

# GOAL Review Checklist

Appendix A

(Complete one per goal)

COUNTY OFFICE OF EDUCATION

**Individual Goal Checklist:** Local Control and Accountability Plan (LCAP) and Annual Update Review

District:  Reviewer:   
 Goal Title:

**LCAP GOAL REVIEW:**

**Instructions to Reviewer:** This checklist may be used to review each Goal in the LCAP. The compilation of the results from each goal checklist will be the basis for the entries on the summary Local Control and Accountability Plan (LCAP) and Annual Update Review Checklist. Mark the Yes box next to each criteria to indicate if the criteria is met based on review of the LCAP. If follow up is required, mark the FR (follow up required) box and describe the follow up required using the Comments/Follow Up Required box. The FR (follow up required) column is initially intended to be used only as a place holder indicating further review is necessary; after the further review is completed, either change to mark the Yes box, if the review resulted in the criteria being met, or leave the FR column marked indicating the criteria has not yet been met and further work is necessary. For criteria 2.07, if the goal does not include state priority #8, indicate "N/A" in the Yes box.

**LCAP YEAR 1 (BUDGET YEAR) GOAL REVIEW:**

|                          |                          | LCAP<br>Checklist<br>Reference   |
|--------------------------|--------------------------|--|
| Yes                      | FR                       |  |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>2.03 Identified Need:</b> Need(s) addressed by the goal is/are described including a description of the supporting data used to identify the need(s)  |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>2.04 Schools:</b> Goal identifies the schoolsites to which the goal applies or indicates "all" for all schools, or a subset of schools or grade spans (e.g. all high schools or grades K-5) |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>2.05 Applicable Pupil Subgroups:</b> Goal identifies the pupil subgroups as defined in Ed Code 52052 to which the goal applies, or indicates "all" for all pupils                           |

**Comments/Follow Up Required:**

**LCAP YEAR 1, 2, & 3 GOAL REVIEW:**

|                          |                          | LCAP<br>Checklist<br>Reference   |
|--------------------------|--------------------------|--|
| Yes                      | FR                       |  |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>2.02 &amp; 2.06 Related State Priorities and Expected Annual Measurable Outcomes:</b> Below, check each Priority indicated in the LCAP for this goal. For each Priority checked, indicate if the related required metric is described either quantitatively or qualitatively or in the case of those metrics that are not applicable indicate by entering "N/A"   |
|                          |                          | <input type="checkbox"/> <b>Priority 1: Basic</b><br><input type="checkbox"/> A. Teachers of the school district are appropriately assigned and fully credentialed in the subject areas, and, for the pupils they are teaching<br><input type="checkbox"/> B. Every pupil in the school district has sufficient access to the standards-aligned instructional materials<br><input type="checkbox"/> C. School facilities are maintained in good repair   |
|                          |                          | <input type="checkbox"/> <b>Priority 2: Implementation of State Standards</b><br><input type="checkbox"/> A. Implementation of the academic content and performance standards adopted by the state board<br><input type="checkbox"/> B. How the programs and services will enable English learners to access the CCSS and the ELD standards for purposes of gaining academic content knowledge and English language proficiency  |
|                          |                          | <input type="checkbox"/> <b>Priority 3: Parental Involvement</b><br><input type="checkbox"/> A. Efforts the school district makes to seek parent input in making decisions for the school district and each individual schoolsite<br><input type="checkbox"/> B. How the school district will promote parental participation in programs for unduplicated pupils<br><input type="checkbox"/> C. How the school district will promote parental participation in programs for individuals with exceptional needs |

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## Individual Goal Checklist: Local Control and Accountability Plan (LCAP) and Annual Update Review

District:  Reviewer:

Goal Title:

- Priority 4: Pupil Achievement** as measured by all of the following, as applicable:
  - A. Statewide assessments
  - B. The Academic Performance Index
  - C. The percentage of pupils who have successfully completed courses that satisfy the requirements for entrance to the UC or CSU, or career technical education sequences or programs of study that align with state board-approved career technical education standards and frameworks
  - D. The percentage of English learner pupils who make progress toward English proficiency as measured by the CELDT; or any subsequent assessment of English proficiency, as certified by the state board
  - E. The English learner reclassification rate
  - F. The percentage of pupils who have passed an advanced placement examination with a score of 3 or higher
  - G. The percentage of pupils who participate in, and demonstrate college preparedness pursuant to, the Early Assessment Program, or any subsequent assessment of college preparedness
- Priority 5: Pupil Engagement** as measured by all of the following, as applicable:
  - A. School attendance rates
  - B. Chronic absenteeism rates
  - C. Middle school dropout rates
  - D. High school dropout rates
  - E. High school graduation rates
- Priority 6: School Climate** as measured by all of the following, as applicable:
  - A. Pupil suspension rates
  - B. Pupil expulsion rates
  - C. Other local measures, including surveys of pupils, parents, and teachers on the sense of safety and school connectedness
- Priority 7: Course Access: The extent to which pupils have access to, and are enrolled in:**
  - A. A broad course of study that includes all of the subject areas described in Section 51210 and Section 51220(a) to (i), as applicable
  - B. Programs and services developed and provided to unduplicated pupils
  - C. Programs and services developed and provided to individuals with exceptional needs
- Priority 8: Other Pupil Outcomes**
  - A. Pupil outcomes, if available, in the subject areas described in Section 51210 and subdivisions (a) to (i), inclusive, of Section 51220, as applicable

