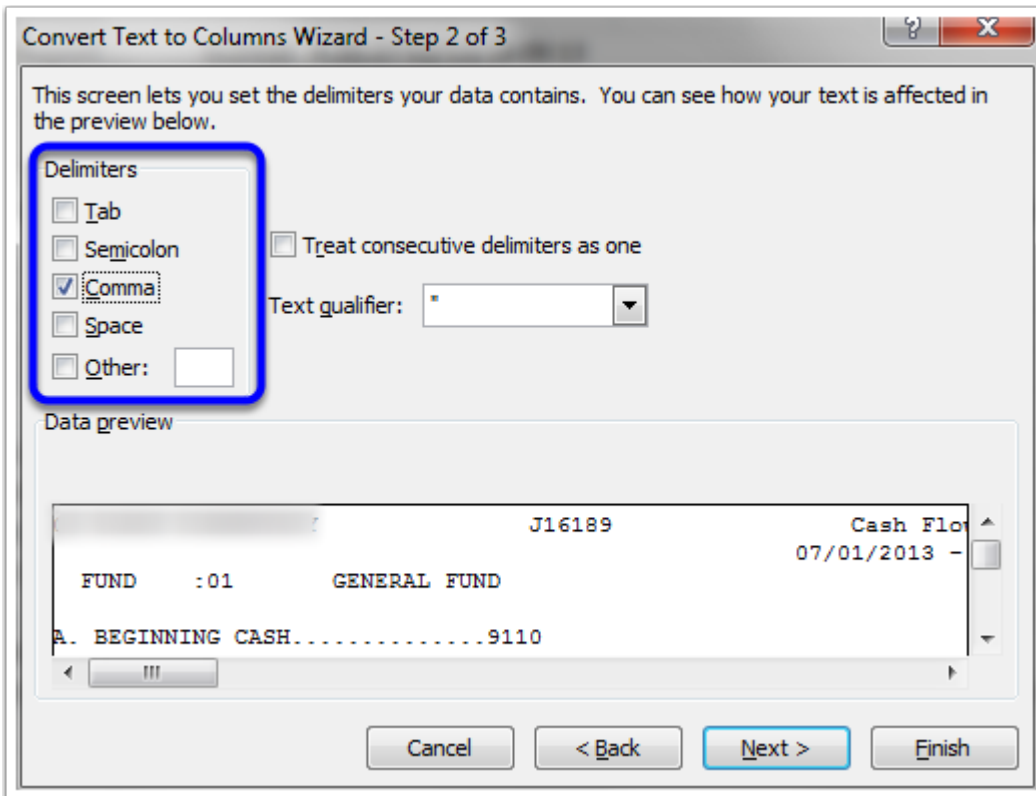


Click on the A Column to select all cells in that column. Then click on the Text to Columns icon.