LCAP Checklist Reference

Yes FR

|                          |                          |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <b>2.07 Expected Annual Measurable Outcomes:</b> If the Pupil Engagement state priority is checked above, are the rates specified in the LCAP and Annual Update (a)-(e) calculated and included. If priority 8 above not checked, indicate N/A in Yes box. |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>2.08 LCAP Year 1, LCAP Year 2, and LCAP Year 3:</b> LCAP has the budget year entered in LCAP Year 1, and the two subsequent years entered in LCAP Year 2 and 3  |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>2.09 Actions/Services:</b> For each year of the LCAP, annual actions to be performed and services to be provided are included   |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>2.10 Scope of Services:</b> For each action/service, the scope of service is identified by schoolsites covered or "all" for all schools, or a subset of schools or grade spans (e.g. all high schools or grades K-5)                                    |

# GOAL Review Checklist

Appendix A

(Complete one per goal)

COUNTY OFFICE OF EDUCATION

## Individual Goal Checklist: Local Control and Accountability Plan (LCAP) and Annual Update Review

|  |  |  |
|--|--|--|
| District: <input style="width: 90%;" type="text"/>   | Reviewer: <input style="width: 90%;" type="text"/> |  |
| Goal Title: <input style="width: 98%;" type="text"/>   |  |  |
| <p><u>Yes</u> <u>FR</u></p>  |  |  |
| <input type="checkbox"/>   | <input type="checkbox"/>                           | <b>2.11 Pupils to be served within identified scope of service:</b> For each action/service, identifies pupils to be served as either "ALL" or the specific subgroup(s) served   |
| <b>Budgeted Expenditures:</b>  |  |  |
| <input type="checkbox"/>   | <input type="checkbox"/>                           | <b>2.12</b> For each action/service, budgeted expenditures are listed/described and enumerated   |
| <input type="checkbox"/>   | <input type="checkbox"/>                           | <b>2.13</b> All fund sources are referenced for each proposed expenditure  |
| <input type="checkbox"/>   | <input type="checkbox"/>                           | <b>2.14</b> All expenditures are classified using CSAM to identify where the expenditure can be found in the LEA's budget  |
| <input type="checkbox"/>   | <input type="checkbox"/>                           | <b>2.15</b> Adopted budget for the applicable fiscal year includes expenditures sufficient to implement the LCAP.  |
| <b>Comments/Follow Up Required:</b><br><div style="border: 1px solid black; height: 60px; margin-top: 5px;"></div> |  |  |
| <b>ANNUAL UPDATE GOAL REVIEW:</b>  |  |  |
| <p><u>Yes</u> <u>FR</u></p>  |  |  |
| <input type="checkbox"/>   | <input type="checkbox"/>                           | <b>2.16</b> Information is included from the prior year LCAP for: Related Priorities, Schools and Pupil Subgroups the goal applies to, Expected measurable outcomes, Planned Actions/Services, Budgeted Expenditures, and Scope of Service |
| <input type="checkbox"/>   | <input type="checkbox"/>                           | <b>2.17</b> Actual Annual Measurable Outcomes: Progress toward the expected annual outcome(s) based on, at a minimum, the required metrics pursuant to EC 52060 are reviewed   |
| <input type="checkbox"/>   | <input type="checkbox"/>                           | <b>2.18</b> Actual Annual Measurable Outcomes: The review of progress includes an assessment of the effectiveness of the specific actions  |
| <input type="checkbox"/>   | <input type="checkbox"/>                           | <b>2.19</b> LCAP year for the Annual update is entered (e.g. The annual update year references the year of the prior year LCAP (the current year))   |
| <input type="checkbox"/>   | <input type="checkbox"/>                           | <b>2.20</b> Actual Annual Services: A description of the actual actions/services is included   |
| <input type="checkbox"/>   | <input type="checkbox"/>                           | <b>2.21</b> Estimated Actual Annual Expenditures: Estimated actual annual expenditures is included   |
| <input type="checkbox"/>   | <input type="checkbox"/>                           | <b>2.22</b> Actual Scope of Service: the scope of service is identified by schoolsites covered or "all" for all schools, or a subset of schools or grade spans   |
| <input type="checkbox"/>   | <input type="checkbox"/>                           | <b>2.23</b> Actual Pupils Served: Identifies pupils to be served as either "ALL" or the specific subgroup(s) served  |
| <input type="checkbox"/>   | <input type="checkbox"/>                           | <b>2.24</b> Any changes to the goal, actions, services, and expenditures are described   |
| <b>Comments/Follow Up Required:</b><br><div style="border: 1px solid black; height: 60px; margin-top: 5px;"></div> |  |  |