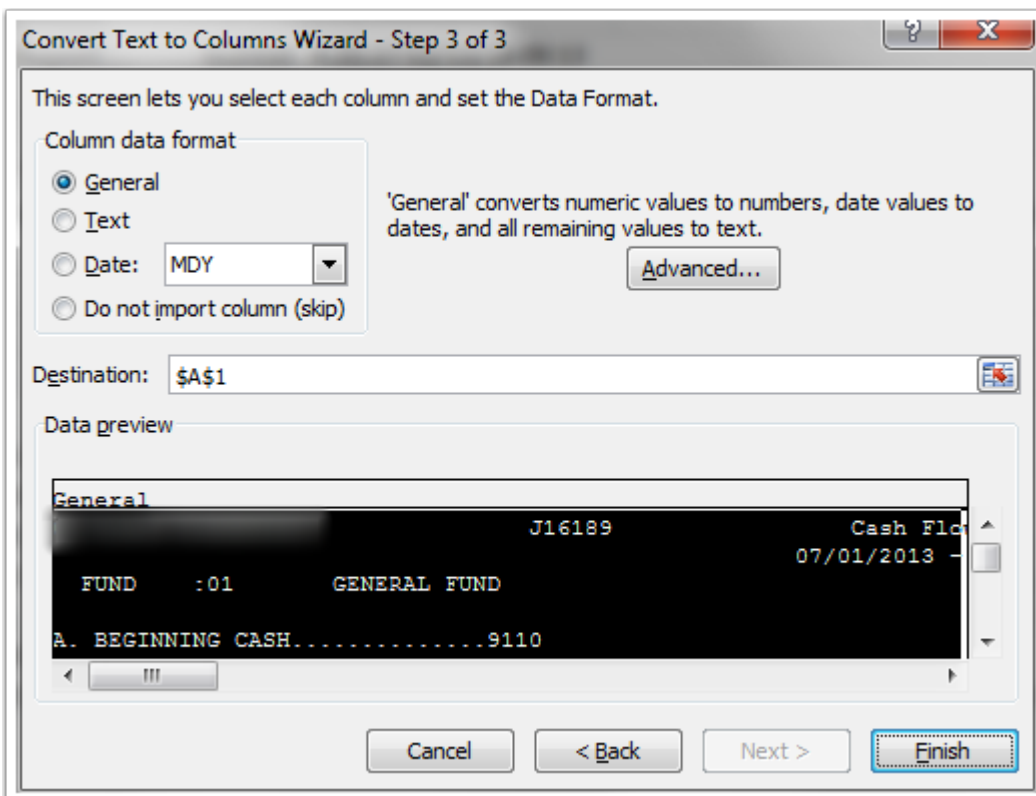


Choose the Delimited option and click Next.





Choose the Comma option and click Next.



Click Finish

025601Excel.xls - Microsoft Excel

File Home Insert Page Layout Formulas Data Review View Acrobat

From Access From Web From Text From Other Sources Existing Connections Refresh All Connections Sort Filter Clear Reapply Text to Columns Remove Duplicates Data Validation Consolidate What-If Analysis Group Ungroup Subtotal Show Detail Hide Detail

A1 J16189 Cash Flow Report GLD310 H.00.07 02/13/14 08:13

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1																			
2																			
3	FUND :01	GENERAL FUND																	
4		July	August	September	October	November	December	January	February	March	April	May	June	Total					
5	A. BEGINN	144763.8	191367.5	186840	184267.8	179335.8	179335.8	179335.8	179335.8	179335.8	179335.8	179335.8	179335.8	144763.8					
6																			
7	B. RECEIPTS																		
8	Revenue Limit																		
9	Property	212.54	249.8	2910.95	2899.38	0	0	0	0	0	0	0	0	6272.67					
10	State A	3625	3625	11744	6524	0	0	0	0	0	0	0	0	25518					
11	Other...	0	0	0	0	0	0	0	0	0	0	0	0	0					
12	Federal	43916.53	0	0	119	0	0	0	0	0	0	0	0	44035.53					
13	Other St	0	0	600	2744.4	0	0	0	0	0	0	0	0	3344.4					
14	Other Loc	0	110.51	300	400.1	0	0	0	0	0	0	0	0	810.61					
15	Interfun	0	0	0	7000	0	0	0	0	0	0	0	0	7000					
16	All Othe	0	0	0	0	0	0	0	0	0	0	0	0	0					
17	TOTAL R	47754.07	3985.31	15554.95	19686.88	0	0	0	0	0	0	0	0	86981.21					
18																			
19	C. DISBURSEMENTS																		
20	Certifica	0	4489	5239	4609	0	0	0	0	0	0	0	0	14337					
21	Classifie	1553.16	1786.02	2542.26	2842.42	0	0	0	0	0	0	0	0	8723.86					
22	Employm	1759.63	2287.7	2520.2	2503.11	0	0	0	0	0	0	0	0	9070.64					
23	Supplies	1211.33	1289.14	2877.1	751.36	0	0	0	0	0	0	0	0	6128.93					
24	Services	3755.22	2468.79	4290.74	4240.45	0	0	0	0	0	0	0	0	14755.2					
25	Capital	0	0	0	6942.92	0	0	0	0	0	0	0	0	6942.92					

025601Excel

Import c:\users\magamino\appdata\roaming\qss\userfiles\svr.hp.kern.org.port.29610\mrgb97\printfiles\025601excel.xls into Excel. Count: 44 100%

Save the file as Prior Year Cash Flow.